



LEOFF BOARD OPENING

The City of Camas is currently seeking a citizen representative to serve on the Law Enforcement Officers and Fire Fighters (LEOFF) Disability Board.

This member of the board must live within Camas City limits, and shall serve without compensation. The citizen representative will be appointed by the other four members of the Board. The attached memo and Ordinance provide additional information about this Board.

If you are interested in serving on this board, you may pick up a Citizen Bio Form at City Hall, 616 NE 4th Avenue or at:

<http://www.cityofcamas.us/images/DOCS/PUBLIC/bioform.pdf>

The form must be returned to City Hall by 5pm, Monday, October 24, 2016.

If you have any questions regarding this position, please contact Jennifer Gorsuch at 360-817-7013 or jgorsuch@cityofcamas.us.



MEMORANDUM

TO: City Council

FROM: Jennifer Gorsuch, Administrative Services Director

RE: Creation of Local LEOFF Disability Board

September 6, 2016

On the September 19, 2016 Regular Meeting Agenda, there will be an ordinance adopting Chapter 2.30 (new chapter) in the Camas Municipal Code, establishing a Law Enforcement Officers and Firefighters Disability Board. The draft ordinance is attached to this item.

The LEOFF system was created in 1970 for the purpose of providing for an actuarial reserve system for the payment of disability, death and retirement benefits to law enforcement officers and firefighters and to the beneficiaries of such employees, thereby enabling such employees to provide for themselves and their dependents in case of disability or death, and effecting a system of retirement from active duty.

The creation of the system also allowed for coverage of medical benefits and claims (both mandatory and discretionary) for LEOFF I Plan members until their death. This is administered by local disability boards, cities and counties, as well as the Washington State Department of Retirement Systems.

State law (WAC 415-105) states that cities under 20,000 in population shall have their claims handled by the County Disability Board. Once a city population is over 20,000, that City shall create their own local board. The City of Camas now exceeds the 20,000 population threshold.

Clark County has been processing the claims for Camas but we have notified the County that we will be creating a local board and intend to begin processing our own claims effective January 1, 2017.

The draft ordinance was created by the City Attorney and outlines the details regarding the board membership and meetings. The intent is to assemble the board by December so the Board can convene and adopt rules and procedures prior to the January 1, 2017 effective date.

ORDINANCE NO. 16-016

AN ORDINANCE adopting a new Chapter 2.30 of the Camas Municipal Code, establishing a Law Enforcement Officers and Firefighters Disability Board.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

A new Chapter 2.30 of the Camas Municipal Code, entitled, **CMC 2.30: Law Enforcement Officers and Firefighters Disability Board**, is hereby adopted, to provide as follows:

2.30.010 Board Created. There is hereby created a City of Camas Law Enforcement Officers and Firefighters Disability Board. The word "Board" shall be deemed to mean the City of Camas Law Enforcement Officers and Firefighters Disability Board whenever used in this chapter.

2.30.020 Board Membership.

(1) The membership of the Board shall consist of the following five members:

- (a) Two council members who are appointed by the mayor;
- (b) One active or retired firefighter employed by or retired from the City who is elected by the firefighters employed by or retired from the City who are subject to the jurisdiction of the Board;
- (c) One active or retired law enforcement officer employed by or retired from the City who is elected by the law enforcement officers employed by or retired from the City who are subject to the jurisdiction of the Board; and
- (d) One member from the public at large who resides within the City and who is appointed by the other four members designated in this subsection.

(2) Only those active or retired firefighters and law enforcement officers who are subject to the jurisdiction of the Board have the right to election under this section.

(3) For the purposes of the initial Board membership, the appointed Council members and the elected firefighter and law enforcement officer representatives shall meet solely for the purpose of appointing the public-at-large member on or before November 1, 2016.

2.30.030 Terms.

All members appointed or elected pursuant to this section shall serve a two year term, with the exception of the law enforcement member and one City Councilmember who, on the first term, shall only serve a one year term. All terms shall expire on the 31st day of December of

the last year for which the term is made, provided each member shall hold office until a successor is appointed or elected.

2.30.040 Resignation, removal and vacancy.

(1) Pursuant to RCW 42.12.020, a member resignation shall be made to the city council. In accordance with RCW 42.12.010(2), a member resignation shall be deemed to occur upon the effective date of the resignation.

(2) Appointed members may be removed prior to the expiration of their term by a majority vote of the city council.

(3) A Board position shall become vacant for the same reasons applicable to elective offices in Chapter 42.12 RCW and council positions in RCW 35A.12.060.

(4) Prior to a third consecutive absence, a member may request that the Board excuse one or more absences. The Board shall determine the validity of the request, and approve or deny the request.

(5) Vacant appointed positions shall be filled by mayoral appointment and vacant elected positions shall be filled pursuant to the applicable election method set forth in this chapter and RCW 41.26.110.

2.30.050 Officers.

(1) The Board shall elect from among its membership a chairperson and vice chairperson, and such other officers as it deems necessary. The term of office shall be one year. Officers shall be elected at the first meeting that occurs on or follows the first Monday in January.

(2) The chairperson shall preside at meetings and shall rule on all points of procedure.

(3) If the office of the chairperson becomes vacant, the vice chairperson shall assume the responsibilities of said office and shall serve in said capacity until the Board elects officers during the next term. In the event such a vacancy occurs, the Board shall elect a new vice chairperson who shall serve until the Board elects officers during the next term.

2.30.060 Meetings.

(1) The Board shall hold meetings as necessary for the proper discharge of its duties. The Board may postpone or cancel a present or future Board meeting.

(2) Meetings of the Board shall be open and public pursuant to Chapter 42.30 RCW.

(3) A quorum for conducting business shall be a simple majority of the membership of the Board.

(4) The public shall be notified of upcoming Board meetings and the preliminary agenda for each meeting. Such notice may include, but is not limited to, written notification to the city's official newspaper, publication of a notice in the official newspaper, posting of upcoming meeting agendas, or such other processes as the Board determines will satisfy the intent of this requirement.

2.30.070 Authority and duties. The Board shall have such powers and duties as prescribed in Chapter 41.26 RCW.

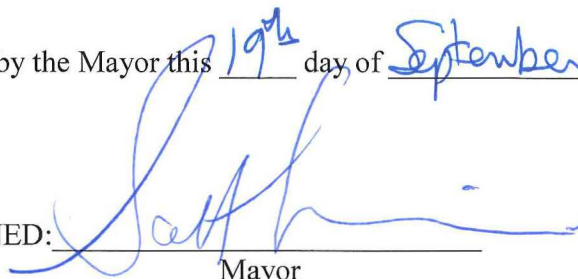
2.30.080 State law adopted. To the extent that it is applicable, Chapter 41.26 RCW is adopted by reference, and shall be in effect in the City of Camas.

Section II

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

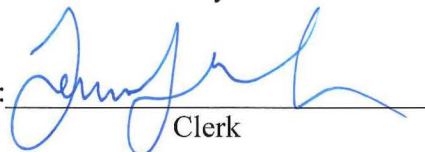
PASSED BY the Council and APPROVED by the Mayor this 19th day of September, 2016.

SIGNED: _____




Mayor

SIGNED: _____



Clerk

APPROVED as to form:



City Attorney