



## Application for Billing Adjustment Due to Water Leak

When a leak in a main water line or crawl space has used more than double the most recent average winter water use, the property owner may submit an application for a billing adjustment. An adjustment will be granted provided that:

- An adjustment due to leak has not been taken in the past 5 years, as calculated from the date of billing.
- The water adjustment will apply to only a single billing cycle and the sewer adjustment will only carry into a second billing cycle if both cycles are more than double the winter average and the second high cycle is between Nov 1 and Feb 28.
- Documentation of repairs is attached (invoice from a plumber or receipt for purchased parts).
- The leak was not in a toilet or other fixture that drains into the sewer.

Leaks in irrigation systems or fixtures that do not drain into the sewer are only eligible for adjustment of sewer charges, not water, and only between Nov 1 and Feb 28.

When an adjustment is not available under the restrictions set forth in municipal code\* as listed above, application may be made for adjustment of the winter average sewer cap only. Proof of repair is still required.

*\*Camas Municipal Code 13.44.030 and 13.64.030*

Property Owner: \_\_\_\_\_ Utility Account #: \_\_\_\_\_ - \_\_\_\_\_

Property Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Description of leak location and repairs:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I do not qualify for a billing adjustment, I am requesting an adjustment to my winter average only.

**I HAVE READ THE RESTRICTIONS SET FORTH ABOVE. I UNDERSTAND THAT SUBMITTING THIS APPLICATION DOES NOT GUARANTEE A BILL ADJUSTMENT, SO PENALTY FEES WILL STILL APPLY TO ANY BALANCE OWING AFTER THE DUE DATE.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

CITY USE ONLY

Approved  Denied  \_\_\_\_\_

Finance Approval: \_\_\_\_\_

Winter Average Adjustment No  Yes

Additional Sewer Adjustment No  Yes

**Total Adjustment:** \_\_\_\_\_

Highest Single Cycle Cons

Winter Average/Default

Usage to be Credited

Billing Rate

Total Credit Due

Water

Sewer

Water	Sewer
-	-
x	x
-	-