



**CITY OF CAMAS
COUNCIL WORKSESSION
August 2, 2010
4:30 p.m.**

CALL TO ORDER: Mayor Paul Dennis presided.

COUNCIL MEMBERS:

Present: Anderson, Chaney, Dietzman, Gerde, and Hogan.

Excused: Higgins and Smith.

STAFF PRESENT: Berquist, Bourquin, Carothers, Cunningham, Fox, Halverson, Lackey, Leon, Levison, MacPherson, Miller and Zavortink.

PRESS: Heather Acheson, C-W Post Record.

PUBLIC:

There were no comments.

ADMINISTRATION:

Halverson acknowledged and thanked Jennifer Gorsuch, Human Resource Director, who is celebrating her fifth year anniversary with the City of Camas, for bringing freshness, energy, drive, enthusiasm and competency to the HR Department for the last five years.

Budget Update and Framework:

Lloyd Halverson, City Administrator, referred to a packet of information providing detail and additional sources entitled *Budget Update and 2011 Suggested Framework* that he compiled and distributed to Council. Halverson summarized the packet's data, analysis and recommendations with Council. Questions were asked and clarifications were made. Mayor and Council members commented on the framework. There will be a more detailed update brought to Council in September.

Street Needs and Options:

Halverson requested this be brought back to Council on August 16th.

Miscellaneous and Scheduling:

Halverson said that in order to make an expedited radio frequency identification system (RFID) tag choice for library books, there may be an interlocal agreement on a future agenda. The agreement would give staff the ability to work with other libraries to decide on the best option for RFID tags. Questions were asked and clarifications were made.

POLICE:

Fireworks Update:

Mitch Lackey, Police Chief, asked that Council discuss the amount of time fireworks could be used and sold. Lackey distributed three handouts, the *Fireworks Sales and Discharge Laws* from the Office of the State Fire Marshall, *Fireworks Sales and Use by Jurisdiction 2010* and a sample ordinance titled *Mercer Island Ordinance Restricting Use of Common Firework* to facilitate Council's decision. Council members discussed the pros and cons of days and times for using fireworks in Camas and offered suggestions for changes. It was decided a public hearing will be scheduled on the subject of fireworks. Mayor will attend a Mayor's Dinner in September and bring a report to Council during the September 20th Workshop about what transpires at the dinner meeting. During the dinner, a topic of discussion will be whether or not the jurisdictions want to align their regulations regarding fireworks with other jurisdiction's regulations.

Special Events Policy:

Mitch Lackey distributed two handouts to Council. The handouts included a list of the work being done by a special events committee and the policy from Washington Cities Insurance Association (WCIA) entitled *ADM.04 SPECIAL EVENTS*.

Lackey asked for Council's recommendation about whether there should be a limitation on the number of special events in the downtown core area. Questions were asked and clarifications were made.

It was the consensus of the Council to ask the city attorney to draft a resolution wherein Council endorses criteria for special events in the downtown core area in the form of guidelines or a handbook.

Gerde requested that Council be provided the draft special event manual that is being created by Sara Fox, Planner II. Anderson requested a copy of the current application and special events ordinance.

Halverson confirmed with Council that until all the finalization work is done in this area, we will operate under one big closure and one small closure per month recommendation.

COMMUNITY DEVELOPMENT:

Engineering:

Memorandum Items:

A memorandum was previously distributed to Council with Community Development's Engineering Workshop items. The topics addressed in the memorandum are noted below and were not discussed individually at the meeting. There were no questions about the items in the memorandum.

Well # 14 Change Order:

Staff will be submitting a change order for Well #14 to install fencing around the parameter of the well head protection area along with other miscellaneous items. This matter will be placed on the August 16, 2010, Consent Agenda for Council's consideration.

Leadbetter Road Change Order:

Staff will be submitting a change order for the Leadbetter Road Project for an additional survey that is required. This matter will be placed on the August 16, 2010, Consent Agenda for Council's consideration.

AKS Professional Services Contract:

The professional services contract will allow the consultant to provide survey work for the 38th Avenue Sewer Pump Station and related sewer line. This matter will be placed on the August 16, 2010, Consent Agenda for Council's consideration.

