



**CITY OF CAMAS
COUNCIL WORKSESSION
April 19, 2010
4:30 p.m.**

CALL TO ORDER: Mayor Paul Dennis presided.

COUNCIL MEMBERS:

Present: Anderson, Chaney, Dietzman, Gerde, Higgins, Hogan, and Smith.

Excused:

STAFF PRESENT: Bourquin, Carothers, Copsey, Durgin, Halverson, Hodges, Lackey, Leon, Skeens and Tuominen.

PRESS: Heather Acheson, Camas-Washougal Post Record.

PUBLIC:

There were no comments.

Mayor noted that the Northshore Development Agreement under Community Development is postponed and that there will be a second item under Administration and Finance regarding the fire budget presented by Leo Leon, Fire Chief.

ADMINISTRATION and FINANCE:

First Quarter Financial Results and Budget Update:

Lloyd Halverson, City Administrator, introduced Sergeant Robert Skeens, Interim Police Captain and highlighted Skeens' accomplishments. Halverson noted that Skeens has been with the police department since 1990.

Halverson summarized the first three full months' financial and budget analysis for the City. He stressed that the City's General Fund is close to budget and is running almost parallel to predictions. Halverson gave as an example the fact that in 2009 the General Fund had a net loss of \$15,000, which is only 1/100th of 1% of the total. Halverson emphasized his belief that Camas is doing remarkably well considering the current economic climate.

Joan Durgin, Finance Director, recapped the 2009 operating funds and compared the funds to previous years, noting that the preliminary results are encouraging. Durgin explained the finances for the different departments and how they have been affected by lower revenues from taxes, billings, fees and investments. Durgin gave examples of where departments have made adjustments to lower revenues, including many departments that have simply deferred many expenses. Durgin said that council will receive the financial statements when the auditor's report is finished in about six weeks.

Durgin discussed the projected revenues and expenditures for the 2010 budget and reiterated Halverson's summarization that the City's finances are right on projection. Durgin noted that there will be a resolution brought forth for Council's consideration on May 3rd for a one million dollar interfund, short term loan to assist the Water-Sewer Fund. She added that the new rates have improved the financial outlook.

Durgin explained that property taxes may decrease for 2011 and the City may have to decrease spending on larger projects, continue with current cost control measures and increase revenues.

Dietzman asked and Durgin responded that the City of Washougal EMS Levy is up this year and a new one will need to be presented to the voters. She added that the levy amount will not be affected by a decrease in property value.

Halverson stated his belief that the local economy is strengthening as indicated by an increase in residential permits. Halverson gave further examples of projects that illustrate economic strengthening.

Halverson explained the three main budget concerns he shares with Durgin.

Halverson suggested a path forward and added that a June review of the current financial results will be very helpful.

Chaney and Hogan voiced their concern about deferring future street maintenance and asked for a report on this subject at a future workshop.

Leon noted the CD given to council contained the history of the Camas Fire Department. He then discussed fire department staffing budget issues. Leon gave a history of the EMS (Emergency Medical Services) Levy and updated Council on the current fire department staffing issues resulting from ECF&R's withdrawal of the cooperative agreement. Leon gave detailed options for Council to consider due to ECF&R's decision to terminate the Interlocal Staffing agreement.

Leon responded to questions from Council and asked Council for direction.

Mayor suggested that a workgroup consisting of staff and council, with participation by Mayor and Halverson, be formed to look at the data and weigh the risks to determine the best cost saving structure for the fire department.

Council agreed that a workgroup is the best path forward and Leon reiterated he is always available to answer questions.

COMMUNITY DEVELOPMENT:
Northshore Development Agreement:
This discussion has been postponed.

Commute Trip Reduction (CTR) Agreement:

Phil Bourquin, Community Development Director, gave a brief review of the CTR agreement that is on the Consent Agenda for Council's consideration. Bourquin asked and there were no questions.

Adult Entertainment Update:

Bourquin provided background on the Adult Entertainment ordinances and updated Council on minor edits to the code to address fees. Bourquin noted that if Council is able to review the information by Friday, and if there are no questions, he would like to schedule the hearing for May 3, 2010. Council concurred by head nods.

Sustainability Resolution:

Bourquin explained that the concept of the Sustainability Resolution is based on a suggestion by Eric Levison, Public Works Operations Manager. Bourquin detailed the benefits of having a resolution to attach to grant applications. Bourquin asked Council to review the information and to provide him with feedback. This matter will be placed on the May 3rd Council Workshop for further discussion.

Hogan asked and Halverson replied that everything in the resolution is either something the City is planning or already has in place.

Anderson suggested and Bourquin concurred that striking the word "next" from page 2 will eliminate the need for unnecessary repetition.

PUBLIC WORKS:

Camas Stormwater Manual Update:

James Carothers, Acting Public Works Director, gave a brief history of the Camas Stormwater Manual as directed by Council and introduced OTAK consultant Tim Kraft who gave an overview on the progress of the manual.

Tim Kraft, OTAK - 700 Washington Street, Ste. 401, Vancouver, WA:

Kraft explained that the purpose of the Stormwater Design Standards Manual is to provide clarification for stormwater issues as they apply to Camas, but are not addressed in other manuals. Kraft gave examples of what issues the manual addresses and said there were two more chapters to review.

Carothers said that staff proposes to have the draft manual ready and posted to the website on the week of May 3rd, 2010. He added that it will then come back before Council for discussion on the May 17th, 2010 Workshop.

Carothers and Kraft responded to questions from Council.

Mayor noted that staff will provide copies of the draft manual to Council prior to the May 17th Workshop. Mayor congratulated the committee on a good job.

