

ORDINANCE NO. 2247

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 2000.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 2000, and a notice was published that the Council of said City would meet on the 13th day of December, 1999 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 2000, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
General	Legislative	\$ 105,670
	Judicial	166,000
	Executive	199,351
	Financial & Record Services	473,373
	Legal	78,000
	Personnel	98,598
	Central Services	310,100
	Other General Government Services	151,000
	Law Enforcement	2,153,635
	Fire Control	1,625,177
	Detention and/or Correction	289,228
	Protective Inspections	389,309
	Emergency Services	13,000
	Pollution Control	2,680
	Information Systems	177,441
	Engineering	884,680
	Other Physical Environment	52,000

<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
General	Information and Outreach	28,700
	Planning and Community Development	317,743
	Mental & Physical Health	2,500
	Community Education and Seniors	20,000
	Libraries	680,330
	Parks and Recreation	1,226,753
	Other Financing Uses-Interfund	<u>1,583,933</u>
Total General Fund		11,029,201
City Street		5,195,643
Emergency Rescue		1,464,320
Storm Water Drainage		118,000
Unlimited Tax General Obligation Bond Redemption		127,203
Limited Tax General Obligation Bond Redemption		588,828
Growth Management Act Capital Project		3,260,180
Fire/EMS Facility		2,523,040
Frank's Moorage Construction		530,000
City Sanitary		1,096,022
Water-Sewer		6,741,912
Water-Sewer Bond Redemption		629,958
Farmer Home Bond Redemption		26,175
Water-Sewer Capital Reserve		2,717,000
Equipment Rental		735,500
Firemen's Pension		<u>2,000</u>
TOTAL ALL FUNDS		<u>\$36,784,982</u>

#### SECTION II

That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 2000, two (2) copies of which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 2000.

#### SECTION III

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 13th day of December, 1999.

SIGNED: 

ATTEST: 

APPROVED as to form:

  
 \_\_\_\_\_  
 City Attorney

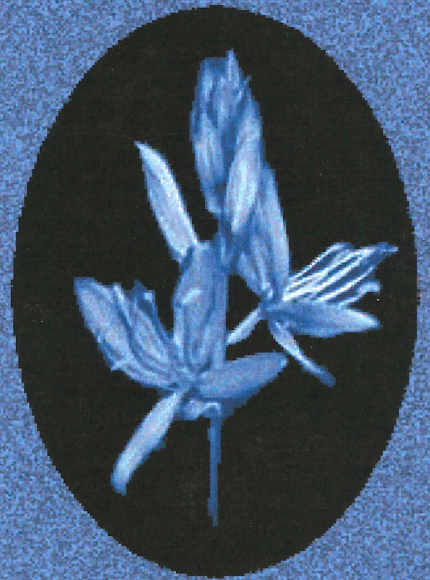
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# City of Camas, Washington

## Proposed Budget and Program of Services

For the Year Beginning January 1,

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# 2000

CITY OF CAMAS, WASHINGTON

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**2000 Budget Message**  
from  
**Mayor Dean Dossett**  
to  
**Council and Citizens**

The 2000 budget for the City of Camas maintains the current level of service to the citizens of the community, and provides for important investments in the community's future. The proposed budget meets several goals. Those goals, ranked in priority include:

- 1) Maintain the existing level service and programs.
- 2) Levy a general fund tax which meets the limits established consistent with the Implicit Price Deflator (IPD).
- 3) Establish general fund undesignated reserves at 20% of the annual expenditures. and
- 4) Invest in City infrastructure in accordance with the Capital Facilities Plan.

Only a few enhancements beyond normal cost increases within operational budgets are being proposed. Due to the limitations imposed with the IPD, we have taken a cautious approach to funding ongoing expenses or new initiatives.

The Implicit Price Deflator (IPD) refers to the United States Department of Commerce, Bureau of Economic Analysis, implicit price deflator for personal consumption expenditures. This index, in accordance with Referendum 47, limits property tax increases for cities over ten thousand in population. The index number for July 1998 is 112.81, and for July 1999 is 114.40, resulting in a change of 1.42%. What this means is that without a City Council majority plus one vote finding "substantial need", an increase in the property tax levy for Camas would be limited to 1.42% for property taxes collected in 2000. This budget package has been constructed to meet the 1.42% levy cap, which translates into an additional \$88,000 in the general fund, after adjustment for assessed value appeal settlement. A significant aspect of balancing this budget relies upon tax contributions from new growth. New construction was valued at over \$195 million dollars in 1999, resulting in additional general fund revenues of approximately \$689,000 dollars. The City's reliance upon growth related revenues becomes apparent when compared to the total valuation of \$1.8 billion for the same year. Under separate cover you will find a "decision package" which contains possible budget items not achievable within the IPD cap. These capital/equipment requests were deferred at this stage to meet the IPD and reserve goals stated in the first paragraph.

To meet the twenty percent (20%) general fund reserve target, the City would need to set aside approximately \$2.19 million in total. With an estimated reserve balance of \$1.9 million at the end of 1999, approximately \$290,000 is required to meet this target. Reserves were used in 1998 and 1999 to address increasing general fund operating expenses, specifically related to increased activity in street repairs, the new police facility construction, repayment of police facility debt

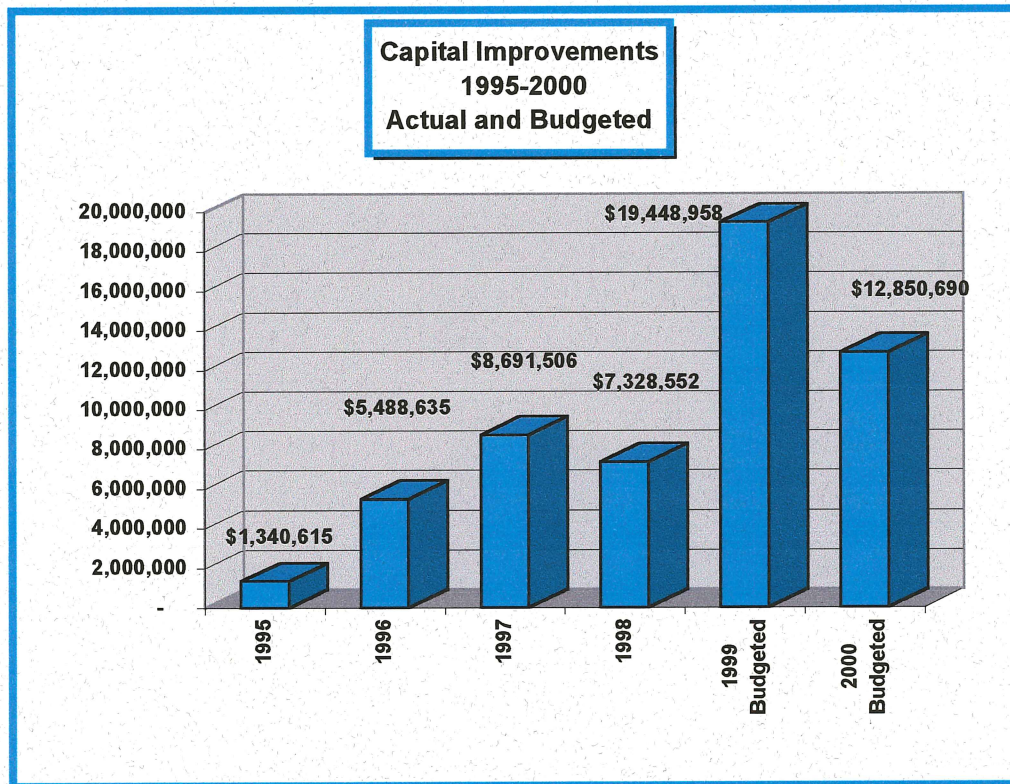
service and increased personnel expenses. Potential distributions from the pending Fort James tax appeal settlement will assist in reaching the general fund reserve target.

The capital facilities element of the 2000 budget was developed using the adopted Capital Facilities Plan (CFP). Most capital items identified in the CFP are included in the budget. Generally, items dependent on grant funding for which the grants are not yet assured are excluded from the budget. As grant or other outside funding becomes assured, and/or necessary agreements with co-operating agencies are prepared, project budget appropriations will come forward. As an example, the CFP foresees a possible joint project in co-operation with the School District and the Soccer Association for installation of year-round playing surface at the Camas Stadium. As grant funding for this becomes assured, and the joint agreement with the co-operating parties is prepared, an appropriation for this project is expected. Refer to the following section for highlights of the 2000 capital program.

### CAPITAL INVESTMENT

In 1999, three major land acquisitions were completed; 1) the approximate 44 acre Fallen Leaf Lake parcel, 2) the three acre fire station site in Grass Valley, and 3) the 14 acre site of a future Grass Valley neighborhood park. The construction on the new \$15 million wastewater treatment plant progressed very well during 1999. The plant is scheduled for completion in the first quarter of 2000, and is on budget and on schedule.

The following chart depicts historic levels of capital investment.



Upwards of \$12.8 million in the 2000 budget reflects capital investments. The most notable capital investments proposed within the coming fiscal period are detailed below:

**SE First Avenue/Lake Road Project:** Appropriation: \$2,895,000. This is a major street project which is expected to include design, right-of-way, and construction. The project is in the necessary six-year street plan. The project is foreseen to be partially financed with external funds. Design and potential right of way acquisition will be the first steps in this project.

**Fire/Emergency Medical Facility:** This is an essential city need. The appropriation is \$2,523,040 and does not include any funding from grant sources. It is expected to be built in the year 2000 and completed by the end of the year. The site has been acquired, and design is well underway for this “west-side” facility.

**Upper Prune Hill Reservoir Expansion:** \$ 1,500,000 appropriation. As called for in the water facilities plan and the capital facilities plan, this is a major reservoir expansion. The project will add approximately 1.5 million gallons to the system’s capacity. Design is expected to be completed in the year, with construction to follow. Financing is assured; and favored financing—likely through the Public Works Trust Fund—is likely to be pursued for this eligible project.

**Sewer Line Infiltration and Inflow Project:** One million dollars are programmed for the year in this project, which is focused on improving the capacity of the existing wastewater collection system. The project’s is a multi-year effort to minimize excessive inflow and infiltration. The work is to be performed in accordance with the City’s adopted I&I study, and is funded primarily through a \$5/gallon mitigation fee assessed against new connections.

**Frank’s Moorage:** This project is re-appropriated at \$530,000, which includes \$308,220 in grant funds approved by the Intergovernmental Committee for Outdoor Recreation (IAC). The project has been delayed by litigation, and a grant extension will be necessary. The project is a redevelopment of the Frank’s Moorage boat launch, with related facilities. The site is a six-acre site on Lacamas Lake.

**Angelo Booster Station Appropriation:** \$300,000. This is a water booster station, foreseen in the City’s Water Facilities Plan and Capital Facilities Plan. It is designed to strengthen the water system, and derives its name from Mr. Lewis Angelo, retired long-time Public Works Director of the City.

**Street Improvements:** \$388,000 is appropriated for a variety of street projects. These include safety improvements, extensive overlays guided by the pavement management system and the first steps to “traffic calming”. The recommended specific projects are consistent with the six year street plan, council emphasis traffic improvements. Extensive citizen involvement from representatives of the United Camas Association of Neighborhoods was part of arriving at these recommendations. The funding level of \$388,000 is very substantial compared with recent years levels, and should allow some “catch-up” on street needs.



## OVERVIEW OF THE 2000 GENERAL FUND PROPOSED BUDGET

Recommended appropriation for the general fund for 2000 is \$11.029 million. This represents a 13.8 percent, or \$ 1,338,000 increase from the 1999 general fund budget. This is summarized on the following table:

<b>General Fund</b>			
	ADOPTED 1999	PROPOSED 2000	INCREASE (DECREASE)
Operating Programs	\$ 9,124,659	\$10,337,801	\$1,213,142
Capital	<u>\$ 566,925</u>	<u>\$ 691,400</u>	<u>\$ 124,475</u>
<b>Total</b>	<b>\$ 9,691,584</b>	<b>\$11,029,201</b>	<b>\$1,337,617</b>

### OVERVIEW OF THE 2000 PROPOSED BUDGET FOR ALL FUNDS

Total recommended appropriations for all funds for the 2000 budget period is \$11 million higher than budgeted for 1999. The "all funds" appropriations are reflective of capital project appropriations, including water/sewer capital projects. The proposed budget for all funds is \$37 million.

### CITY WORK FORCE

Twenty-four percent (24%) of the 2000 budget is allocated to personnel salaries and benefits. City employment in 1999 was 138, and is estimated at 144 in 2000. Approximately \$54,000 is allocated for uniform and clothing allowances. The budget as prepared reflects the known costs of personnel under existing collective bargaining agreements. At present, the city and one of the unions representing employees are in bargaining for a multi-year contract. Since the on-going citywide compensation study is not concluded at this writing, its potential impacts are not included in the proposed budget.

### SUPPLIES, SERVICES AND CHARGES

Thirteen percent (13%) of the 2000 budget is related to supplies, services, and charges. Detailed information on the categories listed below can be found in the body of the budget document:

Professional Services	\$1,073,077
Intergovernmental Services	\$1,123,050*
Public Utilities	\$ 706,860**
Supplies	\$ 575,753
Vehicle Maintenance/Fuel	\$ 480,100
Repairs and Maintenance	\$ 450,300
Insurance	\$ 133,150
Small Tools	\$ 95,450

\* - Includes jail, corrections, and court expenses.

\*\* - Includes solid waste tipping fees.

## **DEBT OBLIGATIONS**

Four percent (4%) of the budget goes toward debt repayment. General obligation debt is \$501,000 annually. Transmission line payments to Clark Public Utilities will be \$215,000. This marks the first year's payment on this obligation, related to the City's share of costs of placing the transmission line underground. This is a general fund cost. Including the new wastewater treatment plant debt service, annual payments for water and sewer debt is over \$656,000.

## **UNCERTAINTIES**

At the time of this writing, there are several uncertainties which may effect this and future budgets. Washington voters will soon decide on Initiative 695. If passed, the effects on city budgets will unfold, and are difficult to predict. It appears, based on Finance Department and Association of Washington Cities estimates, that the direct, immediate impacts on the City of Camas budget will be modest. The Initiative's direct effect on the City of Camas for the year 2000 is in the range of \$140,000. This is especially apparent when comparing with other local jurisdictions, which are more dependent on revenues such as sales tax equalization. Camas does not receive sales tax equalization funding. The voters of Camas will decide the Library Bond issue, and this has potential impacts on the 2000 budget.

The final resolution of the James River/Fort James tax appeal, with the related interest question is not yet complete. The basic issue of the mill's value has, however, been resolved. As mentioned earlier, the City compensation study is not complete and that may affect this and future budgets.

## **SUMMARY**

This budget maintains current services for our community. It provides for investment in our City's infrastructure and future. It maintains a substantial general fund reserve.

# City of Camas, Washington

## Calendar for the 2000 Budget

Date	Steps in Budget Procedure
July 12, 1999	Finance Director distributes instructions and forms to departments for 2000 budget preparation.
August 27, 1999	Departments file 2 copies of their budget, one each with City Administrator and Finance Director.
August 27- Sept. 10,1999	Finance Director reviews budget submissions, consolidates estimates, projects revenues and develops first draft of preliminary budget.
Sept. 13, 1999	Finance Director files first draft of preliminary budget with the Mayor and City Administrator.
Sept. 13 – Sept. 30, 1999	City Administrator and Finance Director conduct departmental hearings to determine budget to be presented to the City Council.
Oct. 1 – 22, 1999	Mayor and City Administrator prepare budget message. Finance Director compiles the budget document.
Nov. 1, 1999	Proposed budget submitted to City Council for study.
Oct. 26 and Nov. 2, 1999	Publish notice of tax levy hearing and statement of availability of preliminary budget by Nov. 22 1999.
Nov. 8, 1999	Council holds public hearing and passes ordinance fixing 2000 tax levy. Finance Director notifies Clark County Assessor and County Commissioners of tax levy for 2000.
Dec. 13, 1999	Council holds budget hearing.
December, 1999	Council passes Year 2000 budget and budget ordinance published.
Jan. 1, 2000	2000 budget recorded in accounting ledgers

# *City of Camas*

## *Mission Statement*

*The City of Camas commits to preserving its heritage, sustaining and enhancing a high quality of life for all its citizens and developing the community to meet the challenges of the future. We take pride in preserving a healthful environment while promoting economic growth. We encourage citizens to participate in government and community, assisting the city in its efforts to provide quality of services consistent with their desires and needs.*

## HOW TO USE THIS BUDGET

TITLE	INFORMATION PROVIDED
Letter of Transmittal	This letter gives a summary of what is contained in the budget, significant capital projects and a list of additional items not budgeted but have been requested.
Appropriation Ordinance	A copy of the ordinance appropriating funds for operating the City for the fiscal year beginning January 1, 2000.
Summary of Estimated Appropriations by Fund	This exhibit shows the total amount appropriated for each City Fund.

### STANDARD CLASSIFICATION OF ACCOUNTS

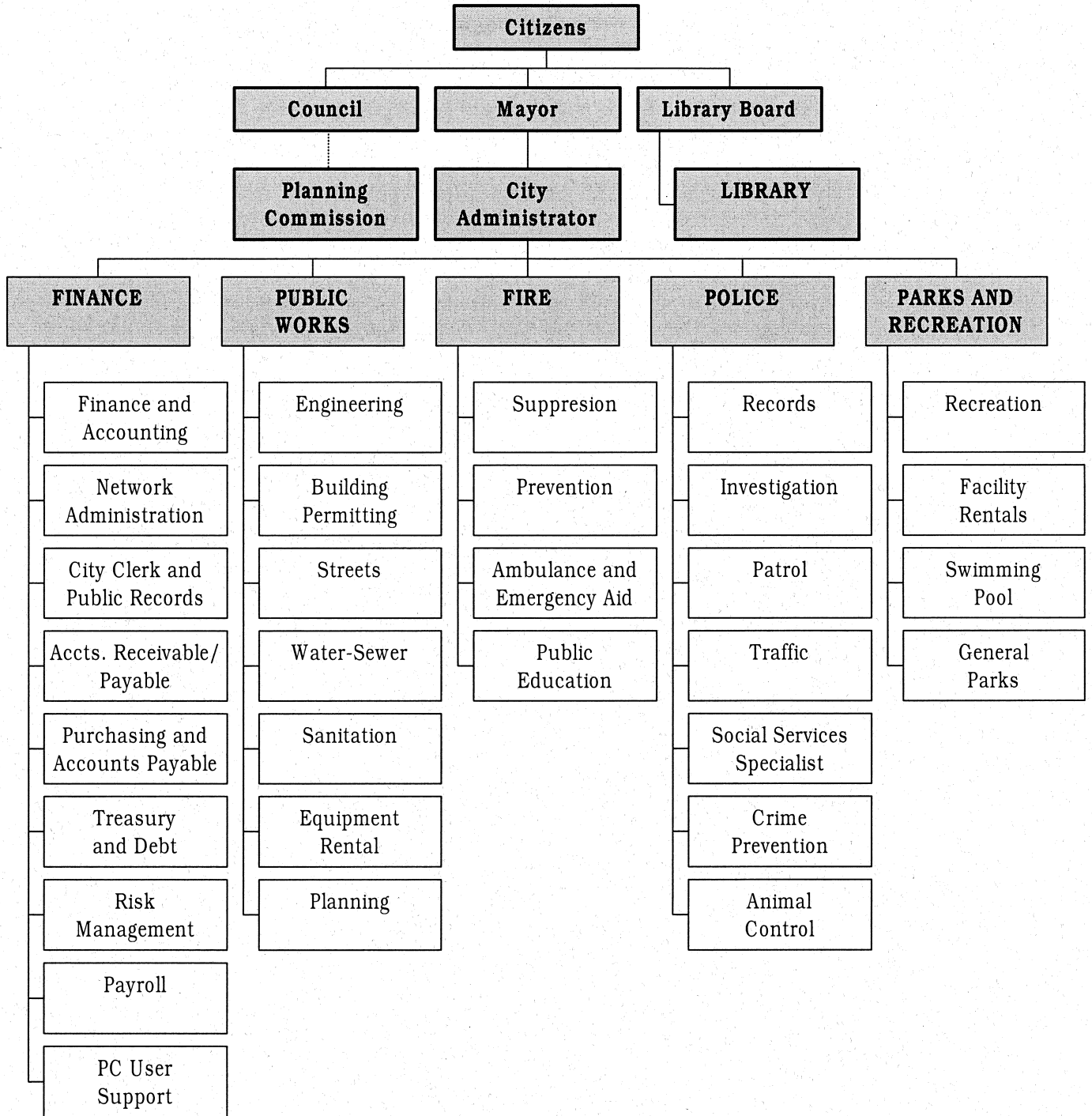
The City of Camas utilizes the Budgeting, Accounting, and Reporting System (BARS) prescribed by the State Auditor's Office for all cities and counties in the State of Washington. The BARS system follows generally accepted accounting methods. Emphasis is placed on programs and services or what the city and county is attempting to accomplish rather than upon subjects or individual services to be paid. The water and sewer utility follows the "Uniform System of Accounts for Class A and Class B Water Utilities" recommended by the National Association of Regulatory Commissioners.

### "DOUBLE BUDGETING"

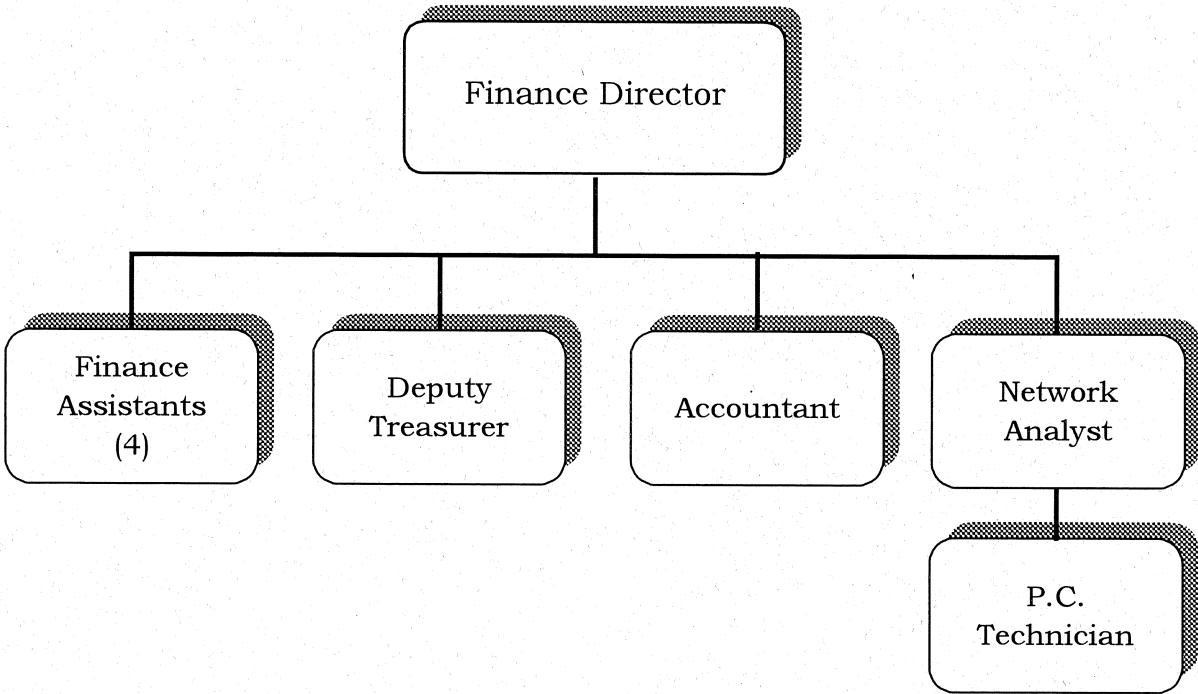
Governmental accounting and budgeting differs from that practiced by private business in that it utilizes the "fund" system. Each fund of the City of Camas is a separate entity in itself. Money is appropriated and paid from one fund to another for services that one fund or department performs for another department.

The Equipment Rental Department appropriates money to purchase equipment, supplies and provides for employee salaries for maintaining equipment. The Street, Water-Sewer, Sanitary, Police and other departments appropriate funds to "rent" the equipment from the Equipment Rental Department. Both the Equipment Rental Fund appropriations and other department appropriations are required by law to be in the total budget figure in "double budgeting". The Finance Department appropriates salaries and other supplies for utility billing and accounting. The Water-Sewer and Sanitary Funds appropriate money to reimburse the General Fund for services of the Finance Department.