Otak Amendment to Existing Professional Services Contract:

This amendment is for work related to the adoption of the Camas Stormwater Design Standards Manual outside of the existing scope. Funding of the amendment will come from state grant monies which are currently available. This matter will be placed on the Consent Agenda at the August 16, 2010, Council meeting for Council's consideration.

Bid Opening for the Evergreen Curb Ramp Project:

A bid award to the lowest responsible bidder will be placed on the August 16, 2010, Consent Agenda for Council's consideration. This project is funded by a \$276,000 Community Development Block Grant (CDBG).

Miscellaneous and Updates:

James Carothers, Engineering Manager, said that staff is currently working with the property owner at the west end of Alpine Lane attempting to secure a storm line easement across the property. It is possible there will be a contract regarding this on the August 16th Consent Agenda.

Dietzman asked if there was anything staff could do about the amount of traffic on NW Payne Street, a 20 foot wide private drive that is being used by many in lieu of a public street.

Mayor and Carothers responded that NW Payne Street is listed in the long range plan. In the future, when Parker Street is lined up with Camas Meadows this problem will be mitigated. Development in the area will also facilitate this change.

Anderson asked and staff agreed to give the roadway owner ideas about how they can help to curb this problem.

PUBLIC WORKS:

Memorandum Items:

A memorandum was previously distributed to Council regarding Public Works Workshop items. The memorandum was not discussed and the topics addressed in the memorandum are noted below. There were no questions.

Dietzman offered that Clark County Weed Control says it is too late to do anything to curb Garlic Mustard Weed infestation this year. Eric Levison, Public Works Director, said that staff is continuing to aggressively pursue eliminating Chinese Knotweed and Garlic Mustard Weed from our area.

Professional Services Contract with Gray and Osborne:

The contract is for \$20,000. The scope of work will provide review of the Green Mountain sewer submittal, review and technical guidance for system development charges and to provide authority to assist the City in the upcoming sewer National Pollutant Discharge Elimination System (NPDES) revision review. This matter will be placed on the Consent Agenda at the August 16, 2010, Council meeting for Council's consideration.

Professional Services Contract with Pacific Groundwater Group:

The contract is for \$25,000. The scope of work will provide guidance for securing water right permits for Lacamas Lake acquisitions; continued monitoring of the lower Washougal Well field in accordance with permit requirements, and to provide miscellaneous technical assistance as needed. This matter will be placed on the August 16, 2010, Consent Agenda for Council's consideration.

Miscellaneous and Updates:

COUNCIL:

Gerde said that it was nice to have a working fire engine in the parade.

Hogan said that First Friday and Wednesday's Concert in the Park are coming up this week.

Mayor said that Camas Days went really well this year.

Mayor let Council know that Columbia River Economic Development Council (CREDC) is working toward developing a countywide economic development strategy plan. Bart Phillips, CREDC President, has requested that a representative from Camas attend the first organizational meeting. Mayor elected Phil Bourquin, Community Development Director, to be our representative. Bourquin is not able to attend the first meeting so Levison will attend the first meeting to represent Camas.

Mayor asked if the question of reducing the five Emergency Medical Service (EMS) staff would be included on the Aug. 16th Workshop Agenda. There will be a joint effort from Camas and Washougal to determine each Council's stance prior to the meeting so that a report can be made during the August 16th meeting. In order to maintain four of the five EMS employees, there will be some changes in the budget structure. Once we determine the stance of both Camas and Washougal City Councils, the next step can be planned.

PUBLIC:

Chis Kralik, 631 NW 18th Loop, Camas, WA:

Kralik asked about the timing of the relocation of the motorist information sign adjacent to the Camas entry sign on SR-14. Halverson replied that the sign will be moved in conjunction with the SR-14 improvements project.

Ken Hadley, 4011 F Circle, Washougal

Hadley supports restricting fireworks to July 3rd, 4th, and possibly July 5th. He asked that Council investigate whether or not other jurisdictions are enforcing their own guidelines.

ADJOURNMENT:

The meeting adjourned at 6:14 p.m.

Mayor

City Clerk