Carothers asked if the previously distributed memo regarding current public works items was sufficient or if further discussion was necessary. Council replied that the memo was sufficient. Noted below are topics addressed in the memo.

Bid Openings:

There will be four bid awards placed on the May 3, 2010, Consent Agenda for Council's consideration. The bid awards will be for a 2010 Cab/Chassis and Hydraulic Hook Lift, Hazardous Materials Abatement for the house purchased with library bond funds located at 726 NE 5th Avenue, NW 38th Avenue Water and Sewer Extensions, and Camas Pool Drain Installation and Painting.

Fisher Swale Sewer Pump Station Property Appraisal – Professional Services Contract:

The professional services contract for this appraisal will be placed on the May 3, 2010, Consent Agenda for Council's consideration. This pump station is to be located adjacent the Fisher Swale on the north side of the NW 38th Avenue/SE 20th Street right of way.

Washington State Department of Transportation (WSDOT) Nighttime Detour Agreement:

WSDOT has requested an agreement to address detouring SR-14 traffic for an estimated four nights while work is being done to widen the Camas Slough bridge deck. Staff is working with WSDOT on conditions for the agreement. This item will be placed on the consent agenda after WSDOT and Camas staff concurs on the terms of agreement.

Miscellaneous and Updates:

NW Leadbetter Drive Design Contract – Final Amendment:

There will be a final amendment to include consultant costs for fulfilling additional US Army Corps of Engineers requirements for wetland mitigation approval placed on the May 3, 2010, Consent Agenda for Council's consideration.

NW Leadbetter Drive Improvements – Construction Services Support Contract:

This contract will enable City staff to contact the design consultant for general guidance and assistance with the construction issues that may arise. This contract will be placed on the May 3, 2010, Consent Agenda for Council's consideration.

Georgia Pacific - Relocation of a Natural Gas Pipeline:

Georgia Pacific will be relocating a natural gas pipeline at the intersection of SE Union Street and SR-14. The relocation will require that SE Union Street be closed between SE 8th Avenue and SR-14. The traffic will be detoured to 2nd Street. The closures will take place on the following days between the hours of 8 AM and 3 PM: Thursday, 4/15/10; Friday, 4/16/10; Thursday, 4/22/10 and Friday, 4/23/10.

ADMINISTRATION:

Miscellaneous and Scheduling:

Halverson stated he has discussed changing the location of the motorist information sign (MIS) that is currently located by the "Welcome to Camas" sign with two of the businesses listed on the MIS. The businesses he was able to contact understood the move. Halverson stated that the WSDOT is willing to move the sign and asked Council for direction. Council responded that moving the sign 400 feet to the east is the best solution.

Halverson announced that Camas has received the Association of Washington Cities (AWC) Wellness City recognition for the 9th year. He thanked Council, Mayor and the Wellness Committee for their support and leadership on this effort. Halverson noted that cities

attaining the Wellness City recognition will receive a 2% discount on employee and spouse Regence/Asuris medical premiums beginning in 2012.

Halverson reminded Council that an open house for the Public Works Director finalists will be held on Tuesday at the Grass Valley Fire Station.

Openspace Applications and Related Agreements:

Council was informed that Jerry Acheson, Parks and Recreation Manager, has put together two very good applications for Greenway Openspace acquisitions under the County Conservation Futures Funds program. A summary of the applications was provided.

Halverson reported to Council that the County has reached a tentative agreement to purchase property on the north side of the lake from the current owner. The area was described as well as the County's intention to transfer the property to the City after purchase. It was noted that the only possible glitch that is foreseen is potential boundary disputes and encroachments with other property owners because some of these disputes are long standing and may result in a lengthy legal process. Council was informed that Roger Knapp, City Attorney, has suggested that the County purchase the undisputed areas and quit claim the others.

Additionally, within the next few weeks the City needs to send a letter to the State indicating interest in this property and that an interlocal agreement with the County also needs to be drafted. Halverson referred Council to the distributed packet for more details and stated that it would be helpful for him to receive responses by the end of the week.

COUNCIL:

Higgins said he would not be at the Regular Council Meeting.

Dietzman said she attended the Library Board meeting, a C-Tran sub-committee meeting, the C-Tran regular meeting, a C-Tran retreat workshop. She is also reviewing the 20-30 plan and funding sources, attended Community Center meetings and is representing the City as a judge at the Camas Education Foundation Iron Chef fundraising competition.

Gerde reported she saw Garlic Mustard weed on a walk and asked what the public should do if they see it. Staff will investigate and report back to Council.

Hogan said he attended the Citizen's Advisory Council at the Georgia Pacific (GP) Mill and the mill is doing well. He reported that he has been going door to door speaking with businesses in the Downtown Camas Association (DCA) and noted that the DCA was successful in becoming members of the Washington State Mainstream Project and now officially qualify for the \$133,000 donation deduction.

Chaney asked about the potential funding of the Camas/Washougal Municipal Court and suggested using the number of officers per capita as a means of determining court fees.

Halverson responded that this may push our partner over its budget.

Mayor summarized that the status quo be maintained for the present and that the fee structure be re-evaluated in the future. Discussion ensued. Mayor suggested that Halverson and Mitch Lackey, Police Chief, look into the suggestion made by Chaney.

PUBLIC:

Chris Kralik, 631 NW 18th Loop, Camas, WA:

Kralik asked and Mayor responded that there will be no cost to the City to move the MIS.

ADJOURNMENT:

The meeting adjourned at 6.25 p.m.

Mayor

City Clerk