

**CITY OF CAMAS NOTICE TO CONSULTANTS FOR
A CITYWIDE TRANSPORTATION MASTER PLAN AND CAPITAL
FACILITIES PLAN (CFP)
CITY OF CAMAS PROJECT T1002**

The City of Camas solicits interest from consulting firms with expertise in citywide transportation planning and analyses.

DESCRIPTION OF PROJECTS

The proposed project and the work to be performed by the selected consultant consists of developing the City's first Transportation Master Plan and Comprehensive Capital Facilities Plan including, but not limited to, the following:

1. Project Chartering and Interagency Coordination with City of Washougal, Clark County, City of Vancouver, and Washington State Department of Transportation.
2. Review and update of the City's Concurrency Policies and Level of Service Standards for intersections and corridors.
3. Review and inclusion of the recently completed SR-500 corridor transportation analysis (north portion of Camas) into the new Transportation Master Plan.
4. Compilation of a comprehensive 20-year capital improvements list of projects, including cost estimates, for inclusion in the City's Master Plan.
5. Analysis and compilation of citywide transportation projects not related to growth (e.g., pavement preservation and failed roads) and planning level cost estimates.
6. Updating the City's Comprehensive Transportation Plan Map.
7. Citywide Transportation Impact Fee (TIF) Update including the following;
 - a. Providing existing and future baseline conditions.
 - b. Data collection.
 - c. Existing conditions and future needs analysis.
 - d. Agency coordination meetings.
 - e. Improvement alternatives analysis.
 - f. Advisory group meetings.
 - g. TIF alternatives analysis.
 - h. TIF Update recommendations.
 - i. Adoption process.
 - j. Final TIF Update recommendation report or technical memo.
8. Completing all tasks within nine months from the kickoff meeting.

Information related to this Statement of Qualifications can be found at the following link:
http://www.cityofcamas.us/filetransfer/T1002_Citywide_Transportation_MasterPlan_&_CFP/T1002_SOQ_related_documents.zip

The total budget for these tasks is \$175,000, all in local funds.

SUBMITTAL

Submittals should include the following information: Firm name, Name of Principal-in-Charge, and Project Manager proposed for the Project including their phone numbers and email addresses.

Submittals will be evaluated and ranked based on the following criteria:

- 1) Key personnel to be used on the Project = 20%;
- 2) Firm/team experience completing citywide transportation master plans and CFPs = 25%;
 - a. Provide specific examples of projects completed including Agency, Description of work completed, and dates.
- 3) Firm/team experience with completing TIF calculations and developing feasible alternatives for consideration = 25%;
 - a. Provide specific examples of projects completed including Agency, Description of work completed and dates.
- 4) Familiarity with relevant codes and standards = 10%;
- 5) Ability to meet schedule = 10%;
- 6) Past performances/references and other considerations = 10%.

Consultants are encouraged to submit their statements in the format and order of the above listed evaluation criteria. Please limit the size of submittals, including tables of contents, appendices, illustrations, charts, graphs, cover letters, and any other information, to 14 pages or up to 7 double-sided sheets with text no smaller than size 10 font on 8-1/2" x 11" paper. Two additional 11" x 17" sheets are allowed as part of submittal. **Please do not submit cost proposals at this time.**

The City of Camas encourages disadvantaged, minority, and women-owned consultant firms to respond.

Please submit FOUR identical copies of your Statement of Qualifications to: City of Camas, attention James E. Carothers, P.E., Engineering Manager/City Engineer, (site address) 616 NE 4th Avenue, Camas, WA 98607 by July 11, 2017, no later than 10:00 AM. No submittals will be accepted after that date and time. Any questions regarding these projects should be directed to James Carothers at jcarothers@cityofcamas.us or 360-817-7230.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling collect 0-360-834-6864.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, national origin, or sex in consideration for an award.

Dates of Publication
C/W Post-Record: June 29, 2017, and July 6, 2017. Publication #585585
DJC Portland: June 28, 2017
Office of Minority and Women Business Enterprise: post on website
City of Camas Professional Services Roster
City of Camas website