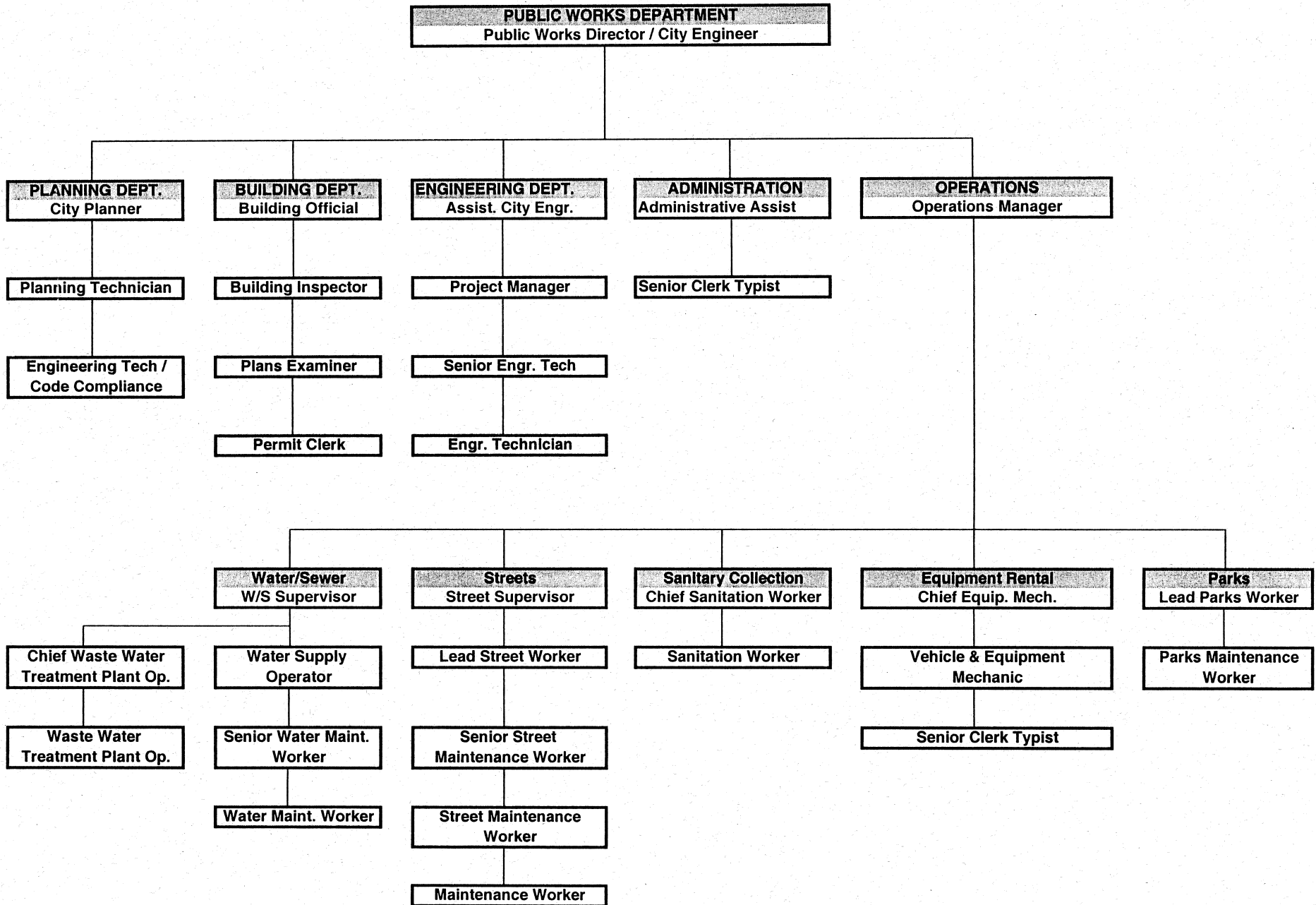
## City of Camas, Washington Organizational Chart



# Finance Department Organizational Chart

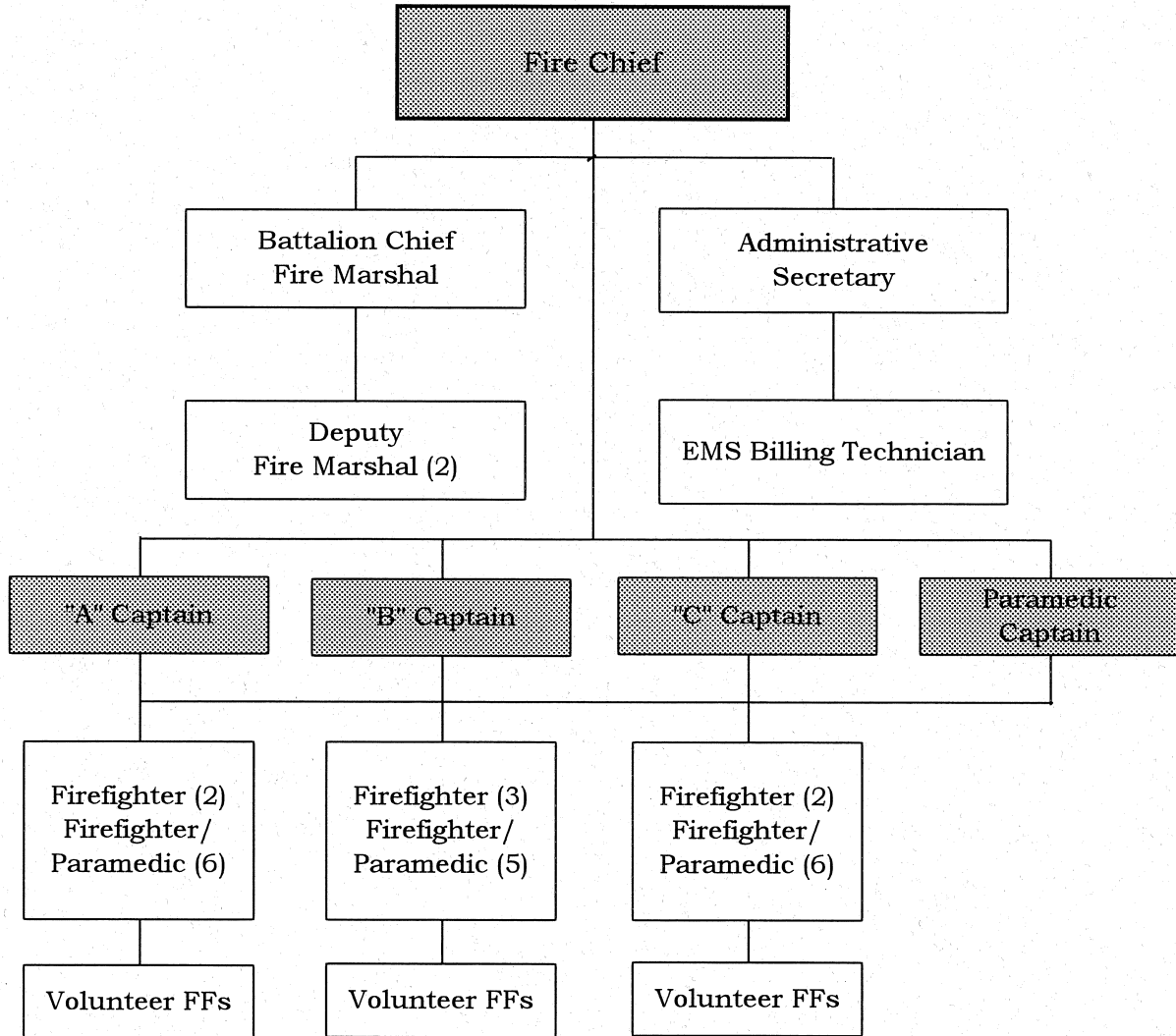


# Organizational Chart for the City of Camas Public Works Department

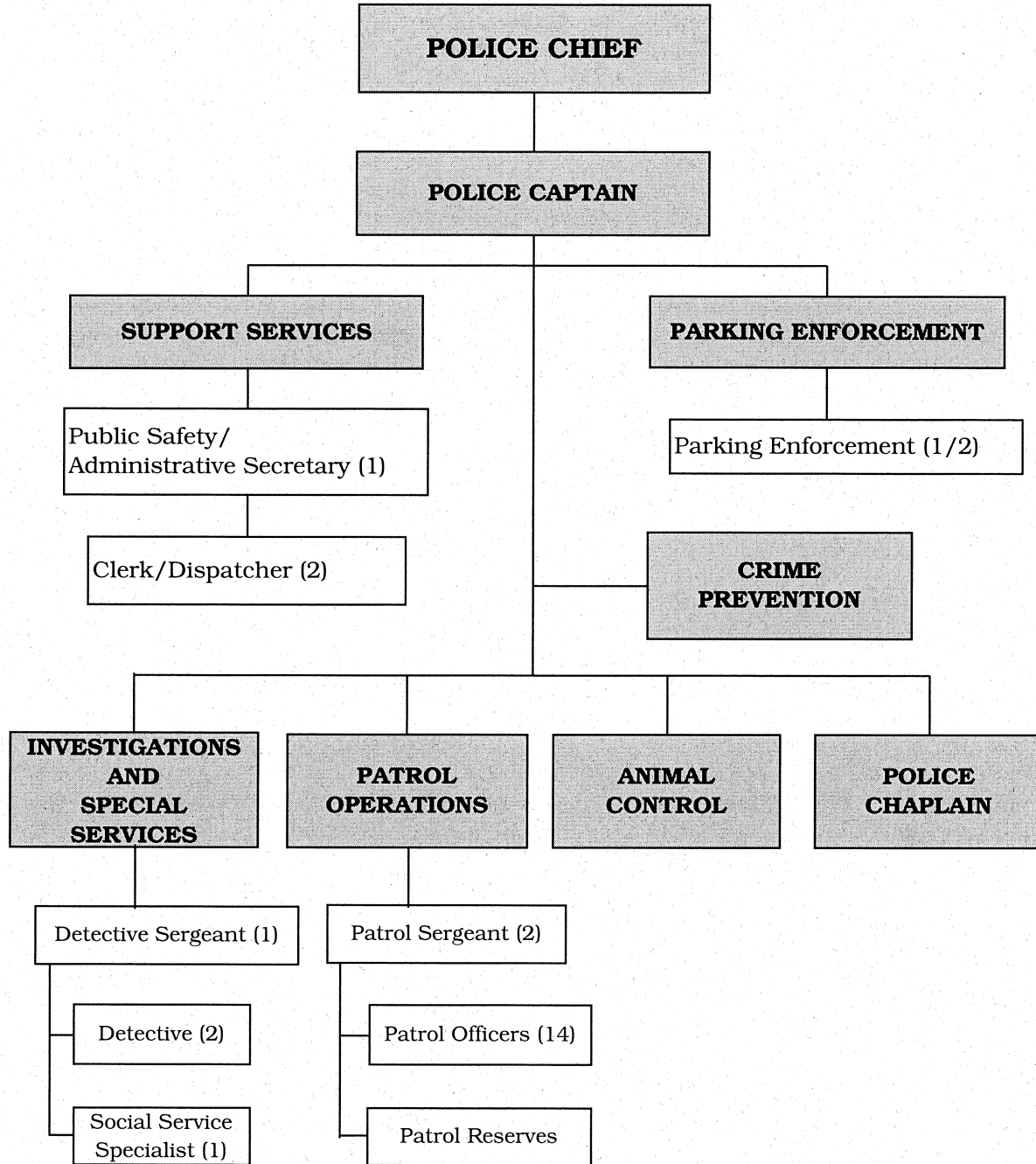




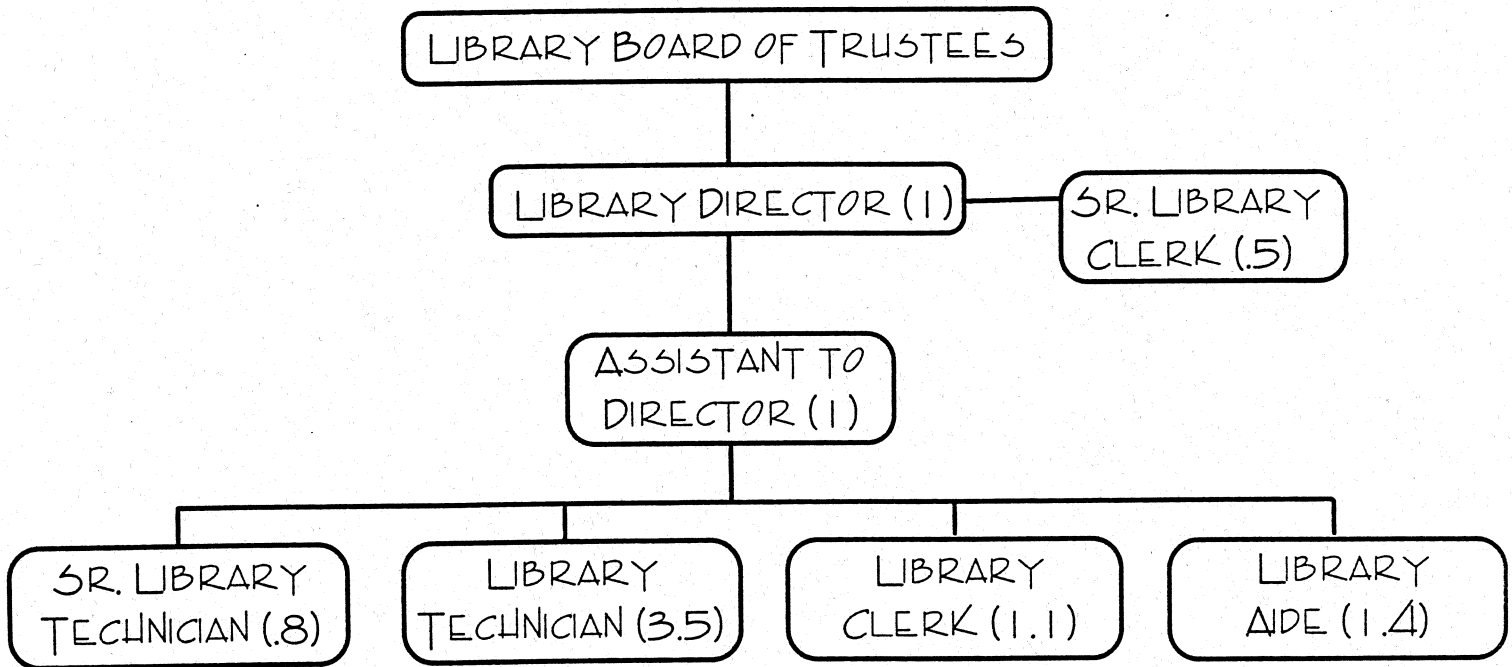
# Fire Department Organizational Chart



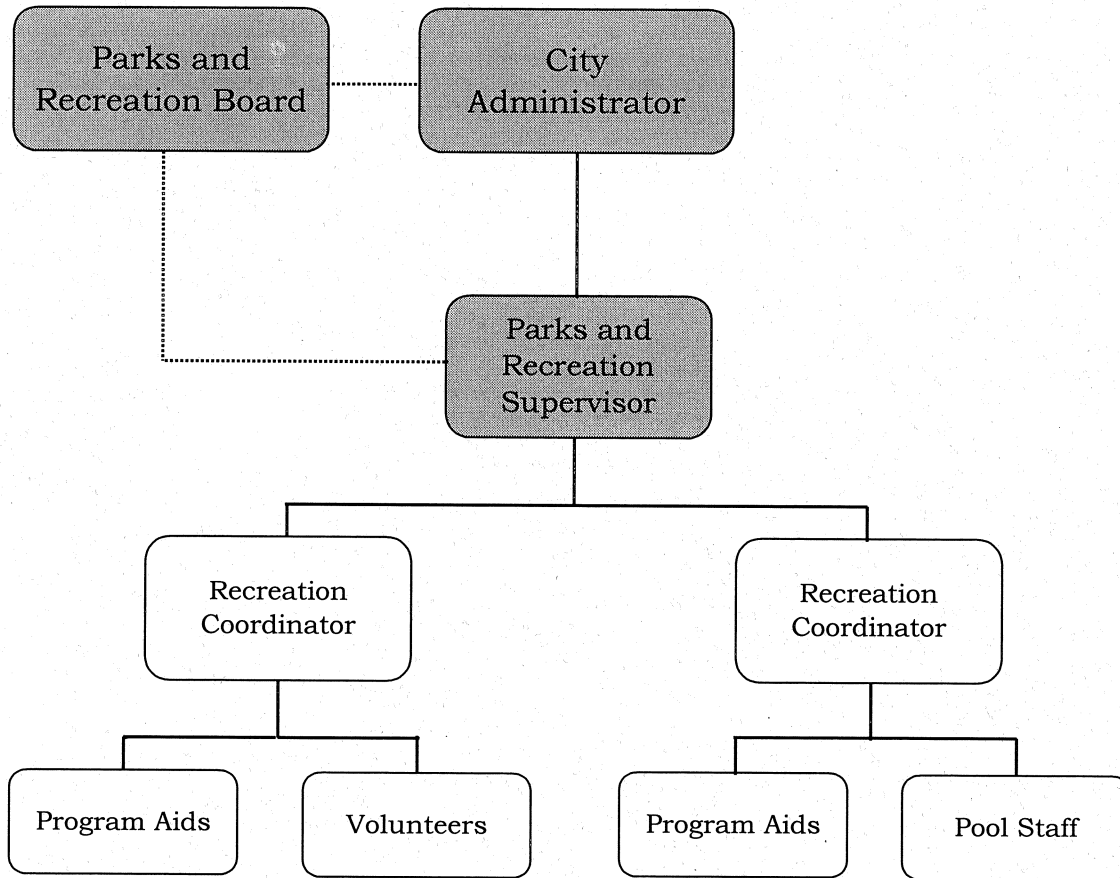
**POLICE DEPARTMENT**  
**Organizational Chart**



# CAMAS PUBLIC LIBRARY



# Parks and Recreation Organizational Chart



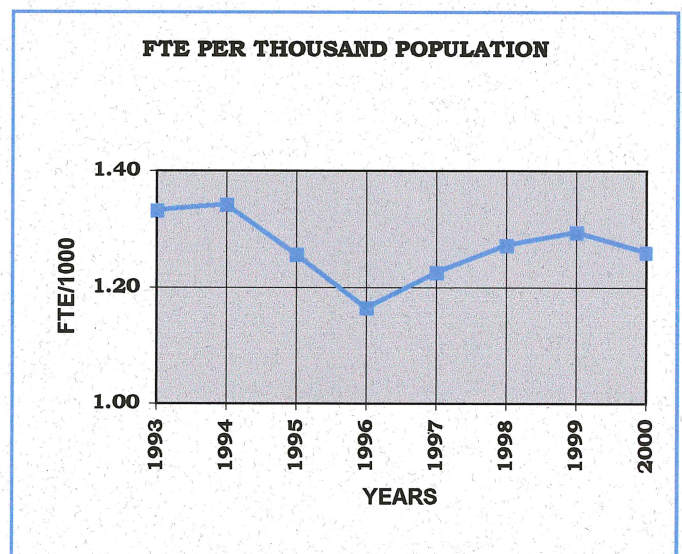
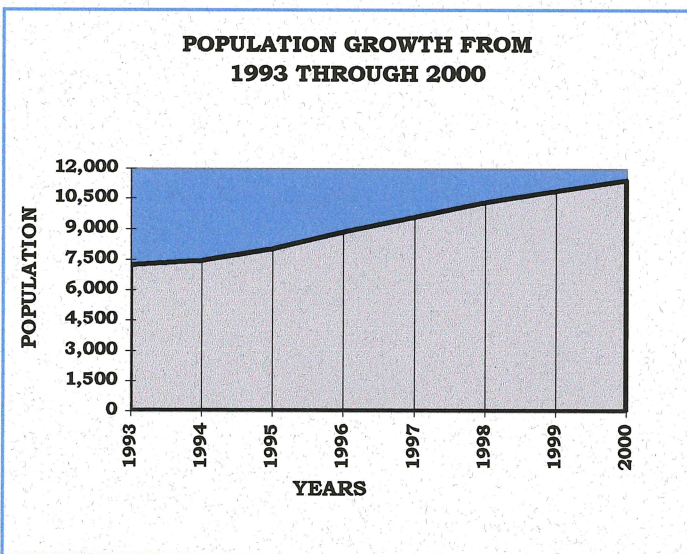
**CITY OF CAMAS, WASHINGTON**

**Employees (Full Time Equivalents)  
Eight Years 1993 - 2000**

<b>DEPARTMENT</b>	1993	1994	1995	1996	1997	1998	1999	2000
Executive	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Finance	8.00	8.00	6.50	7.00	8.00	8.66	9.00	7.50
Legal	1.00	1.00	-	-	-	-	-	-
Personnel	-	-	0.50	0.50	1.00	1.00	1.00	1.00
Law Enforcement	18.00	18.50	18.50	19.50	21.00	23.50	26.50	27.50
Fire Control	11.00	11.00	11.00	11.00	14.61	15.50	19.00	19.00
Detention & Correction	-	-	-	-	-	-	-	0.40
Protective Inspections	3.00	3.50	4.00	4.00	5.00	5.00	5.00	5.00
Information Services	-	-	-	-	-	-	-	1.50
Engineering	12.00	12.00	12.00	12.00	10.50	11.00	11.25	13.25
Planning	-	-	-	-	3.00	3.50	3.50	3.50
Parks	2.00	4.00	4.00	4.50	6.00	7.80	7.80	8.30
Street	9.00	9.00	9.00	7.50	7.00	9.00	8.50	9.50
Library	6.10	7.20	7.20	7.56	9.00	9.30	9.30	9.30
Emergency Rescue	9.50	9.50	11.00	11.00	12.39	13.00	15.00	15.00
Storm Water Drainage	-	-	-	-	-	-	0.25	0.25
Sanitary	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00
Water-Sewer	11.00	10.50	10.50	11.50	12.00	12.50	13.00	14.50
Equipment Rental	2.00	2.00	2.00	2.00	3.00	3.50	4.00	4.00
<b>TOTALS</b>	<b>96.10</b>	<b>99.70</b>	<b>100.70</b>	<b>102.56</b>	<b>117.00</b>	<b>127.76</b>	<b>137.60</b>	<b>144.00</b>

<b>POPULATION</b>	7,220	7,430	8,015	8,810	9,550	10,300	10,870	11,400
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\* Estd.



## City of Camas, Washington 2000 Budget in Brief

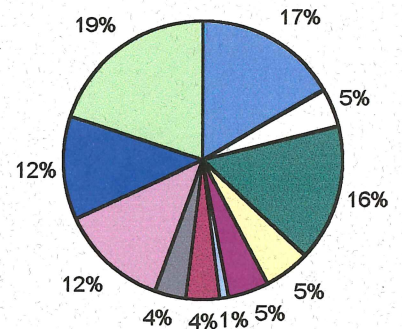
### Revenues Classified by Source

	1998 Actual Received	1999 Adopted Budget	2000 Proposed Budget
Taxes	\$ 7,160,923	\$ 8,114,824	\$ 9,504,369
Licenses and Permits	376,960	518,650	487,000
Intergovernmental Revenues	1,776,247	1,765,833	3,599,807
Charges for Services	6,892,066	6,513,246	7,193,979
Fines and Forfeits	236,134	192,000	219,550
Miscellaneous Revenues	1,606,865	1,282,789	1,379,500
Other Non Revenues	1,168,031	1,352,000	1,600,000
Other Financing Sources	7,361,969	4,005,142	8,664,786
Budgeted Fund Balance	322,070	14,775,131	4,135,991
<b>Total Revenues</b>	<b>\$ 26,901,265</b>	<b>\$ 38,519,615</b>	<b>\$ 36,784,982</b>

### Expenditures/Expenses by Function

	1998 Actual Expended	1999 Adopted Budget	2000 Proposed Budget
Classified Proprietary	\$ 4,767,556	\$ 17,367,834	\$ 6,085,779
General Government Services	1,211,205	1,387,245	1,656,533
Security of Persons and Property	5,113,015	5,577,837	5,833,419
Physical Environment	1,778,676	1,795,886	1,965,982
Transportation	1,307,019	1,331,746	1,752,143
Economic Environment	302,450	324,373	343,943
Mental and Physical Health	2,250	45,700	2,500
Culture and Recreation	1,186,099	1,351,588	1,417,083
Debt Service	958,993	1,270,436	1,412,164
Capitalized Expenses	1,998,091	2,907,828	4,591,090
Road and Street Construction	2,461,717	1,154,000	4,392,600
Other Financing Uses	2,216,922	4,005,142	7,331,746
<b>Total Expenditures/Expenses</b>	<b>\$ 23,303,993</b>	<b>\$ 38,519,615</b>	<b>\$ 36,784,982</b>

### 2000 Expenditures/Expenses by Function



- Classified Proprietary
- General Government Services
- Security of Persons and Property
- Physical Environment
- Transportation
- Economic Environment
- Culture and Recreation
- Debt Service
- Capitalized Expenses
- Road and Street Construction
- Other Financing Uses

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**City of Camas, Washington**  
**2000 Annual Budget**  
**Combined Summary of Revenues, Appropriations and**  
**Other Financing Sources and Uses By Fund**

	General Fund	SPECIAL REVENUE FUNDS			Debt Service Funds	Growth Mgmt.
		City Streets	Emergency Rescue	Storm Water Drainage		
Appropriated Fund Balance	\$ 580,711	\$ 175,000	\$ 50,100	\$ -	\$ -	\$ 1,863,180
<b>REVENUES:</b>						
310 Taxes	7,980,196	-	433,142	-	716,031	375,000
320 Licenses & Permits	487,000	-	-	-	-	-
330 Intgovt. Revenues	402,777	2,521,810	325,000	-	-	40,000
340 Chgs. for Services	1,149,467	-	631,578	68,000	-	882,000
350 Fines & Forfeits	219,550	-	-	-	-	-
360 Misc. Revenues	209,500	-	24,500	50,000	-	100,000
<b>Total Est. Revenues</b>	<b>10,448,490</b>	<b>2,521,810</b>	<b>1,414,220</b>	<b>118,000</b>	<b>716,031</b>	<b>1,397,000</b>
380 Non Revenues	-	-	-	-	-	-
390 Other Est. Fin.Source	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-
Operating Trans. In	-	2,498,833	-	-	-	-
<b>Total Est. Resources</b>	<b>\$11,029,201</b>	<b>\$ 5,195,643</b>	<b>\$1,464,320</b>	<b>\$ 118,000</b>	<b>\$ 716,031</b>	<b>\$ 3,260,180</b>
<b>APPROPRIATIONS:</b>						
501 Classified Proprietary	-	-	-	-	-	-
510 General Govt. Serv.	1,656,533	-	-	-	-	-
520 Sec of Person & Prop	4,436,849	-	1,394,570	-	-	-
530 Physical Environ.	896,960	-	-	13,000	-	-
540 Transportation	-	1,016,643	-	-	-	-
550 Economic Environ.	343,943	-	-	-	-	-
560 Mental & Phy. Health	2,500	-	-	-	-	-
570 Culture & Recreation	1,417,083	-	-	-	-	-
590-598 Other Type Exp.	-	-	-	-	-	-
591 Debt Service	-	-	-	-	716,031	-
594 Capitalized Exp.	691,400	-	69,750	-	-	923,000
595 Road & Street Const.	-	4,141,500	-	105,000	-	-
<b>Total Appropriations</b>	<b>9,445,268</b>	<b>5,158,143</b>	<b>1,464,320</b>	<b>118,000</b>	<b>716,031</b>	<b>923,000</b>
Est. Other Financing Uses:						
Operating Transfers Out	1,583,933	37,500	-	-	-	2,337,180
<b>Total Estimated Uses</b>	<b>\$11,029,201</b>	<b>\$ 5,195,643</b>	<b>\$1,464,320</b>	<b>\$ 118,000</b>	<b>\$ 716,031</b>	<b>\$ 3,260,180</b>



(Cont.)

**Combined Summary of Revenues, Appropriations and  
Other Financing Sources and Uses by Fund**

CAPITAL PROJECT FUNDS		PROPRIETARY FUNDS		Equipment	Firemen's	Total
Fire/EMS Facility	Frank's Moorage	City Sanitary	Water - Sewer	Rental Fund	Pension Fund	All Funds
\$ -	\$ -	\$ -	\$ 1,467,000	\$ -	\$ -	\$ 4,135,991
-	-	-	-	-	-	9,504,369
-	-	-	-	-	-	487,000
-	308,220	-	-	-	2,000	3,599,807
-	-	1,082,022	3,374,912	6,000	-	7,193,979
-	-	-	-	-	-	219,550
-	-	14,000	300,000	681,500	-	1,379,500
-	308,220	1,096,022	3,674,912	687,500	2,000	22,384,205
-	-	-	1,600,000	-	-	1,600,000
1,333,040	-	-	-	-	-	1,333,040
1,190,000	221,780	-	3,373,133	48,000	-	7,331,746
<u>\$ 2,523,040</u>	<u>\$ 530,000</u>	<u>\$ 1,096,022</u>	<u>\$ 10,115,045</u>	<u>\$ 735,500</u>	<u>\$ 2,000</u>	<u>\$ 36,784,982</u>
-	-	-	6,085,779	-	-	6,085,779
-	-	-	-	-	-	1,656,533
-	-	-	-	-	2,000	5,833,419
-	-	1,056,022	-	-	-	1,965,982
-	-	-	-	735,500	-	1,752,143
-	-	-	-	-	-	343,943
-	-	-	-	-	-	2,500
-	-	-	-	-	-	1,417,083
-	-	40,000	656,133	-	-	1,412,164
2,376,940	530,000	-	-	-	-	4,591,090
146,100	-	-	-	-	-	4,392,600
2,523,040	530,000	1,096,022	6,741,912	735,500	2,000	29,453,236
-	-	-	3,373,133	-	-	7,331,746
<u>\$ 2,523,040</u>	<u>\$ 530,000</u>	<u>\$ 1,096,022</u>	<u>\$ 10,115,045</u>	<u>\$ 735,500</u>	<u>\$ 2,000</u>	<u>\$ 36,784,982</u>

**Summary of Estimated Appropriations By Fund  
Actual for 1998 and Appropriations for 1999 and 2000**

	Actual Expenditures 1998	Actual Appropriations 1999	Estimated Required 2000
GENERAL FUND	\$ 7,601,693	\$ 8,537,133	\$ 11,029,201
SPECIAL REVENUES:			
City Street	1,794,238	2,049,009	5,195,643
Emergency Rescue	1,170,953	1,429,432	1,464,320
Fire Equipment Cumulative Reserve	534,904	-	-
Storm Water Drainage	-	67,230	118,000
TOTAL SPECIAL REVENUE FUNDS	<u>3,500,095</u>	<u>3,545,671</u>	<u>6,777,963</u>
DEBT SERVICE FUNDS:			
Unlimited Tax G.O. Bond Redemption	131,428	126,845	127,203
Limited Tax G.O. Bond Redemption	374,633	369,300	588,828
TOTAL DEBT SERVICE FUNDS	<u>506,061</u>	<u>496,145</u>	<u>716,031</u>
CAPITAL PROJECT FUNDS:			
Growth Management Capital Project	1,046,251	2,500,400	3,260,180
Police Facility Capital Project	224,967	-	-
Parker Street Capital Project	1,525,785	-	-
Forest Home Neighborhood	45,354	-	-
Fire/EMS Facility	-	200,000	2,523,040
Frank's Moorage Construction	-	-	530,000
LID 220 - Vista Del Rio	6,161	-	-
TOTAL CAPITAL PROJECT FUNDS	<u>2,848,518</u>	<u>2,700,400</u>	<u>6,313,220</u>
ENTERPRISE FUNDS:			
City Sanitary	1,140,236	950,759	1,096,022
Water-Sewer	2,744,021	5,388,895	6,741,912
Water-Sewer Capital Reserve	500,000	1,000,000	2,717,000
Water-Sewer Bond Redemption	427,407	707,416	629,958
Farmer Home Bond Redemption	25,525	26,875	26,175
Sewer Treatment Plant	2,386,770	13,263,230	-
TOTAL ENTERPRISE FUNDS	<u>7,223,959</u>	<u>21,337,175</u>	<u>11,211,067</u>
INTERNAL SERVICE FUNDS:			
Equipment Rental	494,430	588,640	735,500
FIDUCIARY FUNDS:			
Firemen's Pension	1,711	2,000	2,000
TOTAL	<u>\$ 22,176,467</u>	<u>\$ 37,207,164</u>	<u>\$ 36,784,982</u>

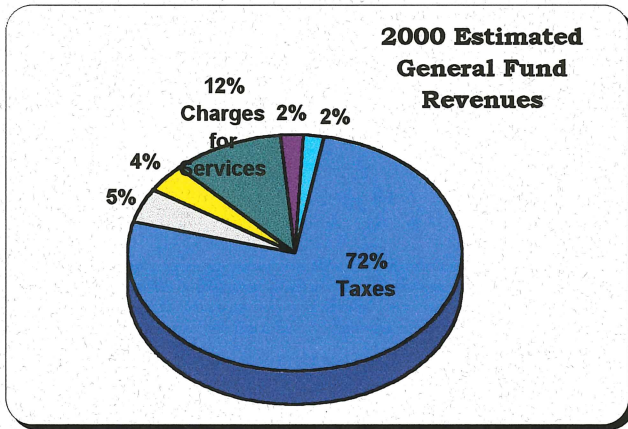
**2000 Schedule of  
Operating Transfers Out/Operating Transfers in**

TRANSFERS FROM	TRANSFERS TO	AMOUNT	PURPOSE FOR TRANSFER
General	Street	\$ 1,573,433	Street operations and construction
General	Equipment Rental	10,500	Additional funds for vehicle replacement
Streets	Equipment Rental	37,500	Subsidize 1/2 cost of storage building
Growth Management Fund	Streets	925,400	TIF funds for SE 1st project
Growth Management Fund	Fire/EMS Facility	1,190,000	Fire impact fees and Real estate excise tax for construction costs
Growth Management Fund	Frank's Moorage Const.	221,780	Park/OS impact fees for construction
Water/Sewer Capital Reserve	Water/Sewer	2,717,000	Water/Sewer construction projects
Water/Sewer	Water/Sewer Bond	629,958	1996 and 1998 Refunding Bonds & Loans
Water/Sewer	FHA Bond	26,175	1982 and 1984 FMHA Bonds
Total Operating Transfers Out/In:		<u>\$ 7,331,746</u>	

## GENERAL FUND SUMMARY OF BUDGET

### FUNCTION

The General Fund accounts for all revenues and expenditures of the city of a general nature that are not required to be reported in a special type of fund. It receives a much greater variety of revenues and is utilized for a greater variety of expenditures than other funds.



