



**CITY OF CAMAS
COUNCIL WORKSESSION
February 16, 2010
4:30 p.m.**

CALL TO ORDER: Mayor Paul Dennis presided.

COUNCIL MEMBERS:

Present: Anderson, Chaney, Dietzman, Gerde, Higgins, and Smith
(arrived 4:51 p.m.).

Excused: Hogan.

STAFF PRESENT: Bourquin, Brachmann, Carothers, Copsey, Cunningham,
Durgin, and Lackey.

PRESS: None present.

PUBLIC:

Chuck Miller, 25810 NE 12th Street, Camas, WA:

Miller stated that he is present on behalf of Washington Citizens for Responsible Government and that it is his hope to bring the City of Camas on board with E-Verify. Miller briefly explained the E-Verify system and listed other cities in Washington State that are currently using this program. Miller encouraged Council to consider implementing this system.

Mayor responded that Council has previously discussed this topic and decided to defer any further action until they were able to review data from other cities that use the program. Mayor added that Council will also review data regarding the costs of implementing such a system.

Miller responded that the system is free through the federal government.

After brief discussion, Council decided to direct staff to research other jurisdictions that are using the program. This matter will be brought back to a Council Workshop for discussion by May 17th.

Chris Kralik, 631 NW 18th Loop, Camas, WA:

Kralik asked if the City has an alternate plan for routing traffic when construction begins on SR-14 and the E Street Project.

Brachmann responded that the Washington State Department of Transportation (WSDOT) does not have plans to close SR-14 for the regular construction. The highway will be closed for 12 hour periods when the work is performed on the East Slough Bridge. Brachmann commented that when WSDOT needs to close the highway the work will be performed in the

off hours when there is the least amount of traffic and that information regarding the closure will be disseminated to the public. Brachmann added that any agreements with WSDOT will need to come before Council for authorization.

Kralik asked if the City has any plans to look at the condition of Lacamas Lake and Fallen Leaf Lake in the future. Mayor responded that Community Development will give an update this evening regarding Drewfs Farm erosion control issues that were discussed during the February 1st, 2010 Council Meeting. Mayor added that future discussion regarding water quality and the health of the lakes will occur but a specific date has not been set.

FINANCE:

Annual Emergency Medical Services (EMS) Cash Flow Loan from the Firemen's Pension Fund:

Joan Durgin, Finance Director, stated that she will be bringing forward a resolution for Council's consideration to borrow funds from the Firemen's Pension for the annual EMS loan. Durgin explained the purpose and terms of the loan. The resolution will be on the March 1, 2010, Council Meeting Agenda for Council's consideration.

Durgin commented that the levies received from East County Fire & Rescue, and the Cities of Camas and Washougal have reached their limits and will decrease in the amount of \$257,000 from 2009.

COMMUNITY DEVELOPMENT:

Drewfs Farm Erosion Control:

Phil Bourquin, Community Development Director, reported that staff met with Drewfs Farm developer DR Horton to discuss the identified erosion control issues and corrective measures. Bourquin added that staff will continue to work with DR Horton to ensure that the issues have been addressed properly. Bourquin gave a summary of the issues and corrective measures that were discussed and showed pictures illustrating examples of some of the efforts that have already taken place to correct these issues. Bourquin stated that representatives from DR Horton are present to answer questions.

Mike Anderson, 11103 NE 5th Avenue, Vancouver, WA:

Anderson stated that he is the construction superintendent for the Drewfs Farm job site and responded to questions from Council. Discussion followed and further questions were asked and clarifications were made.

In conclusion, Anderson explained the erosion control plan that has been implemented by DR Horton and stated that they will continue to work on erosion control issues. Anderson added that they expect to complete the project by the end of summer.

Downtown Camas Association (DCA) Draft Agreement:

Bourquin stated that a professional services agreement between the City of Camas and the DCA has been drafted by the City Attorney and staff and has been reviewed by Durgin. The agreement will transfer the current Downtown Vision Coalition (DVC) budget, excluding staff time, to DCA. Bourquin noted that some of the provisions used by other jurisdictions, as well as provisions used in past City agreements, have been incorporated into the draft agreement.

Bourquin reported that the DCA has reviewed the agreement and he gave an overview of the questions they had and his response to those questions.

Bourquin asked Council to review the agreement and provide feedback to him within the next week. He added that this matter will then be placed on the March 1, 2010, Council Agenda for a public hearing. Council agreed with the suggested path forward.

PUBLIC WORKS:

Pavement Cut Fee:

James Carothers, Engineering Manager, briefly gave background regarding a potential fee for recovering the loss of integrity of the streets based on utility trench cutting fees. Carothers gave a PowerPoint Presentation which included Clark County's policies and procedures for trench cutting. The presentation also highlighted the different impacts that pavement cut restrictions and regulations will have on the City versus the County, and the legal review of the fee proposal.

Carothers stated that staff's recommendation for a path forward is to review the existing standards and upgrade the standards as needed, review existing franchise agreements with utilities and to educate utilities about the standards.

Carothers responded to questions from Council.

Gerde and Chaney stated that they would like to see the warranty component of the County's policy incorporated into the City's standards. Carothers responded that he will check with legal counsel to find out what the process entails.

Anderson stated that the utilities should be made aware of future annexation plans to ensure they understand what areas will become within the City limits.

Stormwater Standards Manual Consultant Contract:

Monte Brachmann, Public Works Director and Acting City Administrator, stated there is a professional services contract with OTAK on the Consent Agenda for Council's consideration. The purpose of the contract is for engineering services to assist staff with the development of the stormwater standards manual. Brachmann explained why OTAK was chosen to provide these services. Brachmann noted that the contract, if authorized, will be totally funded through a grant received by the City.

