



**Regular Council Meeting -7:00 p.m.
September 17, 2007**

CALL TO ORDER: Mayor Paul Dennis presided.

FLAG SALUTE:

COUNCIL:

Present: Anderson, Dietzman, Gerde, Higgins, Hogan, Pike and Smith

Excused:

STAFF MEMBERS: Acheson, Bourquin, Brachmann, Chaney, Copsey, Durgin, Halverson, Knapp and Larsen.

PRESS: None present

CONSENT AGENDA:

It was moved by Council Member Gerde, seconded by Council Member Higgins to approve the Consent Agenda of September 17, 2007. The motion carried unanimously.

- a. Approve minutes of the September 4, 2007, Camas City Council Meeting and the work session minutes of September 4, 2007.
- b. Approve claim checks numbered 3673-3844 in the amount of \$631,671.58 as approved by the Finance Committee.
- c. Authorize award of Police Records Management System Property and Evidence Tracking System to the low bidder Smead Soft for an amount not to exceed (\$42,198) forty-two thousand one hundred ninety-eight dollars, including sales tax.
- d. Authorize Mayor to sign interlocal Agreement Regarding Exchange of Library Services between Camas Public, Fort Vancouver Regional, Multnomah County, Washington County, Clackamas County and Hood River County libraries.
- e. Authorize Mayor to sign engagement letter with Independent Actuaries.

- f. Authorize Pay Estimate #1 for WS-636A, Well #13 Improvements, to Rotschy, Inc. in the amount of (\$48,774.66) forty-eight thousand seven hundred seventy-four dollars and sixty-six cents.
- g. Authorize Professional Services Contract with Planning Solutions, Inc. for Development of DVC Design Standards for an amount not to exceed (\$12,000) twelve thousand dollars.
- h. Authorize Change Order #1 for WS-662, Raw Waterline Customer Removal, to Mather & Sons Pump Service, Inc. in the amount of (\$6,514.72) six thousand five hundred fourteen dollars and seventy-two cents.
- i. Authorize Pay Estimate #1 for WS-662, Raw Waterline Customer Removal, to Mather & Sons Pump Service, Inc. in the amount of (\$25,754.59) twenty-five thousand seven hundred fifty-four dollars and fifty-nine cents.
- j. Authorize the Police Department to sell, trade or dispose of surplus City property which includes (50) fifty M40 gas masks.
- k. Authorize the Mayor to sign the contract with Verde Services to administer the LEOFF 1 retiree dental plan.

NON-AGENDA ITEMS:

Public:

Penny Wagoner, 36710 SE 20th St, Washougal, WA:

Wagoner stated that she is representing the West Columbia Gorge Humane Society in Washougal, and wanted to give Council a brief update on the animal shelter. There are now 80 active volunteers who have produced a total of 3,560 hours of volunteer service for dogs and 3,550 hours of volunteer service for cats, since the first of the year. A retired volunteer Veterinarian has also come on board which has helped reduce some of the expenses. Adoptions have increased by using their partnership with Petco and Petsmart. Wagoner noted that increased adoptions mean a savings to the Cities of Camas and Washougal of \$60 per animal. Wagoner also stated there is an opportunity for court mandated community service youth, from the local area or Vancouver, to work off their hours.

Wagoner explained some projects they are working on and other services they offer, as well as what their needs and future plans are.

Staff:

Lloyd Halverson, City Administrator, announced with sorrow the passing of a member of the City family. Mr. Richard Bailey served as a volunteer member of the Camas Civil Service Commission for more than two decades. He retired from that volunteer City service in the early 1990's. Mr. Bailey passed away last week. He was a lifelong Eagle Scout and a model citizen.

Council:

Pike commented that it has come to her attention that one of the City departments was not following State Statute the way it relates to obtaining competitive bids, and awarding the bid to the lowest responsible bidder. Pike noted that she had followed this matter up with Monte Brachmann, Public Works Director, and that he had communicated to her, that in fact the City was not correctly following the State law in regard to this particular commodity.

Pike asked if the City has a clear purchasing policy in place and who is responsible for ensuring that the procedures are being followed.

Mayor responded that this matter should be discussed at a future work session and asked Brachmann to give Council the full background of the incident mentioned by Pike. Mayor also noted that he understood this project was at first out on bid, but for a variety of reasons the City elected to go a different direction.

MAYOR:

No comments.

COMMUNITY DEVELOPMENT:

The public hearing for River's Edge Plat Alteration was moved down the agenda, after the Public Hearing to consider adoption of the 2007 Parks and Openspace Plan.

Public Hearing
2007 Parks and
Openspace Plan:

Phil Bourquin, Community Development Director, gave an introduction of the plan and explained the background. Staff recommends that Council open a public hearing, take public testimony, deliberate and instruct the City Attorney to draft an Ordinance for adoption.

Mayor opened the public hearing and asked for public testimony. The hearing was closed as there was not any public testimony.

It was moved by Pike, seconded by Dietzman to instruct the City Attorney to draft an Ordinance for adoption of the 2007 Parks and Openspace Plan. The motion carried.

Public Hearing
River's Edge Plat
Alteration:

Roger Knapp, City Attorney, requested by joint agreement, that this hearing be continued to the November 5th regular agenda.