### ACTIVITIES AND SERVICE

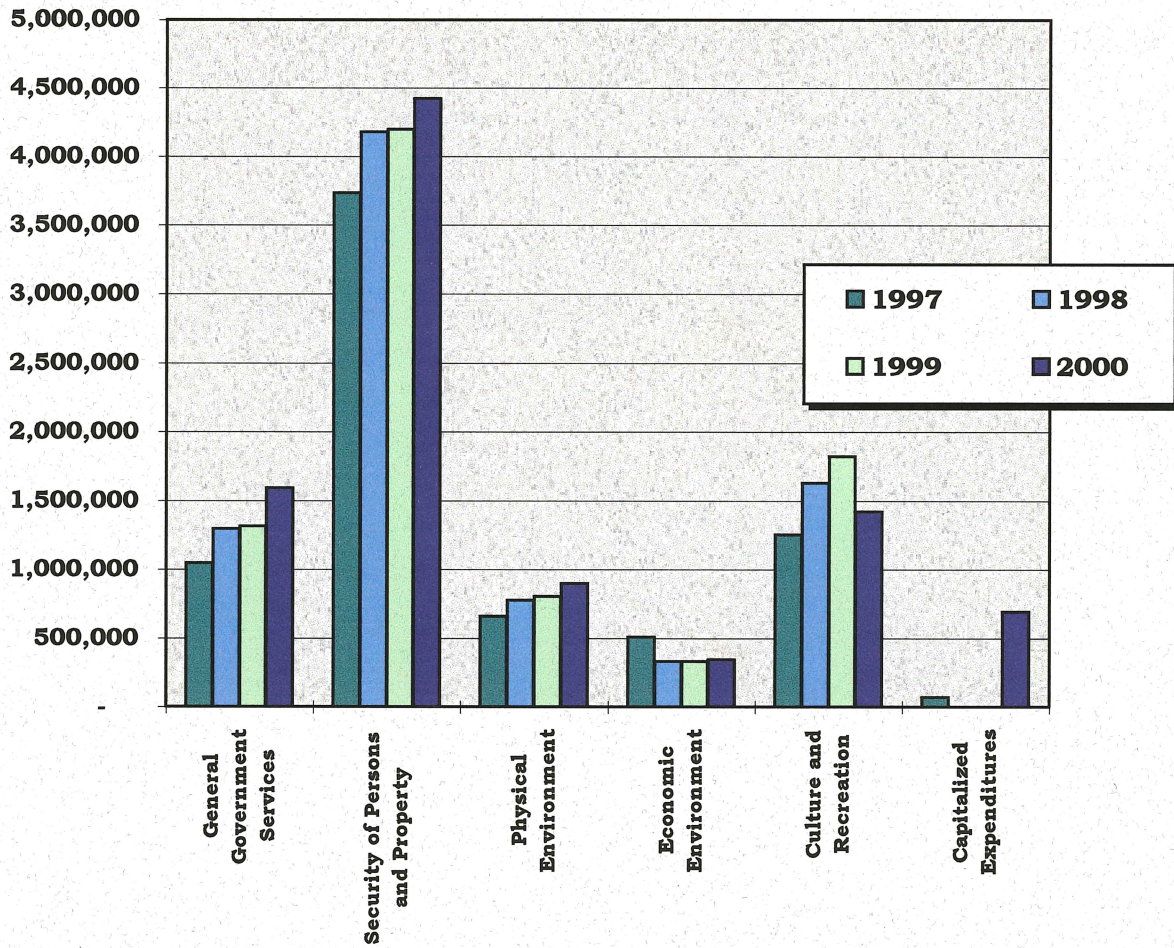
Expenditures for legislative, judicial, executive, financial and administrative, legal, personnel, planning, general governmental services, engineering, parks and recreation, pollution control, nuisance control, animal control, health, community education and library are included in the General Fund. Police and fire services are also included in this fund. The General Fund is reimbursed for applicable engineering, accounting, legal services and some administration it provides for the water-sewer, sanitary, emergency rescue and equipment rental functions.

<b>REVENUES:</b>	<b>Actual</b>	<b>Appropriated</b>	<b>Estimated</b>
<b>001</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
<b>Revenues:</b>			
310 000 Taxes	\$ 5,976,710	\$ 6,916,953	\$ 7,980,196
320 000 Licenses and Permits	376,960	518,650	487,000
330 000 Intergovernmental Revenue	441,239	517,675	402,777
340 000 Charges for Goods and Services	1,279,131	1,169,506	1,149,467
350 000 Fines and Forfeits	236,134	192,000	219,550
360 000 Miscellaneous Revenues	283,229	301,800	209,500
Total Estimated Revenues	8,593,403	9,616,584	10,448,490
380 000 Other Non Revenues	16,231	1,000	-
390 000 Other Financing Sources	-	-	-
Total Estimated Resources	8,609,634	9,617,584	10,448,490

**GENERAL FUND****SUMMARY****(Continued)**

<b>APPROPRIATIONS:</b>	<b>Actual</b>	<b>Appropriated</b>	<b>Estimated</b>
<b>001</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
510 000 General Government Services	\$ 1,211,205	\$ 1,387,245	\$ 1,591,533
520 000 Security of Persons and Property	3,940,351	4,146,405	4,420,421
530 000 Physical Environment	638,440	714,897	896,960
550 000 Economic Environment	302,450	324,373	343,943
560 000 Mental and Physical Health	2,250	45,700	2,500
570 000 Culture and Recreation	1,186,099	1,351,588	1,417,083
594 000 Capitalized Expenditures	320,898	566,925	691,400
Total Estimated Appropriations	<u>7,601,693</u>	<u>8,537,133</u>	<u>9,363,840</u>
Estimated Other Financing Uses:			
597 000 Operating Transfers:			
City Street Fund	1,133,687	1,151,451	1,573,433
Equipment Rental Fund	-	3,000	10,500
Total Estimated Other Financing Uses	<u>1,133,687</u>	<u>1,154,451</u>	<u>1,583,933</u>
Total Estimated Appropriations and Other Financing Uses	<u>8,735,380</u>	<u>9,691,584</u>	<u>10,947,773</u>
Estimated Excess Revenues and Other Financing Sources over Appropriations and Other Financing Uses	(125,746)	(74,000)	(499,283)
Beginning Fund Balance	1,374,879	1,253,468	1,179,468
Residual Equity Transfer In	4,335	-	-
Ending Fund Balance	<u>\$ 1,253,468</u>	<u>\$ 1,179,468</u>	<u>\$ 680,185</u>

## General Fund Appropriations Four Year Comparison



# GENERAL FUND

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER 001	Actual 1998	Appropriated 1999	Estimated 2000
291 740 00 Beginning Appropriated Fund Balance	\$ 1,374,879	\$ -	\$ 580,711
Taxes:			
311 100 00 Real and Personal Property	4,558,545	5,539,853	6,392,996
312 100 00 Private Harvest Tax	-	100	-
313 100 00 Local Retail Sales and Use Taxes	1,228,484	1,200,000	1,350,000
316 430 00 Natural Gas	43,765	50,000	70,000
316 450 00 Sanitary Franchise Fee	17,847	22,000	20,000
316 460 00 Television Cable	86,888	52,000	80,000
318 500 00 Gambling Taxes	41,158	52,000	67,000
319 800 00 Penalties and Interest Del. Taxes	23	1,000	200
Total Taxes	5,976,710	6,916,953	7,980,196
Licenses and Permits:			
321 300 00 Police and Protective	75	100	200
321 600 00 Professional and Occupational	60	150	-
321 700 00 Amusements	3,015	3,500	3,000
321 900 00 Other Business Licenses	1,305	300	500
321 920 00 Telecommunication Franchise	1,000	1,000	1,000
322 100 00 Buildings, Structures and Equipment	343,368	500,000	450,000
322 110 00 Buildings, Structures and Equip - Fire	14,320	7,000	20,000
322 300 00 Animal Licenses	2,505	3,000	2,800
322 400 00 Street and Curb Permits	9,632	2,000	8,000
322 900 00 Other Non-Bus Licenses and Permits	1,680	1,600	1,500
Total Licenses and Permits	376,960	518,650	487,000
Intergovernmental Revenue:			
331 160 00 Direct Federal Grants - COPS	89,289	124,000	95,000
334 040 20 State Grant-Growth Management	-	-	-
334 040 25 State Grants	-	95,778	123,777
335 000 81 Mobile Home/Trailer/Camper Ex Tax	2,794	3,090	-
335 000 83 Motor Vehicle Excise Tax-Regular	122,131	134,106	-
335 000 91 P.U.D. Privilege Tax	32,399	33,000	55,000
335 000 92 State Forest Board Land	4,573	5,000	-
335 020 32 DNR Land Use/Non-timber	8,070	-	23,000
336 060 21 Criminal Justice - Property	3,355	3,708	2,500
336 060 22 Criminal Justice - DCD#1	3,402	3,937	2,500
336 060 23 Criminal Justice - DCD#2	4,893	5,150	2,500
336 060 24 Criminal Justice - DCD#3	4,794	5,150	2,500

# GENERAL FUND

## REVENUE DETAIL THREE YEAR COMPARISON

(CONTINUED)

FUND NUMBER	Actual	Appropriated	Estimated
001	1998	1999	2000
336 060 51 DUI - Cities	-	-	2,000
336 000 85 Motor Veh. Excise Tax-Equalization	-	-	-
336 060 94 Liquor Excise Tax	21,828	31,106	38,000
336 060 95 Liquor Board Profits	76,716	60,000	50,000
338 210 00 County Law Protection	63,056	12,000	6,000
338 570 00 Other Intergovernmental Revenue	3,939	1,650	-
Total Intergovernmental Revenue	441,239	517,675	402,777
Charges for Goods and Services:			
341 320 00 Clerks Record Services	1,873	5,000	1,000
341 330 00 Court Fees	17,055	16,000	7,000
341 500 00 Sale of Maps and Publications	2,702	3,200	2,000
341 600 00 Printing and Duplicating Services	4,618	5,000	4,500
341 700 00 Sales of Merchandise	164	-	1,000
341 990 00 Other General Government	800	-	-
342 100 00 Law Enforcement Services	1,004	1,000	1,200
342 400 00 Protective Inspection Fees	110	-	-
343 190 00 Other Environmental Preservation Fees	-	-	-
343 900 00 Other Fees/Chgs and Physical Env.	7,679	3,000	6,000
345 800 00 Planning Fees and Charges	4,800	4,000	2,500
345 810 00 Zoning and Subdivision Fees	19,775	19,000	18,000
345 830 00 Plan Check Fees	211,298	260,000	220,000
345 830 10 Plan Check Fees - Fire	147,172	75,000	15,000
345 830 20 Plan Review-Engineering & Planning	5,680	-	42,000
345 840 00 Inspection Fees - Construction	122,734	50,000	68,000
347 310 00 Swimming Pool Admissions	30,923	27,000	30,000
347 325 00 P.E. School District	981	200	500
347 340 00 Misc. Recreation	3,049	500	-
347 610 00 Swim Lessons	15,157	18,000	16,000
347 620 00 Recreation Programs	28,951	30,000	38,100
349 140 00 Budgeting, Acctng & Audit Services	143,117	143,117	147,411
349 150 00 Legal Services	17,500	17,500	18,000
349 180 00 Central Services-Building Rental	14,000	14,000	15,000
349 250 00 Emergency Services	154,020	154,020	120,000
349 320 00 Engineering Services	323,969	323,969	376,256
Total Charges for Goods and Services	1,279,131	1,169,506	1,149,467



# GENERAL FUND

## REVENUE DETAIL THREE YEAR COMPARISON

(CONTINUED)

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
001			
Fines and Forfeits:			
352 300 00 Mandatory Insurance Costs	4,169	2,500	3,500
353 100 00 Traffic Infraction Penalties	62,456	52,000	80,000
353 100 10 Traffic Infraction - J.I.S.-Local	4,365	1,000	500
353 100 20 Fines-School Zone	-	500	1,000
353 100 30 J.I.S. - Trauma Care	-	2,000	5,000
353 700 00 Non-Traffic Infraction Penalties	1,914	1,000	750
354 000 00 Parking Violations	35,807	22,000	23,000
355 200 00 Driving Under the Influence Fines	22,762	20,000	18,000
355 250 00 Emergency Response - DWI	4,760	5,000	-
355 800 00 Other Criminal Traffic Misdemeanor	34,175	40,000	28,000
356 900 00 Other Non-Traffic Misdemeanors	32,437	32,000	25,000
357 400 00 Other Criminal Costs	31,111	12,000	34,000
359 700 00 Library Fines	2,178	2,000	800
359 900 00 Misc. Fines and Assessments	-	-	-
	236,134	192,000	219,550
Total Fines and Forfeits			
Miscellaneous Revenues:			
361 110 00 Investment Interest	239,735	275,000	175,000
361 400 00 Interest on Contracts, Notes	5,238	5,000	5,000
362 400 00 Space and Facilities Rentals	-	-	-
362 401 00 Space/Facilities Rentals-Community	5,958	6,000	5,000
362 500 00 Space and Facilities Leases	400	1,000	-
362 501 00 Community Center Space Rentals	875	900	1,000
362 600 00 Housing Rentals and Leases	8,130	7,500	18,000
362 900 00 Other Rents and Use Charges	1,091	400	500
363 000 00 Ins. Premiums and Recovery	1,834	1,000	-
367 000 00 Contrib and Donations Pvt Sources	455	1,000	1,000
369 100 00 Obsolete Equipment	1,384	1,000	-
369 900 00 Other Miscellaneous Revenue	5,978	3,000	4,000
387 000 00 Residual Equity Transfers	4,335	-	-
389 000 00 Other Non Revenues	16,231	1,000	-
	291,644	302,800	209,500
Total Miscellaneous Revenues			
	9,976,697	9,617,584	11,029,201
Total Estimated Revenues			
Other Financing Sources:			
395 100 00 Proceeds from Sales of Fixed Assets	-	-	-
395 200 00 Comp for Loss of Fixed Assets	-	-	-
397 000 00 Operating Transfer In	-	-	-
	-	-	-
Total Other Financing Sources			
Total Estimated Resources	\$ 9,976,697	\$ 9,617,584	\$ 11,029,201

# **LEGISLATIVE**

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## **MISSION STATEMENT**

The council is the elected legislative governing body of the City of Camas.

## **GOALS FOR 2000**

- \* Provide policy direction for the city.
- \* Continue planning on needed infrastructure.
- \* Foster teamwork between elected and appointed leadership, and staff.
- \* Enhance citizen outreach and participation.
- \* Explore and develop options around community joint cooperatives.
- \* Increase activity in regional and State legislative processes.

## **ACTIVITIES AND SERVICES**

The council determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and reviews certain appointments of the Mayor. The council meets at two regular meetings per month, two workshops per month and also attends numerous committee and other governmental board meetings during the year. Publication costs of city ordinances and resolutions are included in this section of the budget.

**LEGISLATIVE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.01.511				
300	OFFICIAL PUBLICATION SERVICES			
40	Other Services and Charges	\$ 5,176	\$ 7,105	\$ 6,000
	Total Official Publication Services	<u>5,176</u>	<u>7,105</u>	<u>6,000</u>
400	TRAINING			
30	Supplies	92	1,015	2,000
40	Other Services and Charges	14,761	11,265	12,000
90	Interfund Payments for Services	6	200	-
	Total Training	<u>14,859</u>	<u>12,480</u>	<u>14,000</u>
600	LEGISLATIVE SERVICES			
10	Salaries and Wages	31,200	31,200	42,000
20	Personnel Benefits	2,712	3,400	3,570
30	Supplies	1,516	26,000	1,100
40	Other Services and Charges	319	26,700	9,000
50	Intergovernmental Services	-	100	-
		<u>35,747</u>	<u>87,400</u>	<u>55,670</u>
700	ELECTION COSTS			
50	Intergovernmental Professional Serv.	8,470	15,000	30,000
	Total Election Costs	<u>8,470</u>	<u>15,000</u>	<u>30,000</u>
	TOTAL LEGISLATIVE	<u>\$ 64,252</u>	<u>\$ 121,985</u>	<u>\$ 105,670</u>
	%Increase (Decrease) Prior Year		89.85%	-13.37%

<b>LEGISLATIVE PERSONNEL SCHEDULE</b>		Actual Approp 1999	Estimated Required 2000
Legislative Services			
Council Members (7)		<u>\$ 31,200</u>	<u>\$ 42,000</u>
Total Legislative Services		<u>\$ 31,200</u>	<u>\$ 42,000</u>
%Increase (Decrease) Prior Year			34.62%

## **JUDICIAL**

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### **FUNCTION**

The Police Judge is the chief judicial officer of the city and one of the elected District Court Judges of Clark County.

### **ACTIVITIES AND SERVICES**

The Police Judge hears all cases and has exclusive jurisdiction over offenses defined by ordinances of the city. He has full power and authority to determine all cases, civil or criminal, arising under such ordinances and may pronounce judgment on these cases. The city provided for a violations bureau in 1982 to operate under the supervision of the municipal court, but it is not in operation at this time.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Consistent with the mandates of SB6122, the City's contractual costs of court services have risen sharply.

### **JUDICIAL EXPENDITURE DETAIL THREE YEAR COMPARISON**

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DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.02.512			
500 MUNICIPAL COURT			
30 Supplies	\$ -	\$ -	\$ -
40 Other Services and Charges	24,006	27,000	26,000
50 Intergovernmental Services and Taxes	120,835	110,000	140,000
Total Municipal Court	<u>144,841</u>	<u>137,000</u>	<u>166,000</u>
Total Judicial	<u>\$ 144,841</u>	<u>\$ 137,000</u>	<u>\$ 166,000</u>
% Increase (Decrease) Prior Year		-5.41%	21.17%

## ***EXECUTIVE***

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### **MISSION STATEMENT**

The Mayor is the chief elected official of the City of Camas. The Mayor appoints the City Administrator under the mayor-council form of government. Together, their role is to carry out the established policies of the city.

### **GOALS FOR 2000**

- \* Continue building and guiding an effective team.
- \* Administer the daily operations effectively.
- \* Pursue favored external funding for city projects and investments.

### **ACTIVITIES AND SERVICES**

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator. The Administrator carries out the policies of the council and directs the day to day activities of the operating departments of the city. The Mayor submits the proposed budget to the city council with recommendations for the ensuing year. Duties of the Mayor also consist of the political and community leadership of the city. The Mayor is responsible for the appointment and removal of nonelective city officials. The Mayor presides at all council meetings but does not have a vote except in the case of a tie.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Under the other services and charges category, \$20,000 has been budgeted for a community Year 2000 event.

**EXECUTIVE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.03				
513	100	ADMINISTRATION		
	10	\$ 135,208	\$ 116,255	\$ 126,288
	20	30,805	26,000	32,913
	30	4,176	5,250	4,250
	40	5,535	7,595	30,800
	100	<u>175,724</u>	<u>155,100</u>	<u>194,251</u>
400		TRAINING		
	30	877	510	500
	40	4,592	9,325	4,500
	90	125	100	100
		<u>5,594</u>	<u>9,935</u>	<u>5,100</u>
594	100	CAPITAL OUTLAY		
	60	3,463	2,000	-
		<u>3,463</u>	<u>2,000</u>	<u>-</u>
		<u>\$ 184,781</u>	<u>\$ 167,035</u>	<u>\$ 199,351</u>
			-9.60%	19.35%

**EXECUTIVE PERSONNEL SCHEDULE**

		Actual Approp 1999	Estimated Required 2000
ADMINISTRATION			
	Mayor	\$ 16,200	\$ 16,200
605	City Administrator (1999-5 mths, 2000-12 mths)	36,050	91,785
605	Interim City Administrator (1999-7 mths)	46,186	-
103	Administrative Secretary (1/2)	16,799	17,303
	Overtime	1,020	1,000
	Total Executive	<u>\$ 116,255</u>	<u>\$ 126,288</u>
	% Increase (Decrease) Prior Year		8.63%

# **FINANCIAL AND RECORDS SERVICES DEPARTMENT**

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## **MISSION STATEMENT**

The Finance Department's mission is to ensure the City's financial stability, maximize the use of its financial resources, manage the city wide network and support all PC users, and provide superior financial, accounting, treasury and budgeting information and services, while maintaining the highest level of public trust.

The Finance Department strives to provide progressive, automated, quality services to the citizens, City Council and Mayor, and the many City departments it serves using the most advanced technology available and affordable.

## **DEPARTMENTAL GOALS FOR 2000**

1. Establish and maintain a clerk's index for council minutes, ordinances, and resolutions for quick database searches.
2. Research new purchasing procedures for improved efficiency and update purchasing manual.
3. Complete fixed asset inventory, reconciliation and conversion to new software.
4. Replace and integrate other departments' cash receipting systems with the Finance Department's new network cash register receipting system, for full receipting integration.

## **ACTIVITIES AND SERVICES**

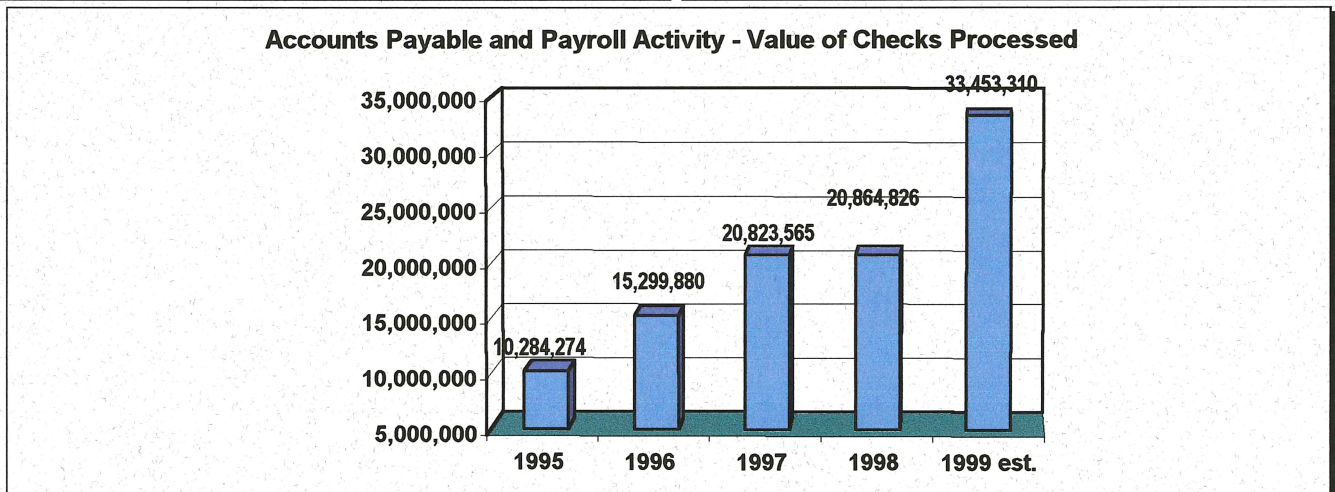
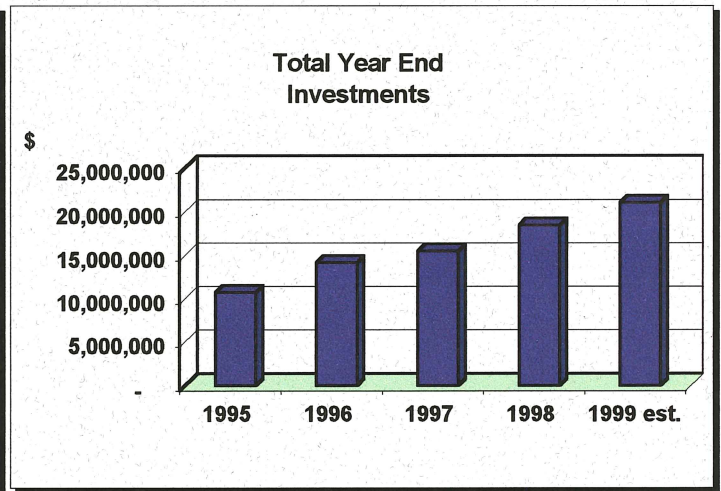
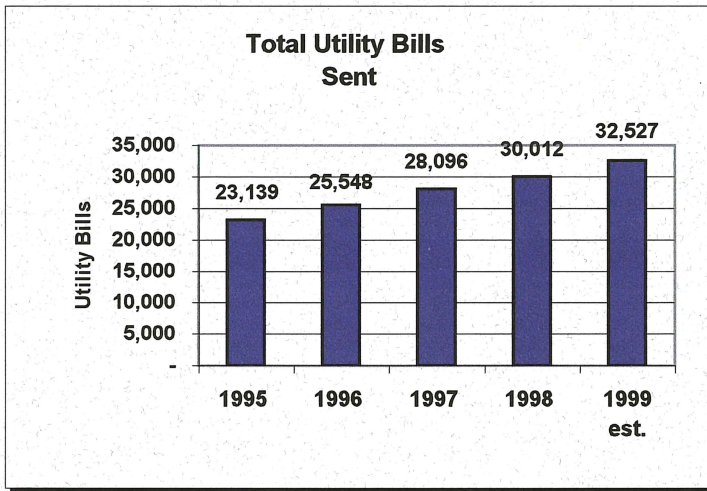
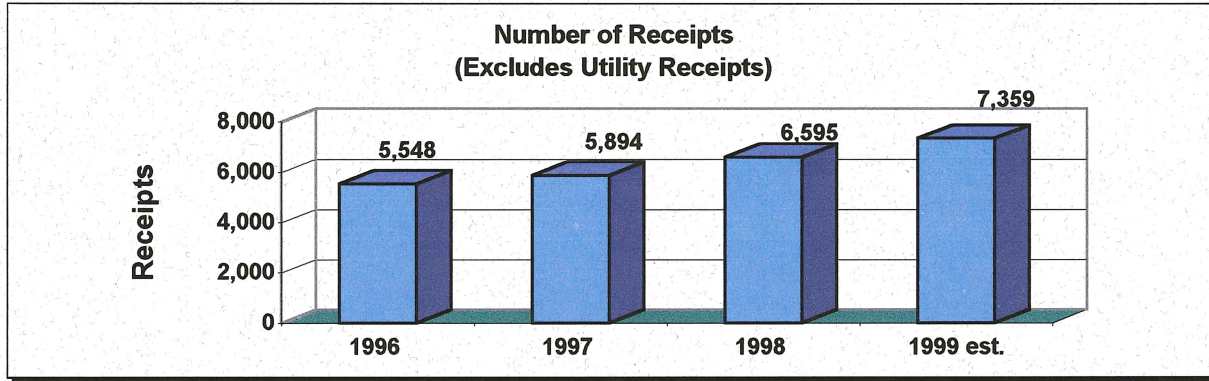
Activities of the Finance Department include all of those of the City Clerk's office such as licensing, voter registration, council and city records. As of 1995, it has taken on the responsibility of implementing and administering the city-wide network. Treasurer's duties including cash management and investing of idle cash, utility billing, payroll, invoicing, purchasing and general city accounting are done by the department. Operation of centralized city printing and mailing are other activities of the Finance Department as well as budget preparation and control, financial reporting, arranging all financing for capital projects and other related administrative services.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The Finance Department budget maintains personnel at the same level as the 1999 budget, except one-half of the Network Analyst and the PC Technician positions will be accounted for in the Information Systems department. All network equipment, software and pc's city-wide are included in the Information Systems department now.

