

**CITY OF CAMAS NOTICE TO CONSULTANTS FOR
NW 38TH AVENUE/SE 20TH STREET IMPROVEMENTS, PHASES 2 AND 3**

The City of Camas solicits interest from consulting firms with expertise in Civil, Environmental and Geotechnical Engineering, Real Estate Services, Surveying, and Project Management for performing work under FHWA requirements. This work shall consist of preliminary engineering, right-of-way acquisition, and construction management.

PROJECT DESCRIPTION

The proposed project consists of a 46' wide paved road, two bike lanes, and two travel lanes with a center left turn lane with curbs and sidewalks on both sides. Both phases consist of reconstructing and widening a portion of NW 38th Avenue. Phase 2 termini are SE Armstrong Road and NW Parker Street, a distance of approximately 0.54 mile. Phase 3 termini are NW Parker Street and Grass Valley Park, a distance of approximately 0.4 mile. The major features and goals for this project are as follows:

- Determine the financial and physical feasibility of designing and constructing Phase 3 with Phase 2.
- Gain right of entry to adjacent properties and communicate with property owners.
- Delineate wetlands within the project footprint.
- Size and design a storm water facility.
- Determine a viable location for a storm water facility and potential wetland mitigation site.
- Prepare sound environmental solutions and documents for required USACE, USFW, FHWA, WSDOE, and City of Camas permits as well as any other necessary permits.
- Prepare project prospectus, ECS, and related backup documentation, studies, reports, and checklist requirements.
- Prepare City of Camas critical areas report.
- Conduct surveying for preliminary engineering, right-of-way related documents, descriptions and illustrations, and construction.
- Prepare a right-of-way plan and a taking plan.
- Prepare PS&Es for WSDOT and City of Camas approval.
- Prepare appraisals, appraisal reviews, acquisition journals, negotiations and offers, title searches, and other required documentation for FHWA funding right-of-way acquisition requirement for certification.
- Provide construction management including surveying, pay estimates, calculation of various funding source eligibility for reimbursement, inspection, daily diaries and daily quantities, coordination with City of Camas and WSDOT Local Programs staff as necessary, and other related tasks.
- Complete Phase 2 preliminary engineering and right-of-way certification by March 2013.

Preliminary Engineering and Right-of-Way for Phase 2 of this project are fully funded. Total estimated costs are as follows for Phase 2: Preliminary Engineering = \$220,000; Right-of-Way = \$820,000; Construction = \$2,480,000. Funding partners include the

Public Works Board and may include the Federal Highway Administration (STP funding) and the Transportation Improvement Board.

The work to be performed by the selected consultant is broken down into three major “stand-alone” tasks:

- 1) Preliminary engineering phase will include, but not necessarily be limited to, all environmental studies, reports, permit applications and documentation, preparing and running an open house and Public Involvement processes, land surveying for various purposes, preparation of PS&Es, coordination with various agencies involved in the approval processes, and other project tasks that may assist the City of Camas to prepare for timely obligation of federal right-of-way funds;
- 2) Right-of-way phase services including, but not necessarily limited to, plans preparation, coordination of necessary appraisals and appraisal reviews, facilitating and conducting meetings and conversations with property owners, preparing legal documents for acquisition, title searches, file organization, and other various related tasks to ensure federal acquisition and relocation regulatory compliance;
- 3) Construction phase assistance with project management including, but not necessarily limited to, land surveying, construction staking and monumentation, full-time construction inspection, on-going environmental and cultural resource monitoring, submittal reviews, preparation of Daily Inspection Reports, pay notes, pay estimate preparation, breakdown of eligible funding cost reimbursements for various funding sources, certified payroll reviews, verification of contractor’s eligibility to perform work, DBE verification and documentation, file preparation in accordance with WSDOT format requirements, preparation of “As-built” drawings, and other general construction records preparation as required by various funding sources and the LAG Manual, utility coordination, and assistance and coordination with various agencies, companies, citizens, property owners, and contractors.

SUBMITTAL

Submittals should include the following information: Firm name, phone and fax numbers and email address; Name of Principal-in-Charge and Project Manager and personnel proposed for this project; and number of employees in each firm to be committed to the project.

Submittals will be evaluated and ranked based on the following criteria:

- 1) Key available personnel = 15%;
- 2) Firm/team experience with FHWA-funded project preliminary engineering = 15%;
- 3) Firm/team experience with FHWA-funded project right-of-way = 15%;
- 4) Firm/team experience with FHWA-funded construction project coordination and management = 15%;
- 5) Ability to meet schedule = 10%;
- 6) Approach to project = 10%;
- 7) Familiarity with relevant codes and standards = 10%;
- 8) Past performances/references = 10%;

Consultants are encouraged to submit their statements in the format and order of the above listed evaluation criteria. Please limit the size of submittals, including tables of contents, appendices, illustrations, charts, graphs, cover letters, and any other information, to 24 pages or up to 12 double-sided sheets with text no smaller than size 10 font on 8 ½ “x 11” paper. Two additional 11”x 17” sheets are allowed as part of submittal. **Please do not submit cost proposals at this time.**

The City of Camas encourages disadvantaged, minority, and women-owned consultant firms to respond.

Please submit FOUR identical copies of your Statement of Qualifications to: City of Camas, attention James E. Carothers, P.E., Engineering Manager/City Engineer, (site address) 616 NE 4th Avenue or (mailing address) P.O. Box 1055, Camas, WA 98607 by April 12, 2012, no later than 10:00 AM. No submittals will be accepted after that date and time. Any questions regarding this project should be directed to James Carothers at jcarothers@ci.camamas.wa.us or 360-817-7230.

A Location Map and Cross Section for this project are located on the Capital Improvement Projects page of the City of Camas website at www.ci.camamas.wa.us.

Persons with disabilities may request that this information be prepared and supplied in alternate forms by calling collect 0-360-834-6864.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Dates of Publication:

C/W Post-Record: March 20, 2012, and March 27, 2012

The Columbian: March 20, 2012

DJC Portland: March 20, 2012

Asian Reporter: March 20, 2012, or the first publication after that date

Contracts and Careers: March 20, 2012, or the first publication after that date

Portland Observer: March 20, 2012, or the first publication after that date

Office of Minority and Women Business Enterprise: post on website

City of Camas website www.ci.camamas.wa.us