Bourquin recommended opening the public hearing to continue this item. Knapp noted that the continuation would not require a new notice.

Mayor opened the public hearing. Bourquin commented that staff supports the request for continuation of the public hearing to November 5th.

It was moved by Hogan, seconded by Smith to continue the public hearing for River's Edge Plat Alteration to November 5th. The motion carried.

Bybee Road North
Annexation Petition:

Bourquin explained that this is a 10% petition that was submitted and discussed briefly at the last Council meeting. It was decided that this petition was not going to be included with the Bybee Road Annexation, but was scheduled for this evening to consider the 10% petition.

Bourquin recommends that Council discuss with the applicants the geographical area for proposed annexation; whether the City will require and determine the appropriate comprehensive plan and zoning simultaneous with annexation; and whether the City will require assessment and taxation of property at the same rate and at the same basis as within the City of Camas, and to require the area to be annexed to assume existing City indebtedness.

Roberta Criado, 1806 SE 202nd Ave, Camas, WA:

Criado asked and Bourquin responded that the 60% petition that Mr. Printz brought forward had not yet been submitted.

Criado asked if the Council would reconsider allowing them to be included in the Bybee Road Annexation process. Criado explained the reasons why they want to be annexed into the City.

Criado stated that if they are not allowed to combine their petition that they would either have to wait until the 60% petition is submitted to move forward, or reconfigure how they are going to do the annexation petition. This is because they are not actually contiguous to the City of Camas.

Mayor asked and Bourquin responded that there is one property owner within the area of the Bybee Road Annexation petition who has expressed concern that he has been waiting for the 60% petition to be filed. If the petition is not filed, then this new petition would give the owner another opportunity to be put into the annexation area.

Mayor asked for clarification if there is anything that would stop a property owner from being part of two petitions. Knapp responded that he had not heard of this type of request before.

There was further discussion in regard to combining the two petitions, a property owner being part of two petitions, the annexation process, filing the petitions simultaneously and the property being contiguous.

Bourquin stated that Criado submitted into the record an additional petition with a geographic boundary to be modified to include parcel number 177458.

Mayor asked and Bourquin responded that by submitting this additional petition that it would make it contiguous to the City.

Raymond W. Scharpf, 20119 SE 20th St., Camas, WA:

Scharpf stated that he is the aforementioned property owner and he would like to be included in the North Bybee Road Annexation.

Mayor asked if Scharpf could be part of both annexations. Knapp asked and Scharpf responded that he has not signed the other 10% petition, but was included in the geographic area of the other 10% petition.

There was further discussion on the annexation process.

Bourquin recommends continuing this 2nd 10% petition to the October 1st agenda to allow staff time to do further research. Mayor stated that he agrees with Bourquin's recommendation and asked Criado and Scharpf if they consent to the continuation. Criado and Scharpf agreed.

Mayor stated that this matter will be continued to the October 1st regular agenda.

Ordinance No. 2492:

Thor Larsen, Building Official, presented Ordinance No. 2492 for the update of the City of Camas Building Codes to the 2006 Editions of the State of Washington Building Codes and gave a brief overview.

It was moved by Dietzman, seconded by Smith that Ordinance No. 2492 for the update of the City of Camas Building Codes to the 2006 Editions of the State of Washington Building Codes be read by title only. The motion carried.

It was moved by Gerde, seconded by Smith that Ordinance No. 2492 be adopted and published according to law. The motion carried.

FINANCE:

Ordinance No. 2493:

Joan Durgin, Finance Director, presented Ordinance No. 2493 to authorize the execution of a financing contract for purchase of a sanitation truck and explained the background.

It was moved by Gerde, seconded by Smith that Ordinance No. 2493 to authorize the execution of a financing contract for purchase of a sanitation truck be read by title only. The motion carried.

It was moved by Gerde, seconded by Anderson that Ordinance No. 2493 be adopted and published according to law. The motion carried.

Resolution No. 1110
(corrected No. 1111):

Durgin presented Resolution No. 1111 providing for reimbursement of expenditures incurred in the acquisition of a side loading sanitation truck and explained the background.

It was moved by Dietzman, seconded by Anderson that Resolution No. 1111 providing for reimbursement of expenditures incurred in the acquisition of a side loading sanitation truck be read by title only. The motion carried.

It was moved by Higgins, seconded by Gerde that Resolution No. 1111 be adopted and published according to law. The motion carried.

PUBLIC WORKS:

Resolution No. 1111
(corrected No. 1112):

Brachmann presented Resolution No. 1112 setting a public hearing concerning the proposed vacation of a portion of right-of-way on NW Astor Street south of NW 18th Avenue and explained the background. Brachmann noted that the public hearing date would be October 15th.

It was moved by Gerde, seconded by Smith that Resolution No. 1112 setting a public hearing concerning the proposed vacation of a portion of right-of-way on NW Astor Street south of NW 18th Avenue be read by title only. The motion carried.

It was moved by Higgins, seconded by Smith that Resolution No. 1112 be adopted and published according to law. The motion carried.

EXECUTIVE SESSION: The meeting recessed at 7:46 to discuss real property.

ADJOURNMENT: The meeting adjourned at 8:04 p.m.

Mayor

City Clerk