## STATISTICAL INFORMATION

The Finance Department continues to focus its efforts on process improvement and quality customer service. As the population of the city grows steadily, new residential developments are approved and developed, and the industrial/commercial base continues to grow, higher demands are placed on the Department. This development creates a multitude of new customers which creates information requests, cash receipting activities, additional billing and invoicing procedures, and many other customer activities. Even many activities that begin in other departments, end in the Finance Department. The Department continues to prioritize superior customer service through continued revamping of policies and procedures, employee training, and technology-based enhanced applications and services. The following service indicator charts reflect this continued, steady growth:



Included in the 1999 estimate is \$9,723,760 for construction of the Wastewater Treatment Plant.



**FINANCIAL AND RECORDS SERVICES EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT FUND		Actual	Actual	Estimated
001.04.514		Expended	Approp	Required
		1998	1999	2000
100	ADMINISTRATION			
10	Salaries and Wages	\$ 110,222	\$ 114,937	\$ 94,083
20	Personnel Benefits	27,675	31,000	28,225
40	Other Services and Charges	2,152	1,600	2,400
	Total Administration	<u>140,049</u>	<u>147,537</u>	<u>124,708</u>
200	FINANCIAL SERVICES			
10	Salaries and Wages	224,832	255,376	236,050
20	Personnel Benefits	71,268	76,613	70,665
30	Supplies	4,035	4,600	6,750
40	Other Services and Charges	10,661	12,700	23,100
	Total Financial Services	<u>310,796</u>	<u>349,289</u>	<u>336,565</u>
400	TRAINING			
40	Other Services and Charges	2,864	4,100	4,100
90	Interfund Payments for Services	1,119	1,200	1,000
	Total Training	<u>3,983</u>	<u>5,300</u>	<u>5,100</u>
594 200	CAPITAL OUTLAY			
60	Capital Outlay	13,355	12,500	7,000
	Total Capital Expenditures	<u>13,355</u>	<u>12,500</u>	<u>7,000</u>
	Total Financial and Records Services	<u>\$ 468,183</u>	<u>\$ 514,626</u>	<u>\$ 473,373</u>
	% Increase (Decrease) Prior Year		9.92%	-8.02%

**FINANCE PERSONNEL SCHEDULE**

		Actual	Estimated
		Approp	Required
		1999	2000
	ADMINISTRATION		
305	Finance Director	\$ 66,311	\$ 68,292
310	Finance Network Analyst (1-1999, 1/2-2000)	48,626	25,791
	Total Administration	<u>114,937</u>	<u>94,083</u>
	FINANCIAL SERVICES		
315	Deputy Treasurer	41,319	42,564
320	Accountant	44,937	47,672
325	Finance Assistant II (4)	137,523	145,314
322	PC/Network Technician (1-1999)	31,597	-
	Overtime	-	500
	Total Financial Services	<u>255,376</u>	<u>236,050</u>
	Total Financial and Records Services	<u>\$ 370,313</u>	<u>\$ 330,133</u>
	% Increase (Decrease) Prior Year		-10.85%

**CAPITAL OUTLAY DETAIL:**

Printer for accounting reports	\$ 4,500
Software to index clerk's records	2,500
	<u>\$ 7,000</u>

## **LEGAL SERVICES**

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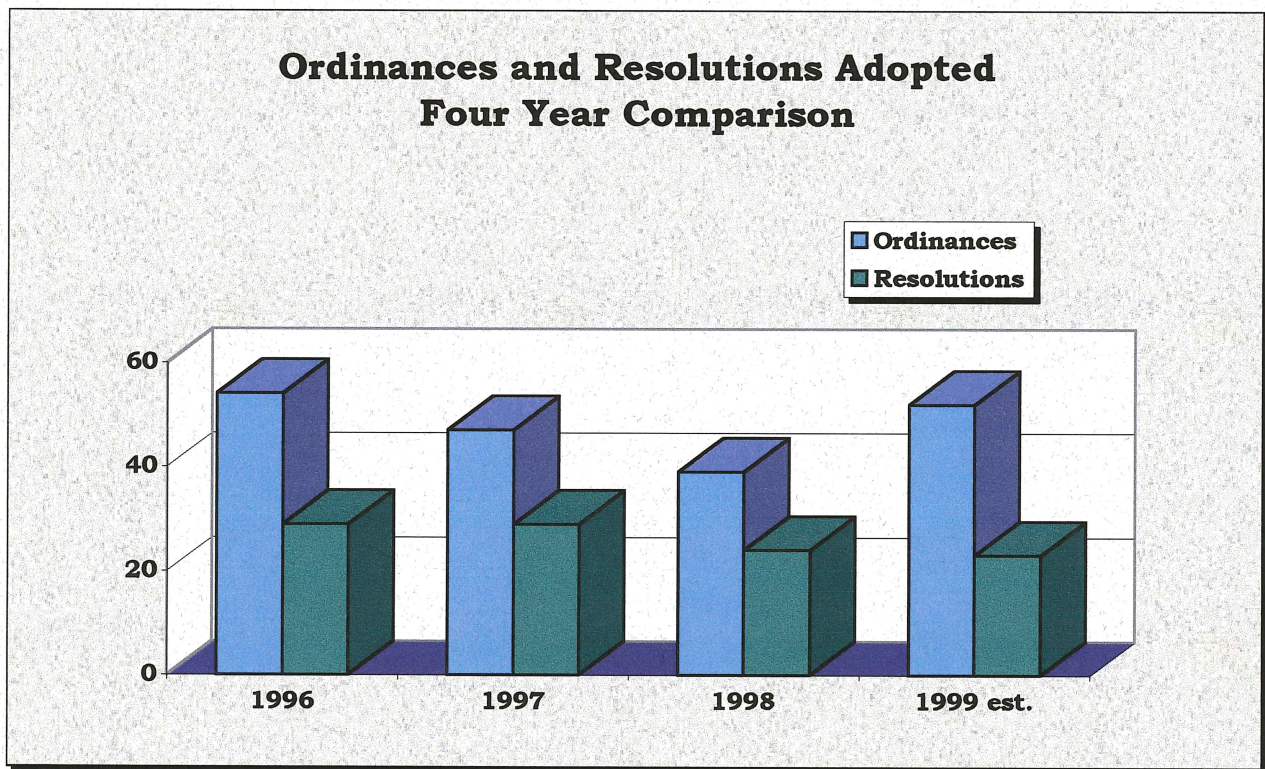
### **FUNCTION**

The City Attorney's office provides legal advice and services to the City of Camas officials.

### **ACTIVITIES AND SERVICES**

The City Attorney drafts and/or approves all proposed ordinances and contracts of the city. The City Attorney's office prosecutes all offenders of city ordinances and certain state statutes falling within the jurisdiction of the police court. The City Attorney provides legal advice to the city council, Mayor and other members of the city staff and represents the city in some litigation.

Land acquisitions, zoning regulations, utility rate changes, budget appropriations and salary changes, are just a few topics which require legal representation and often result in new or revised Ordinances or Resolutions. The following graph charts the volume of Ordinances and Resolutions adopted over a four year period:



**LEGAL SERVICES EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.05.515				
200	LEGAL SERVICES			
	30 Supplies	\$ -	\$ 500	\$ 400
	40 Other Services and Charges	61,096	76,600	76,700
	Total Legal Services	<u>61,096</u>	<u>77,100</u>	<u>77,100</u>
400	TRAINING			
	40 Other Services and Charges	39	400	900
	Total Training	<u>39</u>	<u>400</u>	<u>900</u>
	Total Legal	<u>\$ 61,135</u>	<u>\$ 77,500</u>	<u>\$ 78,000</u>
	% Increase (Decrease) Prior Year		26.77%	0.65%

## ***PERSONNEL DEPARTMENT***

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### **FUNCTION**

The personnel function provides for the cost of personnel and related services for the city including the classification of positions, recruiting, placement, attendance, job specifications, and other civil service related activities.

### **ACTIVITIES AND SERVICES**

Expenses for personnel surveys, pension and social security, labor relations consultants and other expenses that cannot be assigned to a specific department are included in this budget section. The city's wellness program is also included.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Labor relations costs associated with negotiation of labor agreements are accommodated in this budget. The wellness program continues and many employees continue to participate.

**PERSONNEL EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.06.516				
200	PERSONNEL SERVICES			
	10 Salaries and Wages	\$ 44,942	\$ 47,556	\$ 50,410
	20 Personnel Benefits	13,481	14,450	15,630
	30 Supplies	3,741	3,850	3,500
	40 Other Services and Charges	11,200	46,630	19,600
	50 Intergovernmental Services	43	100	100
	90 Interfund Payment for Services	318	510	500
	Total Personnel Services	<u>73,725</u>	<u>113,096</u>	<u>89,740</u>
400	TRAINING			
	40 Other Services and Charges	223	1,020	1,000
	Total Training	<u>223</u>	<u>1,020</u>	<u>1,000</u>
900	WELLNESS PROGRAM			
	30 Supplies	1,024	3,078	3,403
	40 Other Services and Charges	-	4,105	4,455
	Total Wellness Program	<u>1,024</u>	<u>7,183</u>	<u>7,858</u>
594	CAPITAL OUTLAY			
	900 60 Wellness	-	3,825	-
	Total Capital Outlay	<u>-</u>	<u>3,825</u>	<u>-</u>
	TOTAL PERSONNEL	<u>\$ 74,972</u>	<u>\$ 125,124</u>	<u>\$ 98,598</u>
	% Increase (Decrease) Prior Year		66.89%	-21.20%

		Actual Approp 1999	Estimated Required 2000
<b>PERSONNEL SCHEDULE</b>			
314	Personnel Specialist	<u>\$ 47,556</u>	<u>\$ 50,410</u>
	Total Personnel	<u>\$ 47,556</u>	<u>\$ 50,410</u>
	% Increase (Decrease) Prior Year		6.00%

## **OTHER GENERAL GOVERNMENTAL SERVICES**

### **FUNCTION**

The other general governmental services section of the budget provides for all expenses of general operations of the city not provided under a specific fund and department.

### **ACTIVITIES AND SERVICES**

Other general government includes miscellaneous government expenses such as duplication, printing, general liability insurance, dues to the Association of Washington Cities and State Auditor's Office audit fees.

### **COMMENTS ON BUDGET APPROPRIATIONS**

General liability insurance premiums to Washington Cities Insurance Authority are included here with an estimated \$24,000 increase from 1999.

### **OTHER GENERAL GOVERNMENT SERVICES DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.07.519				
900	MISCELLANEOUS			
30	Supplies	\$ 20,627	\$ 31,000	\$ 23,000
40	Other Services and Charges	71,895	107,000	91,000
50	Intergovernmental Services and Taxes	21,433	22,000	19,500
90	Interfund Payments for Services	1,177	-	-
	Total Miscellaneous	115,132	160,000	133,500
594 900	CAPITAL OUTLAY			
60	Capital Outlay	17,065	12,000	17,500
		17,065	12,000	17,500
	Total Other General Government Services	\$132,197	\$172,000	\$ 151,000
	% Increase (Decrease) Prior Year		30.11%	-12.21%

# **LAW ENFORCEMENT DEPARTMENT**

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## **MISSION STATEMENT**

The mission for every member of the Camas Police Department is to consistently seek and find ways to affirmatively promote, preserve and deliver a feeling of security, safety and quality of services to members of our community.

## **DEPARTMENTAL GOALS FOR 2000**

The Camas Police Department is committed to maintaining the high level of service the citizens of Camas are accustomed to. Specific goals include:

- \* increasing and improving the professional training of staff,
- \* assuring the department policies are contemporary and compliant with appropriate regulations, and
- \* continue the process of obtaining Washington State Law Enforcement Accreditation.

## **ACTIVITIES AND SERVICES**

The activities of the Police Department include enforcing criminal violations, investigating a variety of non-criminal complaints and educating citizens on a multitude of crime prevention and security issues. Other activities include parking enforcement and coordination of neighborhood and community programs. In 2000 the Police Department will endeavor to manage corrections activities through Municipal Court to reduce overall jail and correction costs.

## **COMMENTS ON BUDGET APPROPRIATIONS**

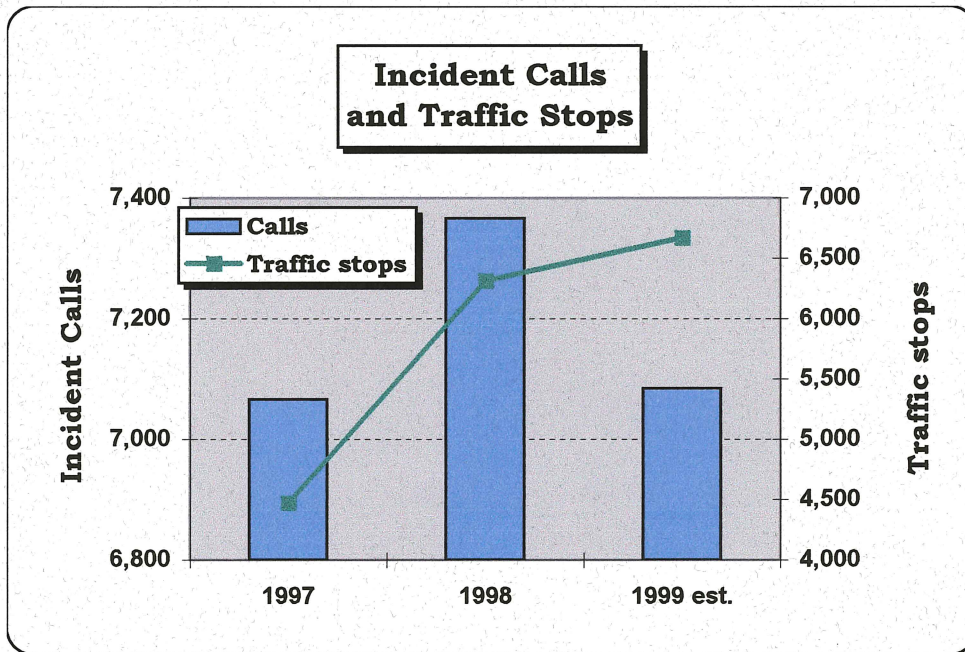
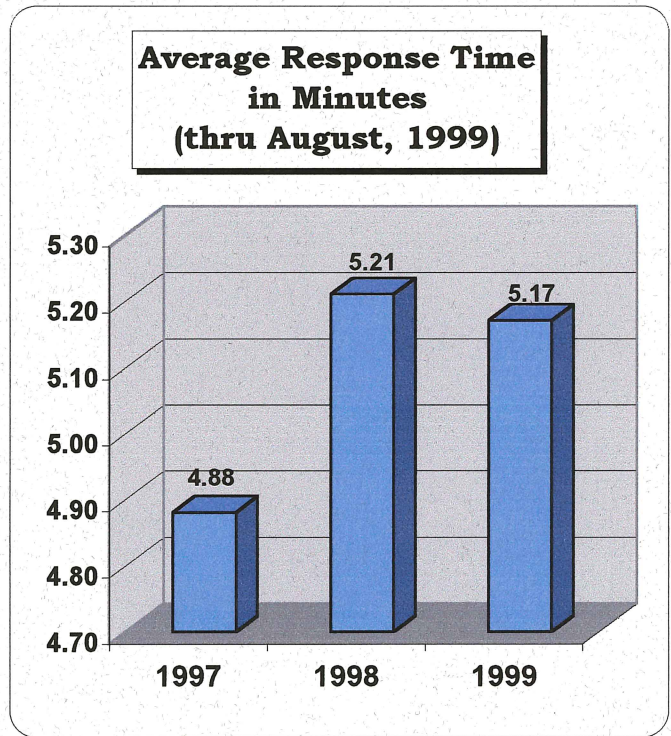
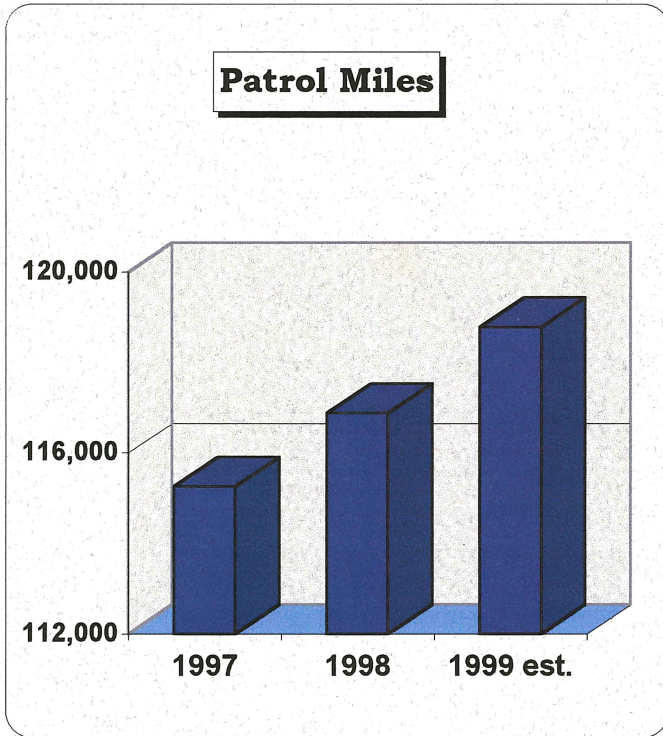
Noteworthy amounts in this year's budget are Jail and Correction Services costs of \$272,000 (maintained in Detention and Correction Department) and communication/dispatching (CRCA) costs of \$118,000. Camas has very little control of these costs. They represent services that would be far more costly to provide locally. Police management will endeavor to mitigate continued growth in these areas wherever possible.

In the area of personnel, this budget reflects a catch-up in salaries not budgeted in 1999 due to ongoing labor negotiations. We are currently receiving matching federal funds (COPS Grant) for four officers. This budget also includes an additional officer which is anticipated will be funded by a federal grant for about 50% and a partnership with the Camas School District who will share the remainder with the city or 25%.

Community safety and a strong police presence are high priorities for the Police Department.

## THREE YEAR COMPARATIVE STATISTICS

Community safety and a strong police presence is a priority for the Police Department. We strive to manage our efficiency and effectiveness by monitoring key data. The charts below reflect four components of the data used to measure the police function:





**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.08.521				
100	ADMINISTRATION			
10	Salaries and Wages	\$ 203,050	\$ 220,953	\$ 232,157
20	Personnel Benefits	60,086	67,196	70,357
30	Supplies	2,934	2,500	2,500
40	Other Services and Charges	4,615	6,000	5,800
90	Interfund Payments for Services	4,048	7,931	4,200
	Total Administration	<u>274,733</u>	<u>304,580</u>	<u>315,014</u>
200	POLICE OPERATIONS			
220	PATROL AND INVESTIGATIONS			
10	Salaries and Wages	708,286	886,750	1,002,376
20	Personnel Benefits	195,343	293,024	315,218
30	Supplies	10,138	8,250	7,800
40	Other Services and Charges	7,149	13,100	10,400
50	Intergovernmental Services	2,925	10,260	7,000
90	Interfund Payments for Services	72,052	75,390	80,600
	Total Patrol and Investigations	<u>995,893</u>	<u>1,286,774</u>	<u>1,423,394</u>
230	SPECIAL UNITS-POLICE RESERVES			
10	Salaries and Wages	11,280	11,500	11,500
20	Personnel Benefits	2,064	1,735	1,735
40	Other Services and Charges	-	400	400
	Total Special Units-Police Res.	<u>13,344</u>	<u>13,635</u>	<u>13,635</u>
	TOTAL POLICE OPERATIONS	<u>1,009,237</u>	<u>1,300,409</u>	<u>1,437,029</u>
300	CRIME PREVENTION			
10	Salaries and Wages	48,318	51,262	53,279
20	Personnel Benefits	13,300	15,378	15,684
30	Supplies	2,859	8,500	8,500
40	Other Services and Charges	3,802	5,500	7,000
	Total Crime Prevention	<u>68,279</u>	<u>80,640</u>	<u>84,463</u>

**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

**(Continued)**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.08.521				
400	TRAINING			
	30 Supplies	45	1,000	4,000
	40 Other Services and Charges	8,433	9,000	9,000
	50 Intergovernmental Services	-	400	300
	Total Training	8,478	10,400	13,300
500	FACILITIES			
	10 Salaries and Wages	5,398	1,000	3,000
	20 Personnel Services	1,690	300	900
	30 Supplies	5,263	5,500	8,000
	40 Other Services and Charges	35,068	37,000	37,000
	50 Intergovernmental Services	-	200	200
	90 Interfund Payments for Services	1,330	-	500
	Total Facilities	48,749	44,000	49,600
700	TRAFFIC POLICING:			
710	PARKING ENFORCEMENT			
	10 Salaries and Wages	10,402	12,504	12,992
	20 Personnel Benefits	1,989	2,800	2,768
	30 Supplies	612	300	300
	40 Other Services and Charges	163	600	1,200
	90 Interfund Payments for Services	5,136	4,500	4,700
	Total Parking Enforcement	18,302	20,704	21,960
900	OTHER MUNICIPAL SERVICES			
910	COMMUNITY SERVICES			
	10 Salaries and Wages	43,836	45,651	46,976
	20 Personnel Benefits	10,785	13,845	14,793
	30 Supplies	34	400	200
	40 Other Services and Charges	212	3,050	3,100
	90 Interfund Payments	-	-	-
	Total Community Services	54,867	62,946	65,069
930	FINGERPRINTING/OTHER AGENCY			
	50 Intgov Professional Services	384	500	1,000
	Total Fingerprinting/Other	384	500	1,000

**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

(Continued)

DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.08.528			
950	DISABILITY AND RETIREMENT LEOFF-1		
10	-	100	-
20	19,585	23,881	24,600
	<u>19,585</u>	<u>23,981</u>	<u>24,600</u>
	TOTAL OTHER		
	74,836	87,427	90,669
	<u>74,836</u>	<u>87,427</u>	<u>90,669</u>
	MUNICIPAL SERVICES		
	<u>74,836</u>	<u>87,427</u>	<u>90,669</u>
	<b>SUB-TOTAL LAW ENFORCEMENT</b>		
	<u>1,502,614</u>	<u>1,848,160</u>	<u>2,012,035</u>
	COMMUNICATIONS		
600	OPERATIONS, CONTRACTED SERVICES		
50	103,640	114,000	118,000
	<u>103,640</u>	<u>114,000</u>	<u>118,000</u>
	Total Operations, Cont. Services		
	<u>103,640</u>	<u>114,000</u>	<u>118,000</u>
800	COMMUNICATIONS, GENERAL		
30	602	1,000	1,000
40	14,919	22,000	22,600
	<u>15,521</u>	<u>23,000</u>	<u>23,600</u>
	Total Communications, General		
	<u>15,521</u>	<u>23,000</u>	<u>23,600</u>
	<b>SUB-TOTAL COMMUNICATIONS</b>		
	<u>119,161</u>	<u>137,000</u>	<u>141,600</u>
594	CAPITAL OUTLAY		
100 60	808	-	-
220 60	12,737	-	-
500 60	5,156	10,000	-
800 60	5,824	-	-
	<u>24,525</u>	<u>10,000</u>	<u>-</u>
	Total Capital Expenditures		
	<u>24,525</u>	<u>10,000</u>	<u>-</u>
	<b>TOTAL LAW ENFORCEMENT AND COMMUNICATIONS</b>		
	<u>\$ 1,646,300</u>	<u>\$ 1,995,160</u>	<u>\$ 2,153,635</u>
	% Increase (Decrease) Prior Year		
		21.19%	7.94%

<b>LAW ENFORCEMENT PERSONNEL SCHEDULE</b>		Actual Approp 1999	Estimated Required 2000
	ADMINISTRATION		
705	Police Chief	\$ 66,312	\$ 70,341
710	Police Captain	57,204	60,688
105	Public Safety Administrative Secretary	37,810	38,916
730	Clerk/Dispatcher [2]	59,327	61,912
	Overtime	300	300
	<b>TOTAL ADMINISTRATION</b>	<b>220,953</b>	<b>232,157</b>
	POLICE OPERATIONS		
715	Police Sergeant (3)	157,346	169,602
720	Police Officers (16-1999, 17 -2000)	667,902	760,499
	Holiday Pay	41,502	46,775
	Police Reserves	11,500	11,500
	Overtime	20,000	25,500
	<b>TOTAL POLICE OPERATIONS</b>	<b>898,250</b>	<b>1,013,876</b>
	TRAFFIC POLICING		
735	Parking Enforcement/Clerk (.5 FTE)	12,504	12,992
	<b>TOTAL TRAFFIC POLICING</b>	<b>12,504</b>	<b>12,992</b>
	CRIME PREVENTION		
720	Police Officer	47,856	49,776
	Holiday Pay	2,406	2,503
	Overtime	1,000	1,000
	<b>TOTAL CRIME PREVENTION</b>	<b>51,262</b>	<b>53,279</b>
	COMMUNITY SERVICES		
727	Social Services Specialist	45,151	46,476
	Overtime	500	500
	<b>TOTAL COMMUNITY SERVICES</b>	<b>45,651</b>	<b>46,976</b>
	DISABILITY AND RETIREMENT (LEOFF 1)		
	Salaries and Wages	100	-
	<b>TOTAL DISABILITY AND RETIREMENT</b>	<b>100</b>	<b>-</b>
	<b>TOTAL LAW ENFORCEMENT</b>	<b>\$ 1,228,720</b>	<b>\$ 1,359,280</b>
	% Increase (Decrease) Prior Year		10.63%

# ***FIRE CONTROL DEPARTMENT***

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## **MISSION STATEMENT**

The fire control function provides fire protection and first response emergency medical services to persons and property within the city of Camas.

## **DEPARTMENTAL GOALS FOR 2000**

1. Manage fire and life safety aspects of all new commercial construction occurring in 2000.
2. Arrive on emergency scenes within six minutes of dispatch 90% of the time throughout the city.
3. Minimize direct and indirect fire loss by limiting direct fire loss to a 10 year average of \$0.25/\$1,000 of assessed value of protected property.
4. Generate fire prevention revenue sufficient to fund the second Deputy Fire Marshal.