Surplus Equipment:

Brachmann stated there will be a request to surplus equipment on the March 1, 2010, Consent Agenda for Council's consideration. Brachmann listed the items.

Well #14 Pipeline Easement:

Brachmann reported that the City has to obtain an easement for the transmission main that will connect Well #14 to the existing pipeline. Brachmann stated that the easement will be across the Encon property (also known as Concrete Products) and explained the negotiation process that was involved. This item will be placed on the March 1, 2010, Consent Agenda for Council's consideration.

Well #14 Pipeline Bid Award:

Brachmann affirmed that there will be a bid award for the Well #14 Pipeline Project placed on the March 1, 2010, Consent Agenda for Council's consideration. Brachmann added that the award for this part of the project was not authorized with the original bid as the City was waiting to finalize the easement.

Upcoming Bid Openings:

It was reported by Brachmann, that there will be two wetland planting projects going out to bid. The planting projects will be at Grass Valley Park and for the Lake Road mitigation wetland site. These bid awards will be on the March 1, 2010, Consent Agenda for Council's consideration.

Vista Pointe Final Acceptance:

Brachmann commented that the final acceptance and commencement of the two-year warranty period for the Vista Pointe Subdivision will be on the March 1, 2010, Consent Agenda for Council's consideration.

Community Center ADA Ramp Re-bid:

Brachmann stated there will be a bid award for the community center ADA ramp on the March 1, 2010, Consent Agenda for Council's consideration. Brachmann noted that this project was initially bid a few months ago and the bid was rejected.

System Development Charges:

Due to other commitments, Brachmann stated that this matter will be discussed at the Council Workshop on March 1, 2010.

Miscellaneous and Updates:

There were no items.

ADMINISTRATION:

Miscellaneous and Scheduling:

Brachmann reported that the city attorney and staff have been working toward an amendment to the Pre-Annexation Development Agreement that the City has with Fisher, Eiford and Grass Valley Holdings, LLC. Brachmann gave a preview of the existing development agreement and the proposed amendment regarding the sewer line configuration and pump station.

Questions were asked and clarifications were made.

Council confirmed that staff should continue forward with the proposed amendment. This matter will come back to Council for consideration when the amendment has been finalized.

Brachmann reported the Leadbetter Drive Project will go out to bid on February 23rd. The American Recovery and Reinvestment Act (ARRA) funds have been obligated for this project.

Brachmann informed Council that a pre-construction meeting for the Wastewater Treatment Plant Project was held on February 8th and the project is starting to move forward. Brachmann added that there will be a web-based information exchange set up which will save a great deal of paper and time. He noted there will be a lot of documentation and exchange of information due to the size of the project.

Brachmann stated that staff contacted WSDOT regarding the Motorist Information Sign (MIS) on SR-14 that Council wants relocated. Brachmann explained the criteria WSDOT used to decide upon the placement of the sign. Brachmann noted that WSDOT is convinced that the current location is the only place for the sign other than possibly moving it further west, which would place it in front of the "Welcome to Camas" sign.

Alternate suggestions were made by Council. Brachmann replied that he will check with WSDOT and report his findings back to Council.

Brachmann affirmed that a tour for Council of the co-mingle sort line will be scheduled prior to March 31, 2010.

The 2009 Annual Report from the Camas Sister Cities Organization was distributed by Brachmann for Council's review.

Brachmann stated that the City received a generic response from the letter that was sent to the Post Office regarding their proposal to sell the building located at NE 5th Avenue. Brachmann noted that the response letter was placed in Council's mailboxes.

Mayor commented that he would like to send another letter to the Post Office asking them to address the items of concern that were identified in the first letter that was sent by the City. Council concurred.

COUNCIL:

Higgins gave a brief update of the partnership committee meetings he attends with the Camas School District.

Dietzman commented that the quilt show at the library is impressive and showcases local talent.

Dietzman stated that the Community Center Development Committee is considering changing its name to the Community Center Development Council and stated why.

Dietzman gave a brief report on the C-TRAN van pool program.

Dietzman reported that she attended the Washington Cities Insurance Authority (WCIA) class on *Minimizing Pain and Risk when Implementing a Reduction in Force*.

Chaney noted that he also attended the WCIA class and stated that the training was great.

Chaney commented on an article he read regarding Vancouver-Clark Parks and Recreation and their efforts to look at partnerships with rural jurisdictions. Mayor noted that he received

a letter regarding this matter and confirmed with Council that they had received a copy of the letter. Mayor gave a brief summary of discussions that have taken place and added that this matter will come back to Council for further discussion.

Anderson inquired and Mayor responded that the C-TRAN presentation on the proposed 2030 plan was postponed until the Council Workshop on March 1, 2010. Dietzman noted that this presentation will also be held locally on February 23rd and 24th.

Mayor reported that the Economic Development Committee, which was assembled after the joint meeting between the Cities of Camas and Washougal and the Port of Camas-Washougal, will be meeting to discuss mutual interests on February 18, 2010. Mayor gave an overview of the plan.

PUBLIC:

Ken Hadley, 4011 F Circle, Washougal, WA:

Hadley asked who the representatives are from the three jurisdictions that will be serving on the Economic Development Committee. Mayor replied that the committee members are: Executive Director David Ripp, Port Commissioner Mark Lampton and Director of Planning and Development Scot Walstra from the Port of Camas-Washougal; Mayor Guard, City Administrator (position not filled at this time), Council member Paul Greenlee and Community Development Director Joanne Boys from the City of Washougal; Mayor Dennis, City Administrator Lloyd Halverson, Council member Steve Hogan and Community Development Director Phil Bourquin.

ADJOURNMENT:

The meeting adjourned at 5:56 p.m.

Mayor

City Clerk