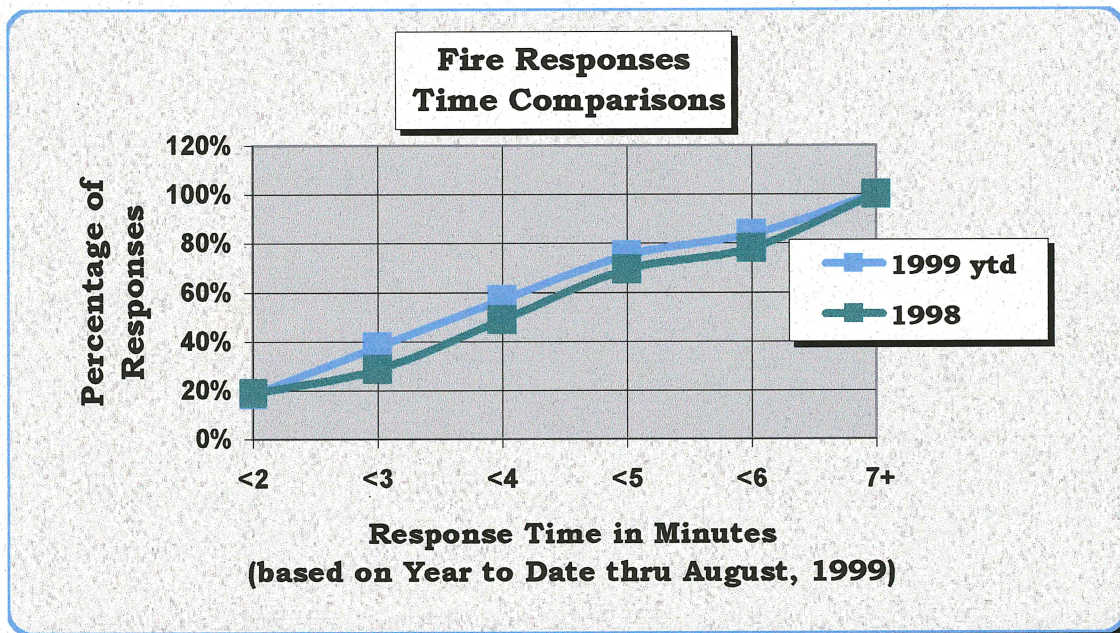
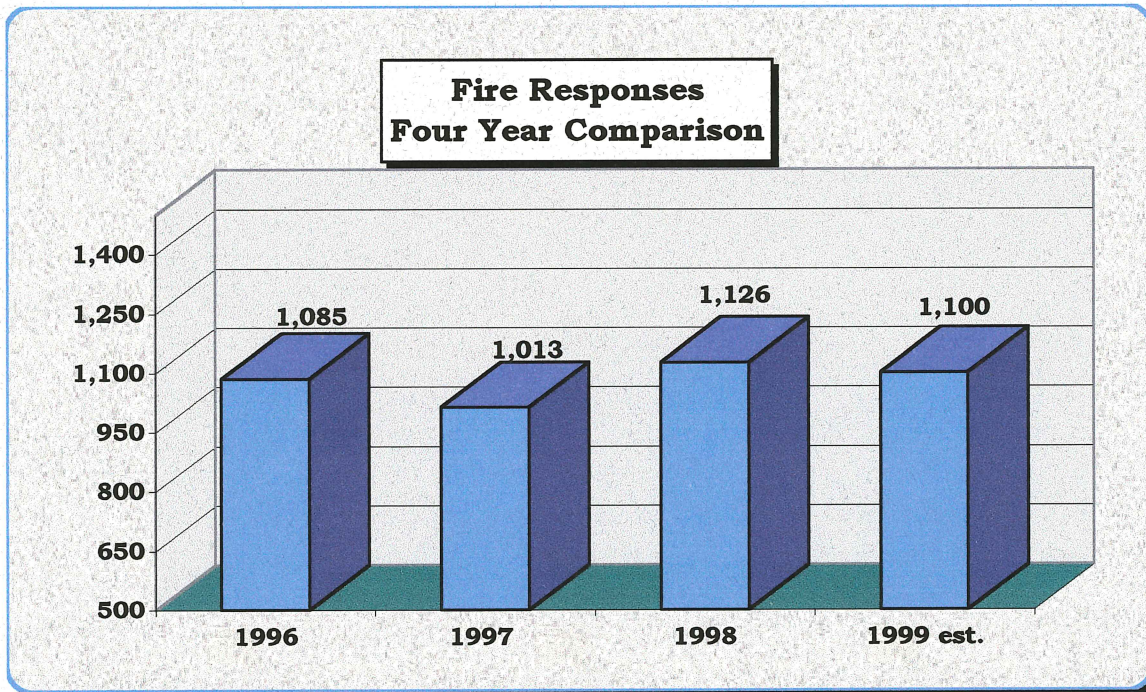
## **ACTIVITIES AND SERVICES**

Activities of the department include construction plan review, fire inspection, fire safety education, extinguishing fires and emergency medical response. Both Firefighters and Firefighter/Paramedics provide fire suppression services as well as operate the ambulance. Although, the ambulance expenses are paid from the Emergency Rescue Fund.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 2000 budget is a status quo budget. There are no personnel increases requested. The only significant capital expense is repayment to CRCA for mobile data computers and vehicle radio modems provided during the 1998 budget year. Supplemental capital is again requested for the replacement and upgrade of a 1985 fire prevention vehicle. There are several safety code required items in the budget. Monies are allocated to comply with WAC respiratory requirements and equipment needed to conduct annual breathing apparatus tests in-house.

The Fire Department responds to both fire and emergency medical calls within the city limits. 1997 marked the first decrease in emergency call volume in five years. During the first half of 1998, emergency call volume was again increasing at a 12% rate. Increases are typically related to population, which has been consistently growing.



**FIRE CONTROL EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.09.522			
100	ADMINISTRATION		
10	\$ 54,274	\$ 55,575	\$ 57,200
20	9,950	12,200	11,800
30	2,047	5,000	5,000
40	628	2,000	2,400
90	4,200	4,800	3,600
	71,099	79,575	80,000
200	FIRE SUPPRESSION		
210	REGULAR FORCE		
10	789,032	773,327	836,110
20	166,812	189,350	213,605
30	26,183	25,400	22,500
40	35,396	27,300	28,000
50	14,276	2,000	2,000
90	4,811	6,300	5,300
	1,036,510	1,023,677	1,107,515
220	VOLUNTEER FORCE		
10	21,870	20,000	15,000
20	7,228	10,500	11,000
30	366	700	500
40	200	300	3,000
	29,664	31,500	29,500
230	WATER SERVICE		
40	9,400	8,400	10,800
	9,400	8,400	10,800
	1,075,574	1,063,577	1,147,815
300	FIRE PREVENTION AND INVESTIGATION		
10	126,891	162,838	179,928
20	26,810	37,450	41,484
30	6,447	7,400	6,000
40	68,914	22,400	22,400
90	9,309	6,500	11,000
	238,371	236,588	260,812

**FIRE CONTROL EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

(Continued)

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.09.522				
400	TRAINING			
30	Supplies	\$ 1,537	\$ 2,500	\$ 3,000
40	Other Services and Charges	18,941	20,500	17,000
	Total Training	<u>20,478</u>	<u>23,000</u>	<u>20,000</u>
500	FACILITIES			
10	Salaries and Wages	148	1,000	500
20	Personnel Benefits	51	250	250
30	Supplies	-	-	800
40	Other Services and Charges	5,784	4,200	11,600
50	Interfund Payments for Services	42	-	-
	Total Facilities	<u>6,025</u>	<u>5,450</u>	<u>13,150</u>
950	DISABILITY AND RETIREMENT-LEOFF 1			
10	Salaries and Wages	-	-	-
20	Personnel Benefits	10,406	13,000	10,000
	Total Disability and Retirement	<u>10,406</u>	<u>13,000</u>	<u>10,000</u>
	TOTAL FIRE CONTROL	<u>1,421,953</u>	<u>1,421,190</u>	<u>1,531,777</u>
528	COMMUNICATIONS			
600	OPERATIONS, CONTRACTED SERVICES			
50	Intergovernmental Services	24,188	27,500	29,100
	Total Operations, Contracted Services	<u>24,188</u>	<u>27,500</u>	<u>29,100</u>
800	COMMUNICATIONS, GENERAL			
30	Supplies	471	1,000	1,300
40	Other Services and Charges	16,350	19,000	15,000
	Total Communications, General	<u>16,821</u>	<u>20,000</u>	<u>16,300</u>
	Total Communications	<u>41,009</u>	<u>47,500</u>	<u>45,400</u>
594	CAPITAL OUTLAY			
100 60	Administration	-	2,000	1,500
210 60	Fire Supression-Regular Force	-	2,000	14,500
220 60	Fire Supression-Volunteer Force	3,662	-	-
400 60	Training	-	-	2,000
800 60	Communications, General	9,610	1,500	30,000
	Total Capital Expenditures	<u>13,272</u>	<u>5,500</u>	<u>48,000</u>
	TOTAL FIRE CONTROL AND COMMUNICATIONS	<u>\$ 1,476,234</u>	<u>\$ 1,474,190</u>	<u>\$ 1,625,177</u>
	% Increase (Decrease) Prior Year		-0.14%	10.24%



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**FIRE CONTROL PERSONNEL SCHEDULE**

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Actual  
Approp  
1999Estimated  
Required  
2000

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## ADMINISTRATION

405	Fire Chief (1/2)	\$ 35,171	\$ 36,227
105	Public Safety Administration Secretary (1/2)	18,904	19,473
	Overtime	1,500	1,500
	Total Administration	<u>55,575</u>	<u>57,200</u>

## FIRE SUPPRESSION

415	Fire Captain (3)	159,333	171,360
425	Firefighter (11-1999, 8-2000)	478,091	383,334
435	Firefighter/Paramedic (1-1999, 4-2000)	47,413	190,419
	Holiday Pay	28,490	30,997
	Volunteer Force	20,000	15,000
	Overtime	60,000	60,000
	Total Fire Suppression	<u>793,327</u>	<u>851,110</u>

## FIRE PREVENTION AND INVESTIGATION

410	Battalion Chief/Fire Marshal	57,202	60,688
415	Inspector/Deputy Fire Marshal (2)	99,636	114,240
	Overtime	6,000	5,000
	Total Fire Prevention & Investigation	<u>162,838</u>	<u>179,928</u>

Total Fire Control	<u>\$ 1,011,740</u>	<u>\$ 1,088,238</u>
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% Increase (Decrease) Prior Year		7.56%
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**CAPITAL OUTLAY DETAIL:**

Tabletop Copy Machine	\$ 1,500
Rapid Intervention Team (RIT) Packs (2)	5,000
Poly Water Tank (Brush Unit)	3,000
Posicheck SCBA Test Bench	6,500
Incident Command Training Simulator	2,000
Mobile Data Computer/Radio Modems (4)	30,000
	<u>\$ 48,000</u>

## **DETENTION AND CORRECTION**

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### **FUNCTION**

The detention and correction budget provides for cost of care of prisoners and parole services.

### **ACTIVITIES AND SERVICES**

Prisoners are detained in the city jail temporarily. All other prisoners are held in the county jail. The city reimburses the county for board of prisoners and probation services.

### **COMMENTS ON BUDGET APPROPRIATIONS**

As of January, 1997 the City must reimburse Clark County for its share of jail costs.

**DETENTION AND CORRECTION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.10.523				
300	PROBATION AND PAROLE SERVICES			
10	Salaries and Wages	\$ -	\$ -	\$ 14,285
20	Personnel Services	-	-	2,143
50	Intergovernmental Services and Taxes	-	90,000	102,000
	Total Probation and Parole Services	<u>-</u>	<u>90,000</u>	<u>118,428</u>
600	CARE AND CUSTODY OF PRISONERS			
30	Supplies	451	500	500
40	Other Services and Charges	194	300	300
50	Intergovernmental Services and Taxes	<u>343,602</u>	<u>200,000</u>	<u>170,000</u>
	Total Care and Custody of Prisoners	<u>344,247</u>	<u>200,800</u>	<u>\$ 170,800</u>
	Total Detention and Correction	<u>\$ 344,247</u>	<u>\$ 290,800</u>	<u>\$ 289,228</u>
	% Increase (Decrease) Prior Year		-15.53%	-0.54%

**DETENTION AND CORRECTION PERSONNEL SCHEDULE**

	Estimated Required 2000
Corrections Officer (.4 FTE)	<u>\$ 14,285</u>
Total Personnel	<u>\$ 14,285</u>

## **EMERGENCY SERVICES**

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### **FUNCTION**

Emergency management provides for safety, food, aid and housing to citizens during time of disaster.

### **ACTIVITIES AND SERVICES**

The emergency management budget provides for an intergovernmental payment to the county emergency services operation. Beginning with the 2000 budget monies are also allocated for provision of the Community Emergency Response Team (CERT) training locally.

### **EMERGENCY SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON**

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DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.11.525				
100	ADMINISTRATION			
30	Supplies		1,000	1,000
40	Other Services and Charges	-	-	4,000
50	Intergovernmental Services	<u>6,220</u>	<u>7,700</u>	<u>8,000</u>
	Total Emergency Services	<u>\$ 6,220</u>	<u>\$ 8,700</u>	<u>\$ 13,000</u>

# **INFORMATION SYSTEMS**

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## **MISSION STATEMENT**

The mission of the Information Systems division is to provide technical support and network services which significantly enhance the service level provided to the network users and citizens requesting information.

The Information Systems division provides a central technology service of integrating common data and voice processes, to provide information to the citizens in the most efficient, useful format possible. The division also has the responsibility of maintaining, protecting and securing the City's vital data assets and network resources to ensure data and information integrity.

## **DEPARTMENTAL GOALS FOR 2000**

1. Plan and manage long and short range goals for the city's information and technology services, providing recommendations for upgrades, new and enhanced services, data processing and integration, and standardization city-wide.
2. Provide and maintain a secure and reliable network and develop enhanced resources for network users (i.e. data, voice, internet, printing, etc.), with no disruptions due to year 2000 issues.
3. Review and update the City's technology policies, procedures and standardization documents, including network and internet access and use policies.
4. Establish procedures and provide desktop support to users of the city-wide network
5. Develop additional training programs for employees and users of the network.

## **ACTIVITIES AND SERVICES**

The Information Systems division provides service and support to all network users. It is responsible to provide technologies and network resources which will enhance the quality and efficiency of information processing and communication to the citizens.

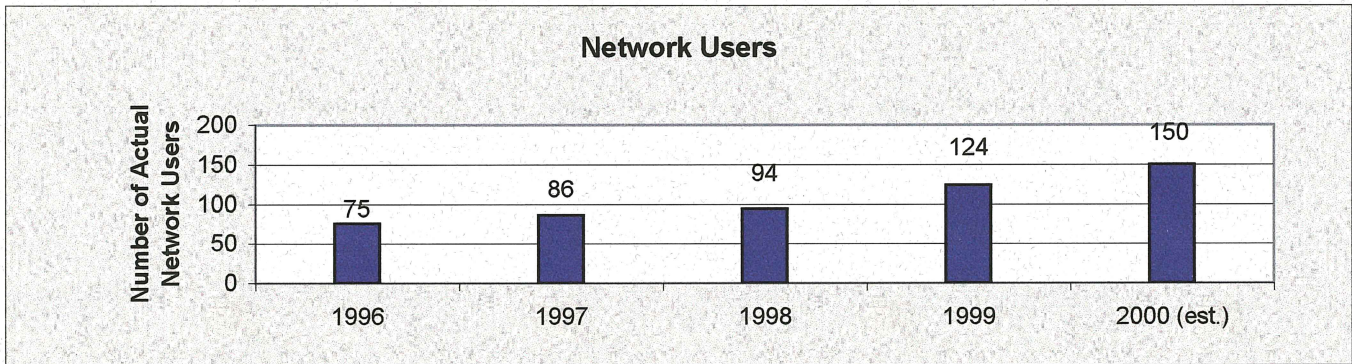
**COMMENTS ON BUDGET APPROPRIATIONS**

This service has existed under the Finance Department since 1994. The Finance Network Analyst is a full-time position, which continues to be allocated 50% under the Finance Department for finance-specific responsibilities. Because of the continued growth of the city's network, the continued integration and development of network resources across departments, and the growth of network users and support/maintenance issues, this division is identified as a separate division for year 2000.

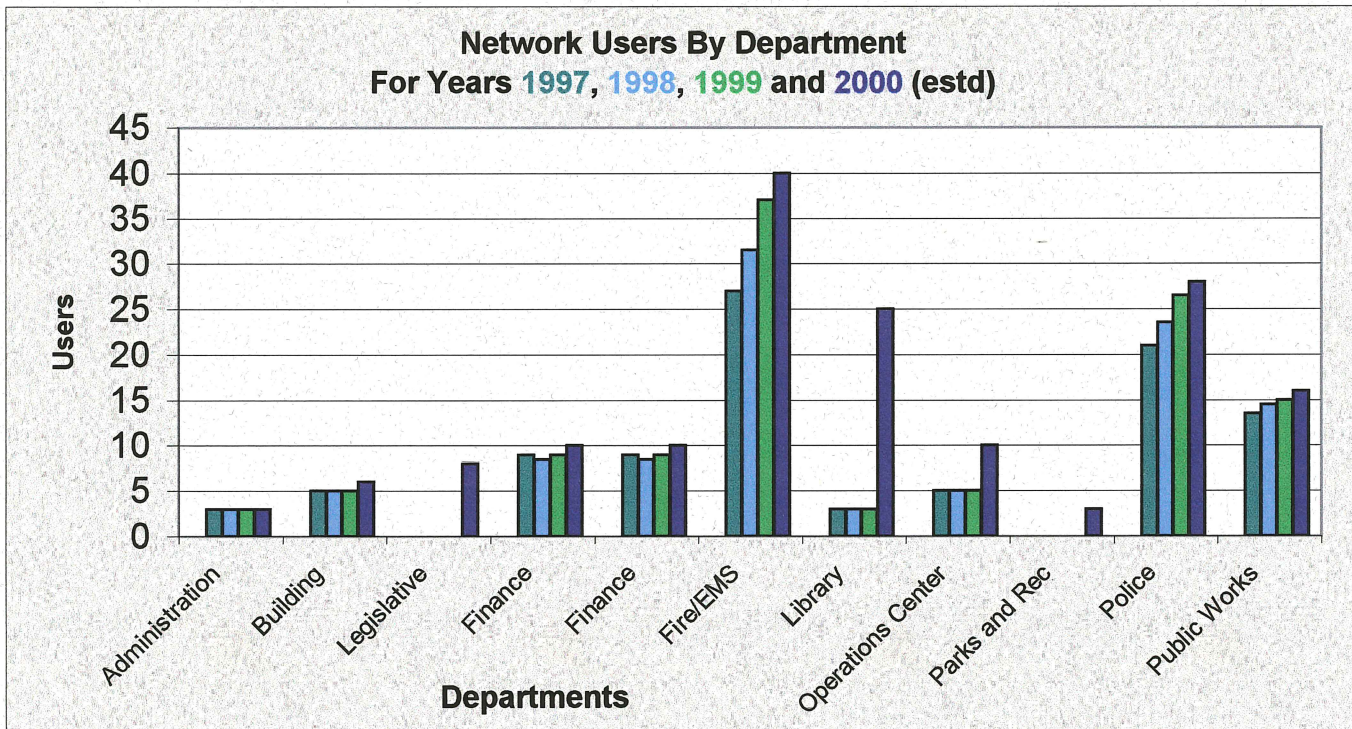
The completion of the new Fire Facility and plans for a Library expansion are just two of the technology projects which will add to the growth of the City's Novell network for year 2000.

Capital items specific to the Water-Sewer and Sanitation utilities, and Emergency Rescue will remain itemized within those funds for budgeting and accounting purposes.

**STATISTICAL INFORMATION**



As new facilities come on line with the City's network, the number of licensed users increase. In past years, not all employees have had access or use of the city's network; however, this number has increased significantly in recent years.



**INFORMATION SYSTEMS EXPENDITURE DETAIL**

DEPARTMENT NUMBER		Estimated Required 2000
001.12.518		
200	INFORMATION SYSTEMS	
10	Salaries and Wages	\$ 60,147
20	Personnel Benefits	18,044
30	Supplies	5,250
40	Other Services and Charges	24,500
	Total Information Systems	<u>107,941</u>
594 180	CAPITAL OUTLAY	
60	Capital Outlay	69,500
	Total Capital Outlay	<u>69,500</u>
	Total Information Systems	<u>\$ 177,441</u>

INFORMATION SYSTEMS PERSONNEL SCHEDULE		Estimated Required 2000
310	Finance Network Analyst (1/2-2000)	\$ 25,791
322	PC Technician	34,356
	Total Personnel	<u>\$ 60,147</u>

**CAPITAL OUTLAY DETAIL:**

Police Server Upgrades	\$ 7,500
Cabling, Hubs and other Network Hardware	5,000
Computers and other hardware:	
Engineering 2 pc's, GIS 1 pc	8,000
Finance 2 pc's	4,000
Police 4 pc's	8,000
Building 2 pc's	4,000
Library server	6,250
Library 5 pc's, 2 printers, 2 monitors	13,750
Fire 1 pc	2,000
Police Vehicles 5 Durable Notebooks	11,000
	<u>\$ 69,500</u>

# ***ENGINEERING DEPARTMENT***

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## **MISSION STATEMENT**

The Engineering Department furnishes general administration and supervision including planning and developing of capital improvement programs of city public works operations, and provides for long range utility and transportation planning.

## **DEPARTMENT GOALS FOR 2000**

- \* Finalize construction of the Wastewater Treatment Plant expansion.
- \* Update the City's transportation impact fee and engineering plan review and inspection fees.
- \* Improve citizen involvement through participation in project planning, design and construction.
- \* Enhance pedestrian and bicycle systems to promote multi-modal transportation.

## **ACTIVITIES AND SERVICES**

The Engineering Department designs and supervises capital improvement programs for the city. It is responsible for engineering, inspection and supervision of the Streets, Water-Sewer, Parks maintenance, Equipment Rental and Sanitary Departments. Engineering programs include design, plans and specifications for all construction projects in the city not contracted with consulting engineering firms. Supervision of sanitary collection activities also falls within the jurisdiction of this department.



**ENGINEERING DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.13.532				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 127,247	\$ 154,567	\$ 165,860
	20 Personnel Benefits	36,224	46,070	49,458
	30 Supplies	3,196	1,800	3,500
	40 Other Services and Charges	6,209	5,400	6,300
	90 Interfund Payments for Services	2,164	1,500	1,500
	Total Administration	<u>175,040</u>	<u>209,337</u>	<u>226,618</u>
200	ENGINEERING PLANS AND SERVICES			
	10 Salaries and Wages	266,728	330,734	379,105
	20 Personnel Benefits	76,292	91,900	113,732
	30 Supplies	14,653	7,800	10,000
	40 Other Services and Charges	39,632	44,700	78,475
	50 Intergovernmental Services	116	5,500	5,500
	90 Interfund Payments for Services	16,672	16,000	16,850
	Total Engineering Plans and Services	<u>414,093</u>	<u>496,634</u>	<u>603,662</u>
400	TRAINING			
	40 Other Services and Charges	<u>4,442</u>	<u>8,000</u>	<u>12,000</u>
	Total Training	<u>4,442</u>	<u>8,000</u>	<u>12,000</u>
594	CAPITAL OUTLAY			
	100 60 Administration	5,123	4,200	2,000
	200 60 Engineering Plans and Services	15,338	16,800	40,400
	Total Capital Expenditures	<u>20,461</u>	<u>21,000</u>	<u>42,400</u>
	Total Engineering	<u>\$ 614,036</u>	<u>\$ 734,971</u>	<u>\$ 884,680</u>
	% Increase (Decrease) Prior Year		19.70%	20.37%

**ENGINEERING PERSONNEL SCHEDULE**

Actual  
Approp  
1999

Estimated  
Required  
2000

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		Actual Approp 1999	Estimated Required 2000
ADMINISTRATION			
805	Public Works Director (5 mths-1999, 12 mths-2000)	\$ 32,990	\$ 79,176
805	Interim Public Works Director (7 mths-1999)	41,032	-
615	Administrative Assistant	34,186	37,172
103	Administrative Secretary (1/2)	16,799	17,303
115	Clerk Typist	28,560	31,209
	Overtime	1,000	1,000
	Total Administration	<u>154,567</u>	<u>165,860</u>
ENGINEERING PLANS AND SERVICES			
208	Assistant City Engineer	66,308	68,298
205	Project Manager	48,861	51,837
210	Senior Engineering Technician (.75 FTE)	28,223	29,923
210	Senior Engineering Technician (3)	118,715	127,185
215	Engineering Technician (1-1999, 3-2000)	34,522	101,862
215	Engineering Technician - (2 for 6 months)	29,105	-
	Overtime	5,000	-
	Total Engineering Plans and Services	<u>330,734</u>	<u>379,105</u>
	Total Engineering	<u>\$ 485,301</u>	<u>\$ 544,965</u>
	% Increase (Decrease) Prior Year		12.29%

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**CAPITAL OUTLAY DETAIL:**

Administration:	
Office furniture	\$ 2,000
Engineering Plans and Services:	
Color Printer - 11"x17"	2,000
Autocad software	3,000
Softdesk upgrades (3)	2,400
ARC View upgrades (3)	9,000
Survey calculators	1,500
Office furniture	6,000
File storage-mylar drawings	1,500
Small pickup truck	15,000
	<u>\$ 42,400</u>

## **POLLUTION CONTROL SERVICES**

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### **FUNCTION**

The pollution control budget provides for the city's share of the Southwest Washington's Air Pollution Control Authority's activities and other natural resources expenses.

### **ACTIVITIES**

The pollution control authority sets standards for control of air pollution within the region and enforces these standards.

### **POLLUTION CONTROL EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.14.531			
700    AIR POLLUTION CONTROL			
50    Intergovernmental Services and Taxes	<u>\$ 2,246</u>	<u>\$ 2,626</u>	<u>\$ 2,680</u>
Total Natural Resources	<u><u>\$ 2,246</u></u>	<u><u>\$ 2,626</u></u>	<u><u>\$ 2,680</u></u>
% Increase (Decrease) Prior Year		16.92%	2.06%

# **PLANNING AND COMMUNITY DEVELOPMENT**

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## **MISSION STATEMENT**

The planning division implements the laws of the state and city regarding the use of real property and participates in the development of such laws and associated policies. It provides for the orderly management and accommodation of growth in a manner that maintains and enhances the quality of life for the city. Planning assists our citizens and leaders in establishing and maintaining a shared vision for the entire community.

## **DEPARTMENT GOALS FOR 2000**

- \* Adopt the new Zoning Code by mid-year.
- \* Adopt a revised Subdivision Code by mid-year.
- \* Adopt the North Dwyer Creek Master Plan and implementation ordinances.
- \* Complete a work plan and community outreach program for the five-year review of the Comprehensive Plan.
- \* Hire and train a new employee to implement the Neighborhood Preservation ordinance and other zoning codes.
- \* Adopt ordinances which implement the new design review system.

## **ACTIVITIES AND SERVICES**

The planning division provides staff support to the City Council and Planning Commission for all land use matters. The division performs duties for both current and long-range planning. Current (short-range) planning fulfills the city's regulatory role under federal, state, and local land use laws and policies, and takes an active role in developing and updating of said laws. Most notable among these laws and policies are the Zoning Code, Subdivision Code, Shoreline Master Program and implementing ordinances, State Environmental Policy Act (SEPA), and Regulatory Reform. Development proposals are reviewed and land use approvals granted through these systems. Coordinating development review with other divisions and departments and other agencies with jurisdictional is a major planning division responsibility.

Long-range planning focuses on development and implementation of long-range goals and policies guiding future community development. These include growth management strategies, shoreline management policies, Comprehensive Plan and Zoning Code development, annexations, and code development and participation in county-wide and regional issues.

## **COMMENTS ON BUDGET APPROPRIATIONS:**

The Planning and Community development budget reflects a level of service consistent with the previous two years. This budget reflects ongoing revision to the city's Zoning and Subdivision codes. It anticipates completion of the North Dwyer Creek Master Plan and implementing ordinances. Planned in the budget is work on a public outreach program for the five-year review of the Comprehensive Plan. With respect to personnel, the budget recognizes the retirement of a long-standing employee and replacement of that particular position. Funds will be transferred from General Fund to the Fire Impact Fee (FIF) and Transportation Impact Fee (TIF) accounts in order to reimburse said accounts for an exemption granted to Camas Fire Department's new west-side station.

**PLANNING AND COMMUNITY DEVELOPMENT  
EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.15.558				
400	TRAINING			
40	Other Services and Charges	\$ 3,178	\$ 6,200	\$ 6,200
	Total Training	<u>3,178</u>	<u>6,200</u>	<u>6,200</u>
600	PLANNING			
10	Salaries and Wages	129,666	140,103	148,264
20	Personnel Benefits	33,905	38,956	44,479
30	Supplies	2,108	2,500	3,000
40	Other Services and Charges	72,996	40,900	62,200
50	Intergovernmental Services	3,500	10,000	10,000
	Total Planning	<u>242,175</u>	<u>232,459</u>	<u>267,943</u>
910	ECONOMIC DEVELOPMENT			
40	Other Services and Charges	36,500	35,500	35,000
50	Intergovernmental Services	-	20,554	8,600
	Total Economic Development	<u>36,500</u>	<u>56,054</u>	<u>43,600</u>
594 600	CAPITAL OUTLAY			
60	Planning	3,769	2,500	-
	Total Capital Expenditures	<u>3,769</u>	<u>2,500</u>	<u>-</u>
	TOTAL PLANNING AND COMMUNITY DEVELOPMENT	<u>\$ 285,622</u>	<u>\$ 297,213</u>	<u>\$ 317,743</u>
	% Increase (Decrease) Prior Year		4.06%	6.91%

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**PLANNING PERSONNEL SCHEDULE**

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Actual  
Approp  
1999Estimated  
Required  
2000

## ADMINISTRATION

City Planner	\$ 54,454	\$ 59,356
Engineering Technician (2 mths-2000)	37,815	6,302
Planning Technician	32,461	34,270
Planning Technician (12 mths-2000)	-	32,224
Seasonal Intern	15,373	16,112

Total Planning

\$ 140,103\$ 148,264

% Increase (Decrease) Prior Year

5.83%

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**ECONOMIC DEVELOPMENT DETAIL:**

Professional Services includes:

Columbia River Economic Development Council	\$ 22,000
Camas Downtown Association	5,000
Sister City Program	2,500
Community Choices 2010	2,000
	<u>\$ 31,500</u>

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## **OTHER PHYSICAL ENVIRONMENT**

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### **MISSION STATEMENT**

The Other Physical Environment function provides for animal control expenses.

### **ACTIVITIES AND SERVICES**

The City of Camas has in the past contracted with the Vancouver Humane Society for an animal control facility, but in 2000, the city will be contracting with the City of Washougal for the Animal Control facility.

### **OTHER PHYSICAL ENVIRONMENT EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
<b>ANIMAL CONTROL</b>			
300 30 Supplies	\$ 83	\$ -	\$ -
300 40 Other Services and Charges	2,516	4,000	4,000
300 50 Intergovernmental Services	<u>40,019</u>	<u>40,000</u>	<u>48,000</u>
Total Other Physical Environment	<u>\$ 42,618</u>	<u>\$ 44,000</u>	<u>\$ 52,000</u>
% Increase (Decrease) Prior Year		3.24%	18.18%

## **MENTAL AND PHYSICAL HEALTH**

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### **MISSION STATEMENT**

The health budget provides for the city's payment to the county for alcoholism programs.

### **ACTIVITIES AND SERVICES**

The county alcoholism program provides for alcoholic rehabilitation services to the citizens of the city and county.

### **MENTAL AND PHYSICAL HEALTH EXPENDITURE DETAIL THREE YEAR COMPARISON**

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DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.17			
ALCOHOLISM			
567 000 50 Intergovernmental Services and Taxes	<u>2,250</u>	<u>1,700</u>	<u>2,500</u>
Total Mental and Physical Health	<u>\$ 2,250</u>	<u>\$ 1,700</u>	<u>\$ 2,500</u>
% Increase (Decrease) Prior Year		-24%	47%



# **PARKS AND RECREATION**

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## **MISSION STATEMENT**

Through provision of recreation and parks services, it enhances the quality of life and nurtures the health and well-being of people, community, environment and economy.

The department is community driven. Together, and often in partnership with related fields and organizations, it:

- \* **helps individuals reach their potential** - ensuring healthy, active and balanced lifestyles, a fit foundation for productive lives - stimulating holistic growth and development.
- \* **strengthen the social foundations of our society** - building strong relationships - collaborating to support families of all kinds, nurturing leadership and developing self reliant communities - creating understanding and harmony through shared leisure lifestyles.
- \* **serve as "stewards of the environment"** - creating environmental awareness and encouraging ecosystem approaches to planning - protecting, preserving and restoring significant natural areas and corridors.
- \* **build and renew local economies** - reducing dependencies on health and social services through building a fit and productive work force; stimulating the leisure industries and attracting economic development to the community known for a high quality of life.

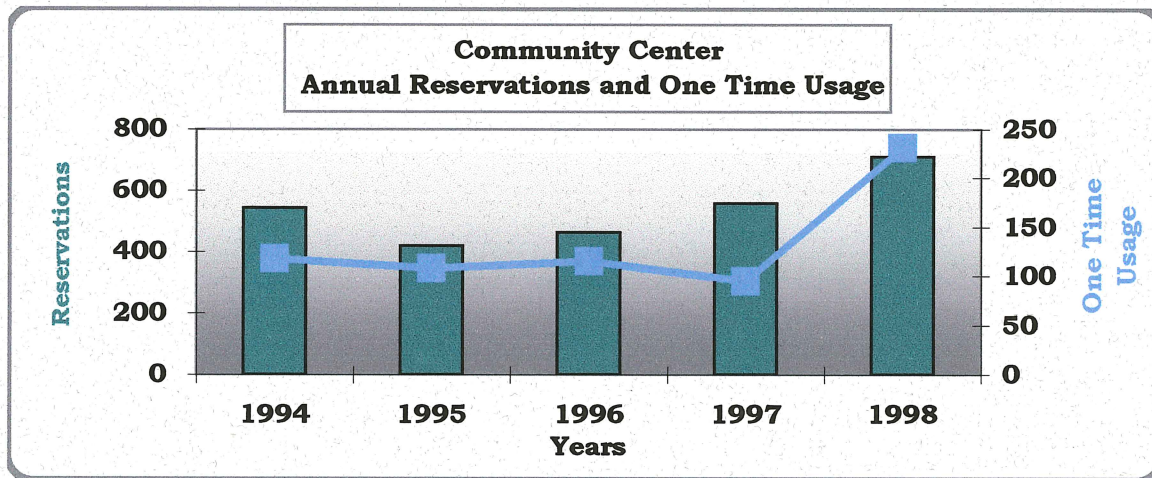
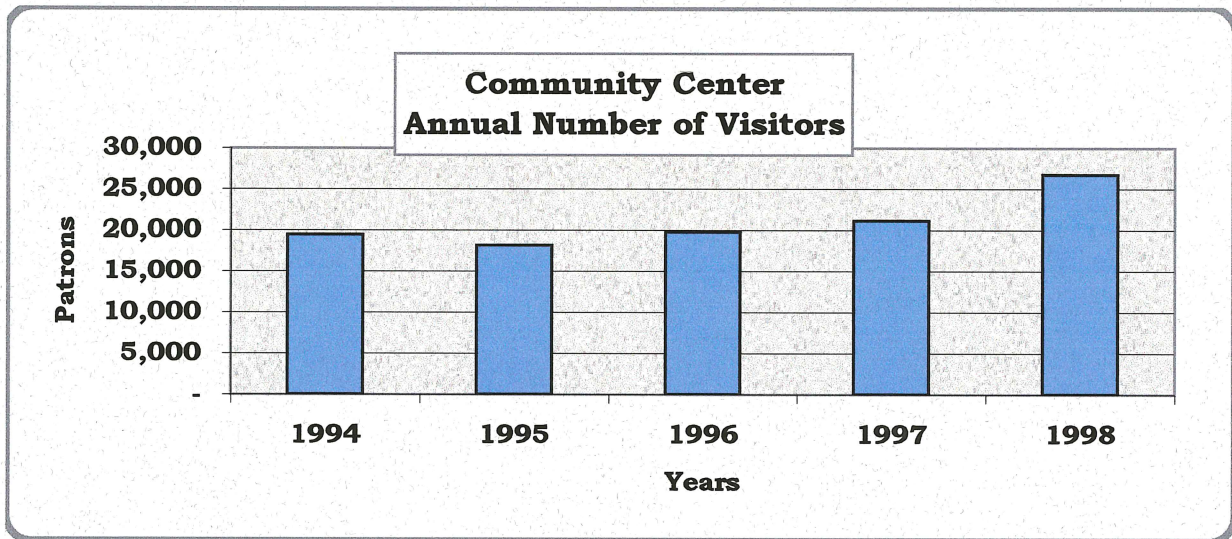
## **ACTIVITIES AND SERVICES**

The Park and Recreation function provides for the operation of general recreation facilities for the residents of the city and surrounding area. The city maintains and operates playgrounds and parks, swimming and wading pools, a community center, a lighted baseball park, a little league park, picnic grounds and tennis courts.

## **COMMENTS OF BUDGET APPROPRIATIONS**

In previous years the category entitled "Culture and Recreation" has reflected many of the appropriations which are now consolidated into the category "Parks and Recreation".

**STATISTICAL INFORMATION**



**PARKS AND RECREATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.18.00			
574 200 PARTICIPANT RECREATION			
10 Salaries and Wages	53,193	64,321	70,310
20 Personnel Benefits	15,660	19,296	19,296
30 Supplies	6,676	8,490	9,000
40 Other Services and Charges	37,204	44,300	47,100
Total Participant Recreation	112,733	136,407	145,706
575 400 TRAINING			
40 Other Services and Charges	1,147	2,500	2,500
Total Training	1,147	2,500	2,500

**PARKS AND RECREATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.18.00			
500 MULTIPURPOSE AND COMMUNITY CENTERS			
10 Salaries and Wages	1,851	2,000	14,200
20 Personnel Benefits	545	600	1,200
30 Supplies	9,127	7,250	9,250
40 Other Services and Charges	26,728	82,900	47,300
90 Interfund Payments	4,453	700	700
Total Multipurpose and Community Centers	<u>42,704</u>	<u>93,450</u>	<u>72,650</u>
576 100 ADMINISTRATION			
10 Salaries and Wages	42,780	46,140	49,408
20 Personnel Benefits	12,402	13,900	14,822
40 Other Services and Charges	-	10,000	-
Total Administration	<u>55,182</u>	<u>70,040</u>	<u>64,230</u>
576 200 SWIMMING POOLS			
10 Salaries and Wages	52,802	64,264	66,146
20 Personnel Benefits	10,116	9,000	9,000
30 Supplies	6,574	6,800	8,200
40 Other Services and Charges	13,515	34,800	25,200
90 Interfund Payments for Services	437	500	500
Total Swimming Pools	<u>83,444</u>	<u>115,364</u>	<u>109,046</u>
800 GENERAL PARKS			
10 Salaries and Wages	138,213	153,759	175,247
20 Personnel Benefits	43,918	43,118	52,424
30 Supplies	22,083	28,400	31,500
40 Other Services and Charges	58,309	86,450	120,850
90 Interfund Payments for Services	74,199	42,600	42,600
Total General Parks	<u>336,722</u>	<u>354,327</u>	<u>422,621</u>
594 CAPITAL OUTLAY			
200 60 Swimming Pools	23,410	220,000	250,000
500 60 Community Center	9,154	14,000	20,000
800 60 General Parks	79,711	130,500	140,000
Total Capital Expenditures	<u>112,275</u>	<u>364,500</u>	<u>410,000</u>
Total Parks and Recreation	<u>\$ 744,207</u>	<u>\$ 1,136,588</u>	<u>\$ 1,226,753</u>

% Increase (Decrease) Prior Year

52.72%

7.93%

**PARKS AND RECREATION PERSONNEL SCHEDULE**

		Actual Approp 1999	Estimated Required 2000
	<b>PARTICIPANT RECREATION</b>		
623	Recreation Leader	\$ 32,591	\$ 32,756
623	Recreation Leader (2/3)	21,727	21,892
	Program Aides	9,303	14,962
	Overtime	700	700
	<b>Total Participant Recreation</b>	<u>\$ 64,321</u>	<u>\$ 70,310</u>
	<b>MULTIPURPOSE AND COMMUNITY CENTERS</b>		
115	Clerk Typist (.5 FTE)	\$ -	\$ 11,500
620	Maintenance Worker	2,000	2,700
	Overtime	-	-
	<b>Total Cultural and Recreational Facilities</b>	<u>\$ 2,000</u>	<u>\$ 14,200</u>
	<b>ADMINISTRATION</b>		
620	Parks and Recreation Supervisor	\$ 46,140	\$ 48,908
	Overtime	-	500
	<b>Total Administration</b>	<u>\$ 46,140</u>	<u>\$ 49,408</u>
	<b>SWIMMING POOL</b>		
	Other Salaries and Wages	\$ 51,900	\$ 53,782
623	Recreation Leader (1/3)	10,864	10,864
	Overtime	1,500	1,500
	<b>Total Swimming Pools</b>	<u>\$ 64,264</u>	<u>\$ 66,146</u>
	<b>GENERAL PARKS</b>		
833	Lead Parks/Grounds Worker	46,096	46,208
835	Senior Street Maintenance Worker	40,757	41,056
875	Maintenance Worker (1.5)	51,793	71,539
	Seasonal Maintenance Worker (2 for 6 mo.)	14,813	15,944
875	Overtime	300	500
	<b>Total General Parks</b>	<u>153,759</u>	<u>175,247</u>
	<b>Total Park Facilities</b>	<u>\$ 342,684</u>	<u>\$ 375,311</u>
	<b>% Increase (Decrease) Prior Year</b>		9.52%

## PARKS AND RECREATION

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### CAPITAL OUTLAY DETAIL:

Community Center Improvements:	
Redesign and build handicapped ramp	\$ 10,000
Swimming Pool Improvements:	
Pool renovation	250,000
Park Improvements:	
Crown Park	
Replace climber plus addition	5,000
Water faucet drainage system	1,000
Benches (east end(1), childrens' area(2))	1,500
Hot charcoal disposal receptacle	1,000
Poly edging for playground area	4,000
Forest Home Park	
Concession stand drainage system	6,000
Replace climber toys	5,000
Poly edging for playground area	4,000
Louis Bloch Park	
Restroom roof replacement/add pitch	2,000
Fallen Leaf Lake Park	
Rock garden shrubs	1,500
Oak Park	
Field extension (100'), add fencing	10,000
Rezone irrigation system	2,000
Unplanned improvements	3,500
Buhman Property	
Heating oil tank replacement	2,500
Lacamas Creek Trailhead	
Enlarge parking lot	5,000
Construction Projects:	
Forest Home Park	
Reconstruction of one field	56,000
Machinery and equipment:	
Mower	20,000
Infield grooming unit	10,000
Scheduling and cash register software	10,000
	<hr/>
	\$ 410,000
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# ***PROTECTIVE INSPECTIONS DEPARTMENT***

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## **MISSION STATEMENT**

Protective inspections provide for inspections and enforcement of regulations relevant to the issuance of building permits and other permits not assigned to a specific department.

## **GOALS FOR 2000**

The building department estimates residential construction activity for 2000 to be approximately at the 1999 level. Camas School District construction projects as well as the potential Wafertech Phase II construction will have a major impact on our activities. Specific goals are:

- \* Continue to respond to plan reviews at a four-week turnaround time.
- \* Respond to all inspection requests received prior to the start of each workday.
- \* Work with permit holders, contractors and citizens to maintain clean, safe and sanitary work sites. Help mitigate soil erosion problems in cooperation with the engineering department.
- \* Work with industrial, commercial and public agencies to streamline the permit application and review process for larger projects.
- \* Coordinate review and permit issuance for Camas School District projects to facilitate construction schedules.
- \* Meet regularly with Wafertech to facilitate plan review and permit process for ongoing construction and alteration to buildings, plumbing and mechanical systems.

## **ACTIVITIES AND SERVICES**

The building department enforces the Uniform Building Code, Mechanical Code, Plumbing Code, the State of Washington Energy Code, Indoor Air Quality Code and Accessibility Codes as amended by the State of Washington. The department also enforces certain elements of the zoning ordinance pertaining to new construction and also change in use of existing buildings.

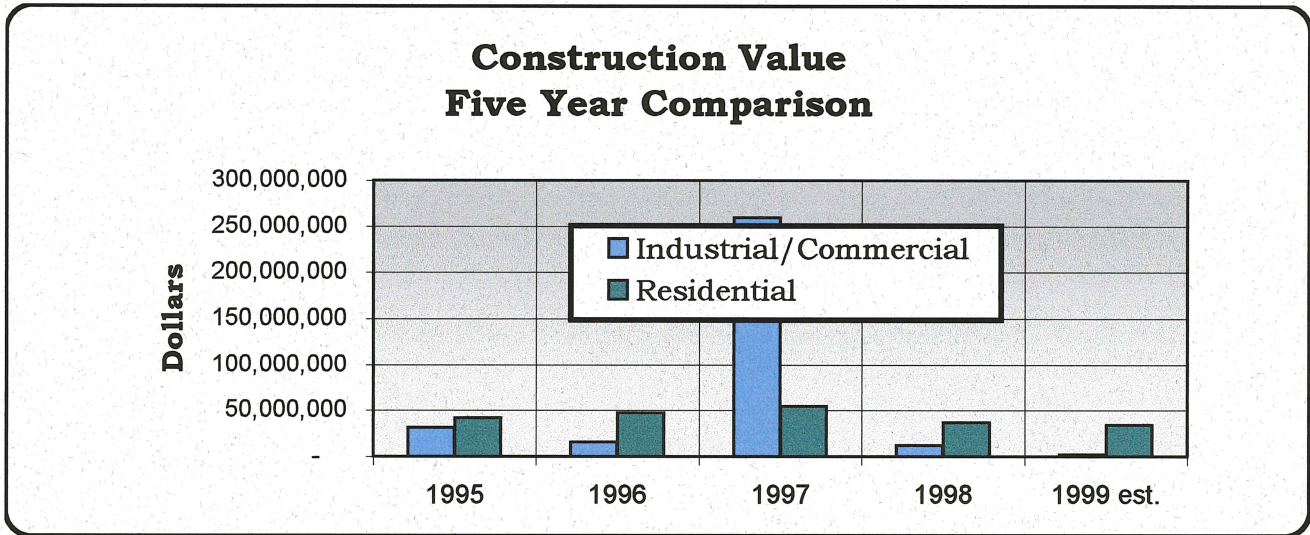
The building department, at time of issuance of building permits, collects water and sewer development charges and all impact fees.

The building department will investigate unsafe and dilapidated structures and take action to mitigate code violations.

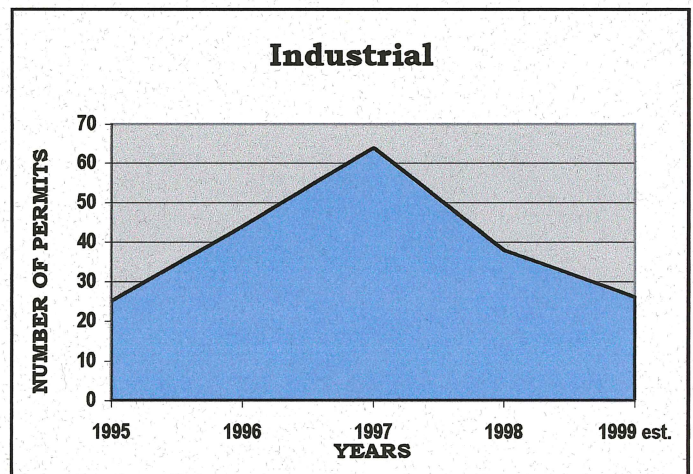
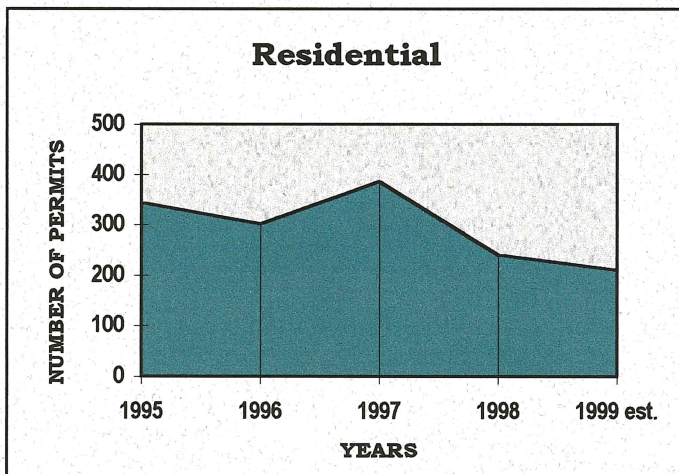
The building department cooperates with other jurisdictions in Southwest Washington and Clark County Home Builders to promote uniformity and training in code enforcement.

**COMMENTS ON BUDGET APPROPRIATIONS**

The building department will continue training in the application of the current editions of state and local codes. A program of professional development and certification to meet anticipated future rating requirements of the Insurance Service Organization (ISO) will be developed.



YEARS	CONSTRUCTION VALUE		PERMITS ISSUED	
	Industrial/ Commercial	Residential	Industrial/ Commercial	Residential
1995	\$ 31,375,762	\$ 44,351,223	25	344
1996	15,126,521	41,935,422	44	302
1997	259,711,863	54,448,765	64	385
1998	11,958,900	36,690,532	38	240
1999 est.	2,125,000	34,500,000	26	210



**PROTECTIVE INSPECTION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.22.524				
200	INSPECTIONS, PERMITS			
	10 Salaries and Wages	\$ 190,984	\$ 217,059	\$ 235,161
	20 Personnel Benefits	58,114	59,846	68,448
	30 Supplies	4,846	7,300	5,350
	40 Other Services and Charges	231,930	92,500	55,950
	90 Interfund Payments for Services	10,225	9,000	9,270
	Total Inspections, Permits	<u>496,099</u>	<u>385,705</u>	<u>374,179</u>
400	TRAINING			
	40 Other Services and Charges	1,933	3,400	11,370
	Total Training	<u>1,933</u>	<u>3,400</u>	<u>11,370</u>
500	FACILITIES			
	30 Supplies	136	-	-
	40 Other Services and Charges	6,985	3,950	3,760
	Total Facilities	<u>7,121</u>	<u>3,950</u>	<u>3,760</u>
594	CAPITAL OUTLAY			
	200 Inspections, Permits	-	7,500	-
	500 Facilities	5,976	2,500	-
	Total Capital Expenditures	<u>5,976</u>	<u>10,000</u>	<u>-</u>
	TOTAL PROTECTIVE INSPECTIONS	<u>\$ 511,129</u>	<u>\$ 403,055</u>	<u>\$ 389,309</u>
	% Increase (Decrease) Prior Year		-21.14%	-3.41%



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**PROTECTIVE INSPECTIONS PERSONNEL SCHEDULE**

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Actual	Estimated
Approp	Required
1999	2000

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## PROTECTIVE INSPECTIONS

815	Building Official/Civil Engineer	\$ 57,198	\$ 58,914
817	Building Inspector (3)	109,465	115,448
108	Permit Clerk	27,386	30,001
	Other salaries and wages	16,310	23,798
	Overtime	6,700	7,000
	Total Administration	<u>\$ 217,059</u>	<u>\$ 235,161</u>

% Increase (Decrease) Prior Year

8.34%

# **CENTRAL SERVICES**

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## **FUNCTION**

The central services function is a classification for general building services as prescribed in the state auditor's *Budgeting, Accounting and Reporting System* (BARS). This budget includes the costs of providing housing facilities for general government, public safety, public works engineering, and administration.

## **ACTIVITIES AND SERVICES**

Expenses under this budget include the maintenance and operation of the municipal building.

**CENTRAL SERVICES EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.23.518				
200	PROPERTY MANAGEMENT SERVICES			
	10 Salaries and Wages	\$ 5,337	\$ 6,200	\$ 6,200
	20 Personnel Benefits	1,504	1,800	1,800
	30 Supplies	15,582	11,200	15,500
	40 Other Services and Charges	91,162	82,100	126,600
	90 Interfund Payment for Services	1,144	1,000	1,000
	Total Property Management Services	<u>114,729</u>	<u>102,300</u>	<u>151,100</u>
594	CAPITAL OUTLAY			
200	60 Property Management Services	<u>297</u>	<u>4,500</u>	<u>159,000</u>
	Total Capital Expenditures	<u>297</u>	<u>4,500</u>	<u>159,000</u>
	TOTAL CENTRAL SERVICES	<u>\$ 115,026</u>	<u>\$ 106,800</u>	<u>\$ 310,100</u>
	% Increase (Decrease) Prior Year		-7.15%	190.36%

**CENTRAL SERVICES PERSONNEL SCHEDULE**

	Actual Approp 1999	Estimated Required 2000
CENTRAL SERVICES		
Salaries and Wages	\$ 6,200	\$ 6,200
TOTAL CENTRAL SERVICES	<u>\$ 6,200</u>	<u>\$ 6,200</u>
% Increase (Decrease) Prior Year		0.00%

**CAPITAL OUTLAY DETAILS:**

Buildings:	
Unscheduled projects and floor replacement	\$ 4,000
Building expansion - design	150,000
Other Improvements:	
Heat pump replacement	<u>5,000</u>
	<u>\$ 159,000</u>

## **INFORMATION AND OUTREACH**

### **MISSION STATEMENT**

To provide information and outreach to foster and support the neighborhood associations and their vital work. To provide financial assistance to a local social service agency for their support of low income citizens.

### **ACTIVITIES AND SERVICES**

\$10,000 is budgeted for the East County Family Service Center (formerly known as East County Social Service Center). \$2,500 is budgeted to cover the estimated costs of a community clean-up effort sponsored by UCAN and \$3,000 is budgeted for travel costs for the national neighborhood conference. The UCAN neighborhood's mini-grant program is funded at a \$7500 level, in this budget.

### **INFORMATION AND OUTREACH EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.24.557				
200	COMMUNITY INFORMATION SERVICES			
50	Community Information Services	\$ 10,000	\$ 10,000	\$ 10,000
	Total Community Information	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
210	NEIGHBORHOOD ASSOCIATION			
30	Supplies	1,553	3,100	2,900
40	Other Services and Charges	9,044	16,560	13,300
	Total Neighborhood Association	<u>10,597</u>	<u>19,660</u>	<u>16,200</u>
594	CAPITAL OUTLAY			
210 60	Neighborhood Association	-	-	2,500
	Total Capital Outlay	<u>-</u>	<u>-</u>	<u>2,500</u>
	Total Information and Outreach	<u>\$ 20,597</u>	<u>\$ 29,660</u>	<u>\$ 28,700</u>
	% Increase (Decrease) Prior Year		44.00%	-3.24%

### **CAPITAL OUTLAY DETAIL:**

Copier for UCAN

\$ 2,500

# COMMUNITY EDUCATION and SENIOR PROGRAMS

## MISSION STATEMENT

The Camas Community Education Program is dedicated to offering reasonably priced, high quality, lifelong learning and recreational opportunities for residents of all ages residing in the Camas School District.

## ACTIVITIES AND SERVICES

The Camas Community Education Program offers quarterly youth activities including sports camps, enrichment classes, youth basketball, field trips, summer park programs and Friday youth nights. Community Education offers quarterly adult classes ranging from basketball and volleyball to massage therapy, drawing and finance classes. The Camas Community Education Program also coordinates the rentals of all Camas School District facilities.

Senior activities are included here separately from the Community Education Program.

## **COMMUNITY EDUCATION EXPENDITURE DETAIL THREE YEAR DETAIL**

DEPARTMENT NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.25.571			
Community Education			
200 50 Intergovernmental Services	\$ -	\$ 20,000	\$ 16,000
Senior Programs			
290 40 Other Services and Charges	-	-	4,000
Total Community Education	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
% Increase (Decrease) Prior Year		0.00%	0.00%

# ***LIBRARY DEPARTMENT***

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## **MISSION STATEMENT**

The Camas Public Library exists to enrich the lives, encourage the self-education and promote the enlightened citizenship of adults, youth and children in the greater Camas community. The library is a major source of materials for information, education, recreation and culture for the general public, and is a supplemental source of information for business, government and students. These information needs are met by providing free access to both traditional and newly developing resources and technologies. The library's collection represents a diversity of opinion and viewpoint, and service is provided in an atmosphere of courtesy, professionalism and equality of access for all patrons.

## **DEPARTMENT GOALS FOR 2000**

- \* To staff the information/circulation desk with well-trained personnel 67 hours per week and provide top quality public service.
- \* To maintain and enhance library collections by acquiring and cataloging 3,500 new titles, including new electronic sources.
- \* To maintain or increase circulation.
- \* To increase the number of programs, vary the type of program, and increase attendance.
- \* To continue upkeep, expansion and remodel of library.
- \* To maintain vital communications with all sectors regarding library expansion/ renovation.
- \* To provide better patron access to information on the Internet and other electronic sources through updated library technology.
- \* To continue the contracts for automation services and reciprocal borrowing.
- \* To continue to analyze and revise procedures and policies.
- \* To increase the number of Camas residents with cards.
- \* To pursue partnerships with other agencies.

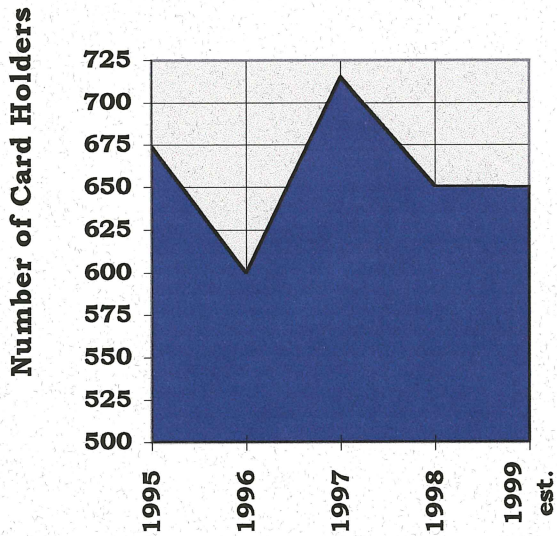
## **ACTIVITIES AND SERVICES**

The Camas Public Library will circulate about 190,000 books, audio tapes and video tapes to residents of the greater Camas area in 1999. The library maintains a varied collection of about 50,000 items. In addition the library answers approximately 15,000 telephone and in-person informational and research questions. Through undertakings such as a summer reading program, weekly story times and regular adult programs, the library provides other informational, educational, recreational and cultural activities. Also, the library offers meeting spaces available to the public.

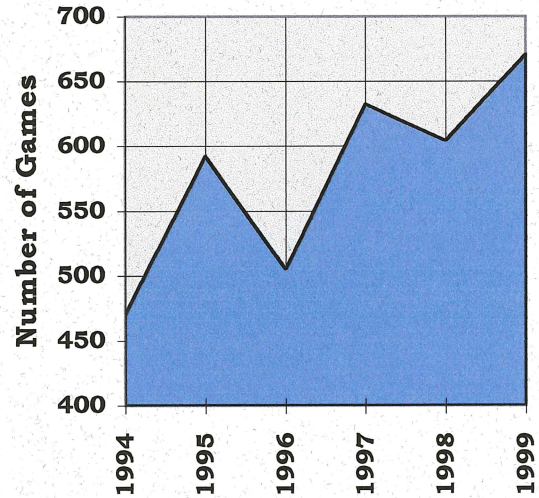
# LIBRARY DEPARTMENT

## STATISTICAL INFORMATION

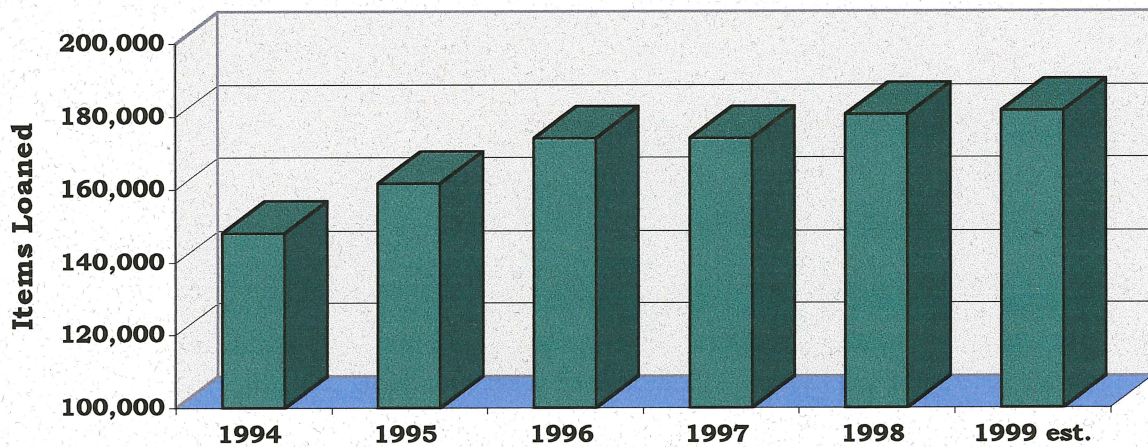
### New Camas Residents Registered



### Summer Reading Participants



### Library Circulation



**LIBRARY DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
001.30.572				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 54,598	\$ 57,920	\$ 61,445
	20 Personnel Benefits	14,484	17,375	18,435
	Total Administration	<u>69,082</u>	<u>75,295</u>	<u>79,880</u>
200	LIBRARY SERVICES			
	10 Salaries and Wages	263,201	275,010	289,380
	20 Personnel Benefits	72,808	72,190	75,450
	30 Supplies	16,258	13,900	17,100
	40 Other Services and Charges	26,645	28,600	31,335
	50 Intergovernmental Services and Taxes	39,676	35,830	42,200
	Total Library Services	<u>418,588</u>	<u>425,530</u>	<u>455,465</u>
400	TRAINING			
	40 Other Services and Charges	3,583	3,550	4,000
	Total Training	<u>3,583</u>	<u>3,550</u>	<u>4,000</u>
500	FACILITIES			
	10 Salaries and Wages	4,199	5,250	5,410
	20 Personnel Benefits	1,310	1,575	1,625
	30 Supplies	1,981	8,800	4,100
	40 Services and Charges	54,639	37,750	28,100
	90 Interfund Payments for Services	786	1,750	1,750
	Total Facilities	<u>62,915</u>	<u>55,125</u>	<u>40,985</u>
594	CAPITAL OUTLAY			
	200 60 Library Services	103,481	111,500	100,000
	500 60 Facilities	1,467	3,400	-
	Total Capital Expenditures	<u>104,948</u>	<u>114,900</u>	<u>100,000</u>
	Total Libraries	<u>\$ 659,116</u>	<u>\$ 674,400</u>	<u>\$ 680,330</u>
	% Increase (Decrease) Prior Year		2.32%	0.88%



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**PERSONNEL SCHEDULE**

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Actual  
Approp  
1999Estimated  
Required  
2000

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**ADMINISTRATION**

505	Library Director	<u>\$ 57,920</u>	<u>\$ 61,445</u>
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**LIBRARY SERVICES**

510	Assistant to Library Director	49,341	50,824
521	Senior Library Technician (part time)	29,376	31,157
520	Library Technician [3]	103,824	106,938
520	Library Technician (1 part time)	15,372	16,797
110	Senior Clerk Typist (part time)	15,833	16,309
115	Clerk Typist (2 part time)	27,111	28,622
	Overtime	1,275	2,727
	Other Salaries and Wages (pages and substitutes)	<u>32,878</u>	<u>36,006</u>
	Total Library Services	<u>275,010</u>	<u>289,380</u>

**FACILITIES**

	Other Salaries and Wages	<u>5,250</u>	<u>5,410</u>
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	Total Libraries	<u><u>\$ 338,180</u></u>	<u><u>\$ 356,235</u></u>
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	% Increase (Decrease) Prior Year		5.34%
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# **CITY STREET DEPARTMENT**

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## **MISSION STATEMENT**

The street budget provides for maintenance and minor construction of all city streets within the city limits.

## **DEPARTMENT GOALS FOR 2000**

- \* Provide for the safe movement of drivers, cyclists and pedestrians within our community.
- \* Maintain the roadways, bikepaths and sidewalks in a manner which preserves the City's long term investment and provides the optimum mobility.
- \* To promote water quality and minimize runoff of pollutants into fish bearing waterways, sweep all streets once per month and clean out all catch basins once annually.

## **ACTIVITIES AND SERVICES**

Maintaining, seal coating, patching and grading of streets, providing lighting of roads and intersections, providing snow and ice control, sweeping of streets and maintaining or operate traffic signals are activities and services provided from the street budget activity.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 2000 budget includes funds to cover one-half the cost of an additional sweeper to be purchased jointly with the City of Washougal.

# CITY STREET FUND

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1998	Appropriated 1999	Estimated 2000
112.00				
291 740 00	Beginning Appropriated Fund Balance	\$ -	\$ 100,000	\$ 175,000
	Intergovernmental Revenue:			
333 083 50	Federal Indirect Grants-FEMA	-	-	-
333 140 20	Community Dev. Block Grant	158,204	80,555	70,210
333 200 20	Federal Indirect Grants-WDOT	6,350	-	-
333 200 21	Federal Indirect Grants-STP	88,358	133,600	1,581,600
333 202 05	Grants-Fed Hwy Administration	-	-	-
334 083 50	State Grants-FEMA	-	-	-
336 000 87	Motor Vehicle Fuel Tax-City Street	148,996	161,504	150,000
336 000 88	Motor Vehicle Fuel Tax-Street Imp.	69,654	75,499	70,000
338 950 00	Shared Costs-Roads, Storm Sewers	-	-	650,000
	Total Intergovernmental Revenue	<u>471,562</u>	<u>451,158</u>	<u>2,521,810</u>
	Charges for Goods and Services:			
343 900 00	Other Fees/Charges Physical Env	<u>202</u>	<u>-</u>	<u>-</u>
	Total Charges for Goods and Service	<u>202</u>	<u>-</u>	<u>-</u>
	Miscellaneous Revenues:			
367 000 00	Contributions from Private Sources	-	-	-
369 900 00	Other Miscellaneous Revenue	4,504	-	-
387 000 00	Residual Equity Transfers	<u>-</u>	<u>-</u>	<u>-</u>
	Total Miscellaneous Revenues	<u>4,504</u>	<u>-</u>	<u>-</u>
	Total Estimated Revenues	<u>476,268</u>	<u>551,158</u>	<u>2,696,810</u>
	Other Financing Sources:			
397 000 00	Operating Transfers In	<u>1,133,687</u>	<u>1,517,851</u>	<u>2,498,833</u>
	Total Other Financing Sources	<u>1,133,687</u>	<u>1,517,851</u>	<u>2,498,833</u>
	Total Estimated Resources	<u>\$ 1,609,955</u>	<u>\$ 2,069,009</u>	<u>\$ 5,195,643</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
112.00			
542	Road and Street Maintenance		
300 00	\$ 225,093	\$ 134,606	\$ 147,130
400 00	58,280	79,168	97,780
500 00	2,338	1,000	16,000
610 00	8,421	7,843	10,480
620 00	263	300	3,381
630 00	128,413	114,506	153,206
640 00	77,385	61,743	68,683
650 00	3,467	400	200
660 00	14,400	22,964	22,682
670 00	63,826	79,652	83,791
700 00	61,743	76,317	90,576
800 00	15,244	13,223	11,400
900 00	76,667	71,780	80,021
	<u>735,540</u>	<u>663,502</u>	<u>785,330</u>
543	Road and Street General Administration		
100 00	1,846	1,300	500
200 00	48,085	48,000	48,000
300 00	35,539	41,000	42,000
400 00	-	-	-
500 00	52,304	59,334	1,500
600 00	8,481	6,263	6,934
700 00	404	63,110	70,457
	<u>146,659</u>	<u>219,007</u>	<u>169,391</u>
544	Road and Street Facilities		
200 00	21,461	-	61,922
	<u>21,461</u>	<u>-</u>	<u>61,922</u>
	<u>\$ 903,660</u>	<u>\$ 882,509</u>	<u>\$ 1,016,643</u>
594	Capital Equipment Outlay		
300 00	-	2,500	60,000
670 00	-	65,000	65,000
	<u>-</u>	<u>67,500</u>	<u>125,000</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

**(CONTINUED)**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
112.00				
595	Road and Street Construction			
300 00	Roadway	\$ 319,526	\$ 1,030,000	\$ 3,903,500
400 00	Storm Drainage	26,643	5,000	15,000
500 00	Structures	120,877	1,000	40,000
610 00	Sidewalks	221,794	15,000	5,000
620 00	Special Purpose Paths	29,995	40,000	15,000
630 00	Street Lighting	-	-	-
640 00	Traffic Control Devices	171,743	8,000	28,000
650 00	Parking Facilities	-	-	-
700 00	Roadside Development	-	-	10,000
	Total Road and Street Construction	<u>890,578</u>	<u>1,099,000</u>	<u>4,016,500</u>
597 000 00	Operating Transfer	-	-	37,500
	Total City Street Fund	<u>\$ 1,794,238</u>	<u>\$ 2,049,009</u>	<u>\$ 5,195,643</u>
	% Increase (Decrease) over prior year		14.20%	153.57%

**PERSONNEL SCHEDULE**

Actual  
Approp  
1999

Estimated  
Required  
2000

	Transportation/Road & Street Construction		
830	Street and Park Maintenance Supervisor	\$ 52,344	\$ 52,345
833	Lead Street Maintenance Worker	44,754	46,209
835	Senior Street Maintenance Worker (2)	79,374	81,955
860	Street Maintenance Worker (3.5 - 1999, 4 - 2000)	120,994	136,219
875	Maintenance Worker (1 FTE-1999, 1.5 FTE-2000)	14,724	23,916
	Total Transportation/Road and Street Const.	<u>\$ 312,190</u>	<u>\$ 340,644</u>
	% Increase (Decrease) over prior year		9.11%

**CITY STREET DEPARTMENT EXPENDITURE DETAIL**

**(CONTINUED)**

**CAPITAL OUTLAY DETAIL:**

Machinery and Equipment	
Used 12 passenger crew van	\$ 15,000
Equipment trailer	20,000
Used 10yd. Dumptruck	25,000
Sweeper (with Washougal - 1/2 cost)	65,000
Roadway Construction Projects	
Developer agreement funds	15,000
NE Lake Rd/Everett St. intersection improvements	275,000
City wide overlays	388,000
NW 18th and Hood improvements	230,000
SE 1st/Lake Rd	2,895,000
Wetlands monitoring plan - 38th & Parker	10,000
Armory CDBG	80,500
NW 18th and Division curb radius improvements	10,000
Storm Drainage Construction Project	
Scower/downspouts	5,000
Ostenson Canyon storm outlet upgrade	10,000
Structures Construction Project	
Miscellaneous retaining walls - city wide	37,500
Power service to existing storage building	2,500
Sidewalk Construction Projects	
City wide curb ramp project - ongoing	5,000
Special Purpose Paths	
Trail construction	15,000
Traffic Control Devices	
Guardrail/SW 6th Ave.	20,000
NE 4th and Adams traffic light upgrade	8,000
Roadside Construction Projects	
Mall irrigation system replacement	<u>10,000</u>
 Total City Street Projects and Equipment	 <u><u>\$ 4,141,500</u></u>

# **EMERGENCY RESCUE**

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## **MISSION STATEMENT**

The Ambulance, Rescue and Emergency Aid function provides ambulance, rescue and paramedic service to all persons in the cities of Camas and Washougal and Fire Districts No. 1 and 9.

## **GOALS FOR 2000**

1. Meet ambulance response time standards established by Clark County Ordinance.
2. Continue replacement and upgrade of monitor-defibrillation equipment to 12-lead capability.
3. Resolve issues with paramedic training and Paramedic Captain position.
4. Maintain overtime at or below historic levels.

## **ACTIVITIES AND SERVICES**

The Fire Department operates and performs ambulance, rescue and emergency aid services to persons both inside and outside the city limits.

## **COMMENTS ON BUDGET APPROPRIATIONS**

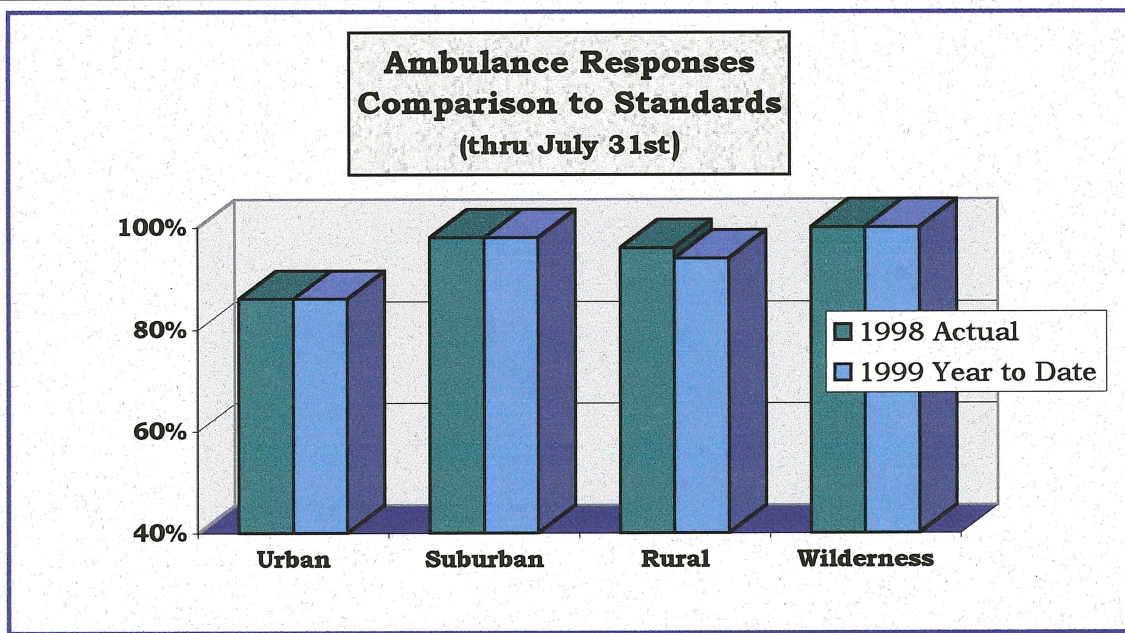
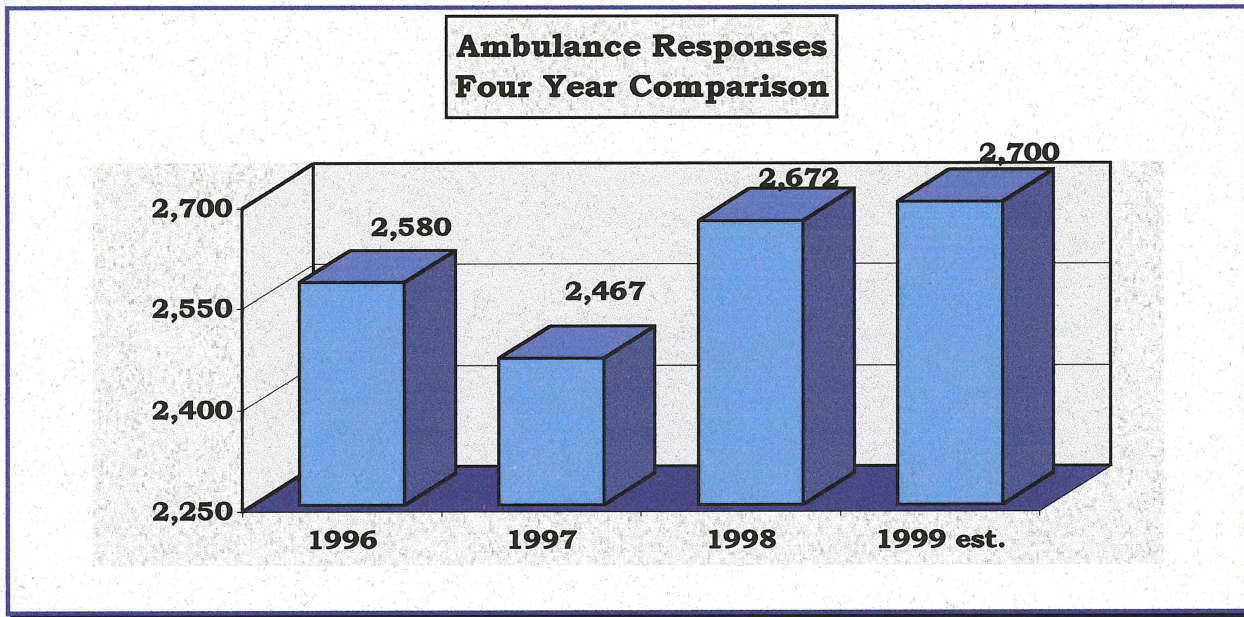
The 2000 Rescue budget is relatively status quo. An increase in interfund payments to the General Fund reflect the first year of charges for Rescue's share of costs associated with operating a second fire station. Capital expenses include a new Lifepack 12 heart monitor-defibrillator, a stainless "clean sink" for decontaminating medical equipment, a number of training aids for heart attacks and replacement of the CRCA mobile computers and radio modems deferred from the 1999 budget.

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
115.00	1998	1999	2000
291 Beginning Appropriated Fund Balance	\$ -	\$ 17,006	\$ 50,100
Taxes:			
311 Real and Personal Property	342,856	376,726	433,142
Total Taxes	342,856	376,726	433,142
Intergovernmental Revenue:			
338 Shared Costs-Ambulance, Rescue, Emergency Aid	271,028	295,000	325,000
Total Intergovernmental Revenue	271,028	295,000	325,000
Charges for Goods and Services			
341 Printing and Duplicating	100	100	-
341 Sales of Merchandise	-	-	-
342 Ambulance and Emergency Aid Fees	612,204	725,000	629,578
342 Other Security of Persons and Property	1,369	-	2,000
Total Charges for Goods and Services	613,673	725,100	631,578
Miscellaneous Revenues:			
361 Investment Interest	15,761	15,000	24,000
367 Contributions and Donations-Private Sources	1,490	600	500
369 Other Miscellaneous Revenue	5,899	-	-
Total Miscellaneous Revenues	23,150	15,600	24,500
Total Estimated Revenues	1,250,707	1,412,426	1,414,220
Total Estimated Resources	\$ 1,250,707	\$ 1,429,432	\$ 1,464,320



Emergency Rescue responds to an increasing number of calls each year as is reflected in the graph below:



**Response Time Standards  
(per Clark County Ordinance)**

Category	Time Standard	Density of Population per Sq.Mile
Urban	8:59	>2,000
Suburban	12:59	1,000-2,000
Rural	19:50	<1,000
Wilderness	1:00.59	1 or less

**EMERGENCY RESCUE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
115.00.526				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 82,083	\$ 84,247	\$ 89,518
	20 Personnel Benefits	16,851	18,300	19,400
	30 Supplies	1,450	2,500	3,000
	40 Other Services and Charges	70	1,500	1,100
	90 Interfund Payments	154,020	38,400	120,000
	Total Administration	<u>254,474</u>	<u>144,947</u>	<u>233,018</u>
200	AMBULANCE SERVICES			
	10 Salaries and Wages	567,608	703,305	761,229
	20 Personnel Benefits	106,359	161,300	177,123
	30 Supplies	61,722	62,000	68,500
	40 Other Services and Charges	39,111	43,000	39,400
	50 Intergovernmental Services and Taxes	462	3,000	3,500
	90 Interfund Payments for Services	-	500	400
	Total Ambulance Services	<u>775,262</u>	<u>973,105</u>	<u>1,050,152</u>
400	TRAINING			
	30 Supplies	1,841	5,260	7,000
	40 Other Services and Charges	7,888	10,300	10,300
	90 Interfund Payments for Services	-	100	100
	Total Training	<u>9,729</u>	<u>15,660</u>	<u>17,400</u>
	Total Ambulance, Rescue and Emergency Aid	<u>1,039,465</u>	<u>1,133,712</u>	<u>1,300,570</u>
528	COMMUNICATIONS, ALARMS AND DISPATCH OPERATIONS, CONTRACTED SERVICES			
	50 Intergovernmental Services and Taxes	<u>67,879</u>	<u>78,120</u>	<u>85,200</u>
800	COMMUNICATIONS, GENERAL			
	30 Supplies	495	1,000	800
	40 Other Services and Charges	6,354	9,500	8,000
	Total Communications, General	<u>6,849</u>	<u>10,500</u>	<u>8,800</u>
	Total Communications, Alarms Dispatch and General	<u>74,728</u>	<u>88,620</u>	<u>94,000</u>
594	CAPITAL OUTLAY			
	100 60 Administration	-	2,000	3,100
	200 60 Ambulance	39,331	170,300	33,550
	400 60 Training	4,242	-	8,400
	800 60 Communications, General	13,187	34,800	24,700
		<u>56,760</u>	<u>207,100</u>	<u>69,750</u>
	OTHER FINANCING USES			
597 000 00	Operating Transfers	-	-	-
	Total Emergency Rescue Fund	<u>\$ 1,170,953</u>	<u>\$ 1,429,432</u>	<u>\$ 1,464,320</u>

**EMERGENCY RESCUE PERSONNEL SCHEDULE**Actual  
Approp  
1999Estimated  
Required  
2000

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		Actual Approp 1999	Estimated Required 2000
	Ambulance, Rescue & Emergency Aid		
	ADMINISTRATION		
405	Fire Chief (1/2)	\$ 35,171	\$ 36,227
105	Public Safety Administrative Secretary (1/2)	18,904	19,473
106	EMS Billing Technician	28,972	32,618
	Overtime	1,200	1,200
	Total Administration	<u>84,247</u>	<u>89,518</u>
	AMBULANCE		
418	Paramedic Captain	53,782	55,890
435	Firefighter/Paramedic (12-1999, 12-2000)	545,550	599,138
	Holiday Compensation	23,973	26,201
	Overtime	80,000	80,000
	Total Ambulance	<u>703,305</u>	<u>761,229</u>
	Total Ambulance, Rescue, and Emergency Aid	<u>\$ 787,552</u>	<u>\$ 850,747</u>
	% Increase (Decrease) over prior year		8.02%

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**CAPITAL OUTLAY DETAILS:**

Administrative Office Furniture & Partitions	\$ 3,100
Lifepack 12	30,000
5' Stainless "Clean Sink"	3,550
Child Code Training Mannequin	3,550
Adult Code Training Mannequin	4,850
Mobile Data Computer/Vehicle Radio Modem (3)	22,500
800 MHz Radio Control Head	<u>2,200</u>
	<u>\$ 69,750</u>

## **FIRE EQUIPMENT CUMULATIVE RESERVE**

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### **MISSION STATEMENT**

The Fire Equipment Cumulative Reserve is a restrictive reserve fund where funds are accumulated for the purchase and replacement of the city's fire apparatus and equipment.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
118.00			
291 740 00	\$ 322,070	\$ -	\$ -
	Miscellaneous Revenues:		
361 110 00	22,012	-	-
	22,012	-	-
	Total Miscellaneous Revenues		
	22,012	-	-
	Total Estimated Revenues		
	Other Financing Sources:		
397 000 00	220,000	-	-
	220,000	-	-
	Total Other Financing Sources		
	\$ 564,082	\$ -	\$ -
	Total Estimated Resources		

**FIRE EQUIPMENT CUMULATIVE RESERVE FUND  
EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
118.00.594			
220 64 Fire Control	\$ 534,904	\$ -	\$ -
Total Fire Equipment			
Cumulative Reserve Fund	<u>\$ 534,904</u>	<u>\$ -</u>	<u>\$ -</u>

# **STORM WATER DRAINAGE**

## **MISSION STATEMENT**

The storm water drainage function provides for planning and construction of storm sewer facilities in the Fisher Basin drainage area in west Camas.

## **GOALS FOR 2000**

- \* Revise the existing Fisher Basin Stormwater Master Plan to reflect recent changes in State and Federal regulations.
- \* Develop a fee structure which allows for the continued management of drainage systems and sensitive areas within the Fisher Basin.
- \* Coordinate revisions to the Plan with regulatory agencies, affected citizens and business leaders.
- \* Enhance compliance with Federal Clean Water Act by commencing implementation of NPDES Phase 2 requirements.

## **REVENUE DETAIL THREE YEAR COMPARISON**

FUND DETAIL	Actual	Appropriated	Estimated
119.00	1998	1999	2000
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ -	\$ -
Charges for Goods and Services:			
343 830 00 Storm Drainage Fees	89,000	55,000	68,000
Total Charges for Goods and Services	89,000	55,000	68,000
Miscellaneous Revenues:			
361 110 00 Investment Interest	47,261	12,230	50,000
Total Miscellaneous Revenues	47,261	12,230	50,000
Total Estimated Revenues	136,261	67,230	118,000
Total Estimated Resources	<u>\$ 136,261</u>	<u>\$ 67,230</u>	<u>\$ 118,000</u>

**STORM WATER DRAINAGE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER				Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
119.00						
Road and Street Construction						
531	500	10	Salaries and Wages	\$ -	\$ 9,408	\$ 10,000
	500	20	Personnel Benefits	-	2,822	3,000
595	400	40	Other Services and Charges	-	55,000	55,000
	400	60	Capital Outlay	-	-	50,000
Total Storm Water Drainage Fund				<u>\$ -</u>	<u>\$ 67,230</u>	<u>\$ 118,000</u>

<b>STORM WATER DRAINAGE PERSONNEL SCHEDULE</b>			Actual Approp 1999	Estimated Required 2000
210		Senior Engineering Technician (.25 FTE)	<u>\$ 9,408</u>	<u>\$ 10,000</u>
Total Storm Water Drainage			<u>\$ 9,408</u>	<u>\$ 10,000</u>

# UNLIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

## MISSION STATEMENT

This fund accounts for the payment of principal and interest on the 1996 unlimited general obligation refunding bonds.

### 1996 Refunding Bonds

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Last Year of Payment</u>
<b>2000</b>	\$ 80,000	\$ 47,203	\$ 127,203	
<b>2001</b>	85,000	43,642	128,642	
<b>2002</b>	90,000	39,775	129,775	
	<u>\$ 255,000</u>	<u>\$ 130,620</u>	<u>\$ 385,620</u>	<b>2009</b>

### REVENUE DETAIL THREE YEAR COMPARISON

<u>FUND NUMBER</u>		<u>Actual 1998</u>	<u>Appropriated 1999</u>	<u>Estimated 2000</u>
239.00				
	Taxes:			
311 100 00	Real and Personal Property	<u>\$ 132,443</u>	<u>\$ 126,845</u>	<u>\$ 127,203</u>
	Total Taxes	<u>132,443</u>	<u>126,845</u>	<u>127,203</u>
	Total Estimated Revenues	<u>132,443</u>	<u>126,845</u>	<u>127,203</u>
	Total Estimated Resources	<u>\$ 132,443</u>	<u>\$ 126,845</u>	<u>\$ 127,203</u>



**UNLIMITED GENERAL OBLIGATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER			Actual Expended 1998	Actual Approp 1999	Estimated Required 2000	
239.00						
591	760	70	Redemption of General Long Term Debt	\$ -	\$ -	\$ -
			Debt Service: Principal	<u>75,000</u>	<u>75,000</u>	<u>80,000</u>
			Total Redemption of General Long Term Debt	<u>75,000</u>	<u>75,000</u>	<u>80,000</u>
592	760	83	Interest and Other Debt Service Interest on Park Bonds	<u>56,428</u>	<u>51,845</u>	<u>47,203</u>
			Total Interest and Other Debt Service	<u>56,428</u>	<u>51,845</u>	<u>47,203</u>
			Total Unlimited Tax General Obligation Bond Redemption Fund	<u>\$ 131,428</u>	<u>\$ 126,845</u>	<u>\$ 127,203</u>

## **LIMITED TAX GENERAL OBLIGATION BOND REDEMPTION**

### **MISSION STATEMENT**

This fund accounts for the principal and interest on bonds issued in 1989 for storm sewer construction on N.E. Adams Street and for the 1996 bonds issued to construct a police facility and refund a CERB loan. For the 2000 budget, there is also an estimation of the first debt service due Clark Public Utility District for the city's proportionate share of the underground power lines installed in west Camas.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
240.00			
	Taxes:		
311 100 00	\$ 374,947	\$ 594,300	\$ 588,828
	Real and Personal Property		
	<u>374,947</u>	<u>594,300</u>	<u>588,828</u>
	Total Taxes		
	Other Increases in Fund Equity		
387 000 00	16,683	-	-
	Residual Equity Transfer In		
	<u>16,683</u>	<u>-</u>	<u>-</u>
	Total Other Increases		
	<u>391,630</u>	<u>594,300</u>	<u>588,828</u>
	Total Estimated Revenues		
	<u>\$ 391,630</u>	<u>\$ 594,300</u>	<u>\$ 588,828</u>
	Total Estimated Resources		

**LIMITED TAX GENERAL OBLIGATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER			Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
240.00					
591	210	Police Facility/Principal	\$ 125,000	\$ 130,000	\$ 140,000
	330	Power Lines/Principal *	-	-	185,562
	450	Storm Sewers/Principal	60,000	60,000	65,000
	595	Pacific Rim Blvd/Principal	30,000	30,000	30,000
592	210	Police Facility/Interest	122,515	115,995	111,585
	330	Power Lines/Interest *	-	-	29,826
	450	Storm Sewers/Interest	12,090	8,190	4,290
	595	Pacific Rim Blvd/Interest	25,028	25,115	22,565
Total Limited Tax General Obligation Bond Redemption Fund			<u>\$ 374,633</u>	<u>\$ 369,300</u>	<u>\$ 588,828</u>

**1989 Bonds - Storm Sewer**

	Principal	Interest	Total	Last Year of Payment
<b>2000</b>	\$ 65,000	\$ 4,290	\$ 69,290	<b>2000</b>

**1996 Bonds - Police Facility**

	Principal	Interest	Total	Last Year of Payment
<b>2000</b>	\$ 140,000	\$ 111,585	\$ 251,585	
<b>2001</b>	140,000	105,270	245,270	
<b>2002</b>	150,000	98,932	248,932	<b>2011</b>

**1996 CERB Loan**

	Principal	Interest	Total	Last Year of Payment
<b>2000</b>	\$ 30,000	\$ 22,565	\$ 52,565	
<b>2001</b>	35,000	21,128	56,128	
<b>2002</b>	35,000	19,518	54,518	<b>2011</b>

**Power Lines**

	Principal	Interest	Total	Last Year of Payment
<b>2000</b>	\$ 185,562	\$ 29,826	\$ 215,388	
<b>2001</b>	195,014	20,374	215,388	
<b>2002</b>	204,948	10,440	215,388	<b>2002</b>

# **GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND**

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## **MISSION STATEMENT**

This fund accounts for expenditures that will be funded from proceeds of the local real estate excise tax collected by the county from sales of real estate within the city. The proceeds of the parks and open space impact fees are also deposited in this fund to be expended for purposes for which the tax was collected. School impact fees are collected by the city and immediately remitted to the county for credit to the school district. Transportation impact fees and fire facility impact fees are also accounted for within this fund. Other funds for open space or related projects received from other governmental agencies will be deposited and accounted for in the fund.

## **GOALS FOR 2000**

- \* Open space acquisitions in areas identified in the Openspace Network and Park Plan.
- \* A park site acquisition, consistent with the Park Plan.

## **COMMENTS ON BUDGET APPROPRIATIONS**

Transportation Impact Fees (TIF) are transferred to the City Street Fund to support TIF eligible projects. Fire impact fees and real estate excise tax revenues will be transferred for funding the construction of the Fire/EMS Facility. Park and openspace impact fees will be transferred to a capital project fund for construction of the boat launch on Lacamas Lake.

**GROWTH MANAGEMENT ACT  
CAPITAL PROJECTS FUND**

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
300.00	1998	1999	2000
291 740 00	\$ -	\$ -	\$ 1,863,180
	Taxes:		
317 340 00	333,967	100,000	375,000
	333,967	100,000	375,000
	Intergovernmental Revenue:		
334 020 70	35,210	500,000	-
337 010 10	-	-	40,000
338 760 00	-	-	-
	35,210	500,000	40,000
	Charges for Goods and Services:		
344 850 00	351,203	275,000	350,000
345 850 00	387,539	300,000	460,000
345 850 20	85,852	125,000	72,000
345 890 00	12,160	-	-
	836,754	700,000	882,000
	Miscellaneous Revenue:		
361 110 00	180,443	66,400	100,000
369 900 00	-	-	-
	180,443	66,400	100,000
	1,386,374	1,366,400	1,397,000
	\$ 1,386,374	\$ 1,366,400	\$ 3,260,180

**GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND  
EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
300.00				
	Capital Outlay:			
594 210	Security of Persons and Property	\$ -	\$ 335,000	\$ -
760	Park Facilities	784,488	-	400,000
790	Other Open Space	1,000	1,599,000	523,000
595 300	Roadway	40,763	-	-
	Total Capital Outlay	<u>826,251</u>	<u>1,934,000</u>	<u>923,000</u>
	Other Financing Uses:			
597 000	Operating Transfers Out	<u>220,000</u>	<u>566,400</u>	<u>2,337,180</u>
	Total Growth Management Capital Project Fund	<u>\$ 1,046,251</u>	<u>\$ 2,500,400</u>	<u>\$ 3,260,180</u>

**CAPITAL OUTLAY DETAIL:**

Parks and Openspace Network:

Land acquisitions \$ 923,000

# **PARKER STREET IMPROVEMENTS**

## **PROJECT STATEMENT**

This project includes engineering, roadway construction, waterline installation, purchase of 40 acres for wetland mitigation, construction testing and inspection, and extension of Parker Street 1.1 miles.

## **COMMENTS ON BUDGET APPROPRIATIONS**

Funding for this project includes payment from Wafertech, a state grant from the Transportation Improvement Board, Public Works Trust Fund loan, transportation impact fees and the water-sewer utility fund. The budget appropriation of \$5,345,000 carried over until completion of the project.

The Parker Street project was completed in October, 1999 pending final review by outside agencies.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
316.00			
	State Grants:		
334 030 80	\$ 515,301	\$ -	\$ -
	515,301	-	-
	Miscellaneous Revenue:		
361 110 00	15,027	-	-
	15,027	-	-
	530,328	-	-
	Other Financing Sources:		
367 000 00	430,000	-	-
391 800 00	-	-	-
397 000 00	-	-	-
	430,000	-	-
	\$ 960,328	\$ -	\$ -

**PARKER STREET EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
316.00			
	Roadway		
595 300 65	Construction Projects	1,525,785	-
	Total Parker Street Imp.	<u>\$ 1,525,785</u>	<u>\$ -</u>



## **FIRE/EMS FACILITY**

### **PROJECT STATEMENT**

This fund will account for the construction of a Fire/Emergency Medical Services facility, located in the Grass Valley area, to be ready for occupancy December 2000.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The 2000 appropriation includes construction, equipping and street improvements.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER		Actual 1998	Appropriated 1999	Estimated 2000
318.00				
	Other Financing Sources:			
391 900 00	Proceeds of Other Long Term Debt	\$ -	\$ -	\$ 1,333,040
397 000 00	Operating Transfers in	-	200,000	1,190,000
	Total Other Financing Sources	-	200,000	2,523,040
	Total Estimated Resources	\$ -	\$ 200,000	\$ 2,523,040

### **EXPENDITURE DETAIL THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
318.00				
594	Capital Outlay			
500 40	Other Services and Charges	\$ -	\$ 150,000	\$ 45,200
500 60	Buildings and Structures	-	50,000	2,331,740
595	Roadway			
300 60	Construction Projects	-	-	146,100
	Total Fire Facility	\$ -	\$ 200,000	\$ 2,523,040

# FRANK'S MOORAGE CONSTRUCTION

## PROJECT STATEMENT

This fund will account for the construction of the boat launch located at Lacamas Lake Park, funded by a state IAC grant.

## COMMENTS ON BUDGET APPROPRIATIONS

This is re-appropriated budget funding. The current legal challenges to this project will need to be resolved, and the IAC grant extended to allow this project to proceed.

### REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
319.00			
	Intergovernmental Revenue:		
334 020 70	\$ -	\$ -	\$ 308,220
	State Grant - IAC		
	-	-	308,220
	Total Intergovernmental Revenue		
	Other Financing Sources:		
397 000 00	-	-	221,780
	Operating Transfers in		
	-	-	221,780
	Total Other Financing Sources		
	\$ -	\$ -	\$ 530,000
	Total Estimated Resources		

### EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
319.00			
594 500	\$ -	\$ 150,000	\$ -
	Other Services and Charges		
594 500	-	50,000	530,000
	Buildings and Structures		
	\$ -	\$ 200,000	\$ 530,000
	Total		

# **CITY SANITARY**

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## **MISSION STATEMENT**

The solid waste management function provides for the collection and disposal of refuse from businesses and residences within the City of Camas. This function also includes the revenues and expenses of the city recycling program.

## **DEPARTMENT GOALS FOR 2000**

- \* Continue to convert existing commercial customers to the automated collection system
- \* Improve efficiency and productivity of the automated collection system.

## **ACTIVITIES AND SERVICES**

Daily and/or weekly general refuse collection and disposal activities are provided for in this budget. The city will continue to serve residential and commercial customers and provide drop box service up to two yards. Large drop box and yard debris services are contracted out with the contractor handling all billing and service requests. The city will continue to bill for recycling services and pay a private contractor for this service.

# CITY SANITARY FUND

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual	Appropriated	Estimated
422.00	1998	1999	2000
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ -	\$ -
Charges for Goods and Services:			
343 700 00 Garbage/Solid Waste Fees	1,007,742	944,000	1,082,022
Total Charges for Goods and Services	1,007,742	944,000	1,082,022
Miscellaneous Revenues:			
361 110 00 Interest Earnings	12,094	3,759	10,000
362 900 00 Other Rents & Use Charges	4,553	3,000	4,000
369 100 00 Sale Recycling Materials	-	-	-
Total Miscellaneous Revenues	16,647	6,759	14,000
Total Estimated Revenues	1,024,389	950,759	1,096,022
Total Estimated Resources	\$ 1,024,389	\$ 950,759	\$ 1,096,022

**CITY SANITARY EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
422.00.537				
000	GARBAGE AND SOLID WASTE UTILITY			
10	Salaries and Wages	\$ 143,934	\$ 189,815	\$ 165,000
20	Personnel Benefits	51,278	58,744	49,000
30	Supplies	22,669	63,700	47,700
40	Other Services and Charges	451,883	516,000	534,322
50	Intergovernmental Services and Taxes	48,604	54,000	57,000
60	Capital Outlays	230,631	-	-
70	Debt Service	-	40,000	40,000
90	Interfund Payments for Services	191,237	186,500	203,000
	Total Garbage and Solid Waste Utility	<u>\$ 1,140,236</u>	<u>\$ 1,108,759</u>	<u>\$ 1,096,022</u>
	% Increase (Decrease) Prior Year		-2.76%	-1.15%

<b>CITY SANITARY PERSONNEL SCHEDULE</b>		Actual Approp 1999	Estimated Required 2000
	REFUSE COLLECTION		
409	Chief Sanitation Worker	\$ 42,185	\$ 42,288
407	Sanitation Worker	35,329	34,384
407	Sanitation Worker	33,301	36,478
	Other Salaries and Wages	-	16,850
	Overtime	15,000	35,000
	Total Garbage and Solid Waste Utility	<u>\$ 125,815</u>	<u>\$ 165,000</u>
	% Increase (Decrease) Prior Year		31.14%

# **WATER-SEWER REVENUE**

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## **MISSION STATEMENT**

The water-sewer operation of the city provides for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the city and some surrounding areas.

## **DEPARTMENT GOALS FOR 2000**

- \* Provide safe and reliable water service to our customers.
- \* Reduce infiltration and inflow of ground and surface waters into the sewer system through the systematic reconstruction of aged and leaking pipes.
- \* Complete training on the operation and start up of the new Wastewater Treatment Plant.
- \* Update the Water Facility Plan to reflect new demands on the system, and recent changes in regulatory and environmental conditions.
- \* Construct an additional water supply well in the west Camas area to address increased consumption.

## **ACTIVITIES AND SERVICES**

The water budget provides for the source of supply operation and maintenance, pumping expenses, water treatment expenses, transmission and distribution, and accounting and administrative expenses of the water operation. This budget also accounts for the collection and treatment of sanitary sewage.

# WATER - SEWER FUND

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1998	Appropriated 1999	Estimated 2000
424.00				
291 740 00	Beginning Appropriated Fund Balance	\$ -	\$ 923,895	\$ -
	Charges for Goods and Services:			
343 810 00	Water-Sewer	3,039,485	2,900,000	3,359,912
343 990 00	Other Physical Environment	7,016	-	-
346 500 00	Inspection Fees - Step System	12,550	14,000	15,000
	Total Charges for Goods and Services	3,059,051	2,914,000	3,374,912
	Miscellaneous Revenues:			
361 110 00	Investment Interest	266,045	200,000	300,000
369 900 00	Other Miscellaneous Revenue	11,847	-	-
	Total Miscellaneous Revenues	277,892	200,000	300,000
	Total Estimated Revenues	3,336,943	3,114,000	3,674,912
	Non Revenues:			
388 130 00	Water Hook-up Fees	40,340	45,000	45,000
388 140 00	Sewer Hook-up Fees	2,050	6,000	5,000
388 160 00	Infiltration and Inflow Fees	307,329	300,000	300,000
397 000 00	Operating Transfers In	-	1,000,000	2,717,000
	Total Estimated Non-Revenues	349,719	1,351,000	3,067,000
	Total Estimated Resources	\$ 3,686,662	\$ 5,388,895	\$ 6,741,912

**WATER-SEWER REVENUE EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
424.00.501				
380	WATER-SEWER			
10	Salaries and Wages	\$ 516,802	\$ 568,905	\$ 650,329
20	Personnel Benefits	158,508	167,649	190,000
30	Supplies	166,858	193,400	284,650
40	Other Services and Charges	436,755	499,250	527,800
50	Intergovernmental Services and Taxes	147,269	136,000	136,000
60	Capital Outlays	481,974	2,123,900	3,867,000
90	Interfund Payments for Services	472,620	415,500	430,000
	Total Water-Sewer Fund	<u>2,380,786</u>	<u>4,104,604</u>	<u>6,085,779</u>
	Estimated Other Financing Uses:			
597 000 00	Operating Transfers Out:	<u>363,235</u>	<u>1,284,291</u>	<u>656,133</u>
	Total Estimated Other Financing Uses	<u>363,235</u>	<u>1,284,291</u>	<u>656,133</u>
	Total Water-Sewer Fund	<u>\$ 2,744,021</u>	<u>\$ 5,388,895</u>	<u>\$ 6,741,912</u>
	% Increase (Decrease) Prior Year		96.39%	25.11%

**WATER-SEWER PERSONNEL SCHEDULE**

		Actual Approp 1999	Estimated Required 2000
810	Public Works Operations Manager (5 mths-1999, 12 mths-2000)	\$ 29,311	\$ 70,347
820	Water/Sewer Supervisor	52,344	52,345
823	Water Supply Operator	46,096	46,209
840	Senior Water Maintenance Worker (3)	124,512	125,134
825	Chief Waste Water Treatment Plant Operator	48,191	49,023
850	Waste Water Treatment Operator (3)	127,926	150,051
865	Water Maintenance Worker (3-1999, 3.5-2000)	108,409	108,332
	Seasonal Maint. Worker (2)	15,116	31,888
	Overtime	17,000	17,000
	Total Water-Sewer Utility	<u>\$ 568,905</u>	<u>\$ 650,329</u>
	% Increase (Decrease) Prior Year		14.31%



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**WATER-SEWER CAPITAL OUTLAY DETAIL:**

Land:	
West Prune Hill reservoir site	\$ 150,000
Buildings and Structures:	
Filter plant lab addition	30,000
Other Improvements:	
Large meter replacements	20,000
Touch read adapters for commercial meters	3,500
Landscaping upgrades at various pump stations	2,000
Butler booster telemetry - pump #2	7,500
Forest Home booster pump electrical panel upgrade	7,000
Telemetry logic controller capacity increase	10,000
Machinery and Equipment:	
Backhoe	80,000
Pickup truck with utility box & crane	29,000
Chlorinator replacements - wells	5,000
Construction Projects:	
Raw waterline customer removal	10,000
Well land acquisition	90,000
Upper Prune Hill reservoir expansion - 2.4 MG - design, site prep and construction	1,500,000
Lower Prune Hill water pump station - design	5,000
Crown View Plaza pressure sewer main replacement	63,000
Water main replacements:	60,000
SE 20th St. - replace 1/12" steel main	
Benton St./12th to 14th - replace 6" steel	
Angelo booster station-water design & construction	300,000
Well #3 upgrade-electrical & treatment equipment	20,000
Lower Prune Hill sewage pump station replacement	200,000
Inflow and infiltration rehab	1,000,000
STEP sewer line design - Joy St. to main pump station	25,000
Sewer pump station design - 38th and Parker St.	50,000
Well #9 construction	200,000
	<hr/>
Total Capital Outlay	<u><u>\$ 3,867,000</u></u>

## WATER-SEWER CAPITAL RESERVE

### COMMENTS ON BUDGET APPROPRIATIONS

\$2,717,000 will be transferred to the Water-Sewer Fund to finance a number of capital projects, including design and construction of a 2.4 million gallon reservoir.

### REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
432.00			
291 740 00	\$ -	\$ -	\$ 1,467,000
	Other Increases in Fund Equity:		
388 110 00	227,628	250,000	250,000
388 120 00	574,453	750,000	1,000,000
397 000 00	-	-	-
	<u>802,081</u>	<u>1,000,000</u>	<u>1,250,000</u>
	<u>\$ 802,081</u>	<u>\$ 1,000,000</u>	<u>\$ 2,717,000</u>

**WATER-SEWER CAPITAL RESERVE EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
432.00				
	Other Financing Uses:			
597 000 00	Operating Transfers Out	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>	<u>\$ 2,717,000</u>
	Total Water-Sewer Capital Reserve	<u><u>\$ 500,000</u></u>	<u><u>\$ 1,000,000</u></u>	<u><u>\$ 2,717,000</u></u>

**WATER - SEWER  
REVENUE BOND REDEMPTION FUND**

**FUNCTION**

This fund accounts for the payment of principal and interest on the 1992 Water-Sewer Revenue Bonds, the 1996 Water-Sewer Revenue Refunding Bonds, the 1998 Water-Sewer Revenue and Refunding Bonds, a Department of Ecology loan and a Public Works Trust Fund loan.

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
434.00			
Other Financing Sources:			
382 200 00 Revenue Bond Proceeds	\$ 10,174	\$ -	\$ -
397 000 00 Operating Transfers In	337,710	707,416	629,958
Total Other Financing Sources	347,884	707,416	629,958
Total Estimated Resources	\$ 347,884	\$ 707,416	\$ 629,958

**EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1998	Actual Appropriated 1999	Estimated Required 2000
434.00			
591 350 70 Other Utilities - Principal	\$ 58,911	\$ 111,516	\$ 113,205
591 380 70 Long Term Debt - Principal	210,000	230,000	230,000
592 350 80 Other Utilities - Interest	30,533	54,317	50,448
592 380 80 Long Term Debt - Interest	127,963	311,583	236,305
Total Water-Sewer	\$ 427,407	\$ 707,416	\$ 629,958

**WATER-SEWER REVENUE BOND  
REDEMPTION DETAIL**

**1992 Revenue Bonds**

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Last Year of Payment</b>
<b>2000</b>	\$ 25,000	\$ 4,150	\$ 29,150	
<b>2001</b>	30,000	2,595	32,595	
<b>2002</b>	30,000	870	30,870	<b>2002</b>

**1996 Refunding Revenue Bonds**

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Last Year of Payment</b>
<b>2000</b>	\$ 195,000	\$ 51,170	\$ 246,170	
<b>2001</b>	205,000	42,867	247,867	
<b>2002</b>	210,000	34,048	244,048	<b>2008</b>

**1998 Revenue and Refunding Bonds**

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Last Year of Payment</b>
<b>2000</b>	\$ 10,000	\$ 180,985	\$ 190,985	
<b>2001</b>	10,000	180,617	190,617	
<b>2002</b>	15,000	180,151	195,151	<b>2016</b>

**Department of Ecology Loan**

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Last Year of Payment</b>
<b>2000</b>	\$ 40,541	\$ 43,908	\$ 84,449	
<b>2001</b>	42,303	42,146	84,449	
<b>2002</b>	44,142	40,307	84,449	<b>2018</b>

**Public Works Trust Fund Loan**

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Last Year of Payment</b>
<b>2000</b>	\$ 72,664	\$ 6,540	\$ 79,204	
<b>2001</b>	72,664	4,360	77,024	
<b>2002</b>	72,664	2,180	74,844	<b>2002</b>

**FARMERS HOME ADMINISTRATION  
REVENUE BOND FUND**

**FUNCTION**

This fund accounts for the payment of principal and interest on the 1982 FHA and 1984 FHA water-sewer bonds.

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
437.00			
Other Financing Sources:			
397 000 00    Operating Transfers In	\$    25,525	\$    26,875	\$    26,175
Total Other Financing Sources	<u>25,525</u>	<u>26,875</u>	<u>26,175</u>
Total Estimated Resources	<u>\$    25,525</u>	<u>\$    26,875</u>	<u>\$    26,175</u>

**FARMERS HOME ADMINISTRATION REVENUE BOND  
EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
437.00			
591 380 70 Other Utilities - Principal	\$ 12,000	\$ 14,000	\$ 14,000
592 380 80 Other Utilities - Interest	<u>13,525</u>	<u>12,875</u>	<u>12,175</u>
Total Farmers Home Administration Revenue Bond	<u>\$ 25,525</u>	<u>\$ 26,875</u>	<u>\$ 26,175</u>

**1982 FmHA Junior Lien Bonds**

	Principal	Interest	Total	Last Year of Payment
<b>2000</b>	\$10,000	\$ 8,375	\$ 18,375	
<b>2001</b>	10,000	7,875	17,875	
<b>2002</b>	11,000	7,375	18,375	<b>2012</b>

**1984 FmHA Junior Lien Bonds**

	Principal	Interest	Total	Last Year of Payment
<b>2000</b>	\$ 4,000	\$ 3,800	\$ 7,800	
<b>2001</b>	4,000	3,600	7,600	
<b>2002</b>	4,000	3,350	7,350	<b>2015</b>

## SEWER TREATMENT PLANT

### COMMENTS ON BUDGET APPROPRIATIONS

In 1996, the Sewage Treatment plant upgrade project provided for the design and construction of a second clarifier unit at the plant. The improvement was necessary to meet increased flow rates resulting from infiltration and inflow (I & I) into the system. The city has increased efforts to eliminate I & I, but must address the problem from both a source and treatment perspective.

In 1998, construction began on the Sewage Treatment Plant expansion. The project will be substantially complete by January, 2000 and fully operational by summer of the same year.

### REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
443.00			
	Miscellaneous Revenues:		
361 110 00	\$ 28,346	\$ 100,000	\$ -
	Total Revenues		
	28,346	100,000	-
	Other Financing Sources:		
391 800 00	4,683,555	-	-
397 000 00	500,000	550,000	-
	Total Other Financing Sources		
	5,183,555	550,000	-
	Total Estimated Resources		
	\$ 5,211,901	\$ 650,000	\$ -



**SEWER TREATMENT PLANT EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
443.00			
	WATER-SEWER		
501 380 40	\$ 35,896	\$ -	\$ -
60	2,350,874	13,263,230	-
	<u>2,386,770</u>	<u>13,263,230</u>	<u>-</u>
	Estimated Other Financing Uses:		
597 000 00	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 2,386,770</u>	<u>\$ 13,263,230</u>	<u>\$ -</u>

# **EQUIPMENT RENTAL**

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## **MISSION STATEMENT**

The Equipment Rental Department furnishes mobile equipment to the city's other operating departments and maintains equipment not owned by the Equipment Rental Department.

## **DEPARTMENT GOALS FOR 2000**

- \* Manage the City's fleet in a manner which minimizes rates while preserving the quality of the equipment.
- \* Maintain proper accounting and usage records of equipment.

## **ACTIVITIES AND SERVICES**

The department maintains and replaces all mobile equipment for the city other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the department to the street, water, sanitary and other departments of the city. The fund also accounts for the operation, maintenance and rental of the pressure sewer cleaner equipment and street sweeper owned jointly by the cities of Camas and Washougal.

# EQUIPMENT RENTAL FUND

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1998	Appropriated 1999	Estimated 2000
523.00				
291 740 00	Beginning Appropriated Fund Balance	\$ -	\$ -	\$ -
	Charges for Goods and Services:			
348 300 00	Vehicle/Equipment Repair Charges	6,513	5,640	6,000
	Total Charges for Goods and Services	6,513	5,640	6,000
	Miscellaneous Revenues:			
361 110 00	Investment Interest	2,436	-	3,000
362 100 00	Equipment and Vehicle Rent (Outside)	17,785	16,000	18,000
365 100 00	Interfund Equipment/Vehicle Rentals	487,544	484,000	485,500
365 400 00	Interfund Space and Facilities Rentals	117,926	80,000	175,000
369 900 00	Other Miscellaneous Revenues	3,957	-	-
	Total Miscellaneous Revenues	629,648	580,000	681,500
	Total Estimated Revenues	636,161	585,640	687,500
	Other Financing Sources:			
395 100 00	Proceeds from Sales of Fixed Assets	300	-	-
397 000 00	Operating Transfers In	-	3,000	48,000
	Total Other Financing Sources	300	3,000	48,000
	Total Estimated Resources	\$ 636,461	\$ 588,640	\$ 735,500

**EQUIPMENT RENTAL FUND EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
523.00				
548 600				
	10 Salaries and Wages	\$ 134,265	\$ 162,567	\$ 165,077
	20 Personnel Benefits	40,345	49,070	49,223
	30 Supplies	133,723	136,000	142,200
	40 Other Services and Charges	77,838	85,600	98,500
	50 Intergovernmental Services and Taxes	1,443	1,000	2,000
	60 Capital Outlays	91,071	139,403	263,500
	90 Interfund Payments for Services	15,745	15,000	15,000
	Total Equipment Rental	<u>\$ 494,430</u>	<u>\$ 588,640</u>	<u>\$ 735,500</u>

<b>EQUIPMENT RENTAL PERSONNEL SCHEDULE</b>		Actual Approp 1999	Estimated Required 2000
	MUNICIPAL VEHICLE SERVICES		
844	Chief Equipment Mechanic	\$ 47,479	\$ 40,757
845	Vehicle and Equipment Mechanic (1-1998 2-1999)	85,666	93,804
110	Senior Clerk Typist	28,422	29,516
	Overtime	1,000	1,000
	Total Municipal Vehicle Services	<u>\$ 162,567</u>	<u>\$ 165,077</u>
	% Increase (Decrease) Prior Year		1.54%

**CAPITAL OUTLAY DETAIL:**

Buildings and Structures:		
	Storage Building	\$ 70,000
	Shed roof addition	5,000
Machinery and Equipment:		
	Replace police vehicles #190, 245 & 246	72,000
	Replace pickup #166	28,000
	Replace mower #205	20,000
	Replace pickup #153	25,500
	Replace car #178	19,500
	Computer and software upgrades	3,500
	Opacity meter	8,500
	Computers (2)	4,000
	Server	7,500
	Total Capital Outlays	<u>\$ 263,500</u>

## ***FIREMEN'S PENSION***

### **FUNCTION**

The Firemen's Pension budget provides for medical care and pension payments for the city's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System administered by the State of Washington. Medical expenses for firefighters employed subsequent to January 1, 1971 must be paid by the city General Fund directly.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Retired firefighter pensions are increased by an amount equal to the change in the Seattle consumer price index January to January each year. The city currently has only one surviving spouse retired under this system and obligations to subsidize a retired firefighter's pension.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual 1998	Appropriated 1999	Estimated 2000
611.00			
Intergovernmental Revenue:			
336 060 91 Fire Insurance Premium Tax	\$ 17,832	\$ 2,000	\$ 2,000
Total Intergovernmental Revenue	<u>17,832</u>	<u>2,000</u>	<u>2,000</u>
Miscellaneous Revenues:			
361 110 00 Investment Interest	<u>75,733</u>	<u>-</u>	<u>-</u>
Total Miscellaneous Revenues	<u>75,733</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues	<u><u>\$ 93,565</u></u>	<u><u>\$ 2,000</u></u>	<u><u>\$ 2,000</u></u>

**FIREMEN'S PENSION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1998	Actual Approp 1999	Estimated Required 2000
611.00			
522 000 20			
Disability and Retirement:			
Pension and Disability	<u>\$ 1,711</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Total Firemen's Pension	<u><u>\$ 1,711</u></u>	<u><u>\$ 2,000</u></u>	<u><u>\$ 2,000</u></u>