



**CITY OF CAMAS
COUNCIL WORKSESSION
July 6, 2010
4:30 p.m.**

CALL TO ORDER: Mayor Paul Dennis presided.

COUNCIL MEMBERS:

Present: Anderson, Chaney, Dietzman (arrived at 4:50 p.m.), Gerde, and Smith.

Excused: Higgins and Hogan.

STAFF PRESENT: Bourquin, Carothers, Copsey, Cunningham, Durgin, Lackey, Leon, Levison, and Miller.

PRESS: None present.

Mayor noted that a topic entitled *County Wide Fire Authority* is being added to the agenda under the fire department.

PUBLIC:

There were no comments.

COMMUNITY DEVELOPMENT:

Engineering:

Camas Stormwater Design Standards Manual:

James Carothers, Engineering Manager, referred to a memorandum dated July 1, 2010, that was distributed to Council regarding items that have been identified as issues that needed additional discussion, clarification or policy direction. Carothers gave, staff's recommendations and potential options for the issues for Council's consideration. Questions were asked and clarifications were made.

After discussion, Council stated they would like to have language incorporated into the manual that will allow for more flexibility and creativity regarding stormwater facility fencing requirements. Council concurred with the proposed options outlined by Carothers regarding the stormwater facility side slopes and with the language that was provided by Eric Golemo, SGA Engineering, regarding the offsite analysis issue.

Miscellaneous and Updates:

Carothers reported that a change order for Leadbetter Drive for approximately \$47,000 will be coming before Council for consideration. Carothers explained the purpose of the change order.

Phil Bourquin, Community Development Director, gave Council an update regarding the Shiloh Heights Vegetation Plan and noted that this matter will be placed on the August 2nd Council Meeting Agenda. Information will be provided to Council beforehand for review.

Building:

Street Naming Manual and Addressing Code:

Bob Cunningham, Building Official, stated that due to the recent annexation of the land north of Lacamas Lake, staff concluded it is necessary to review and modify the street naming process. Staff has therefore developed a draft manual with the intent to streamline the street naming procedure. Cunningham added that the manual will replace the current City ordinance regarding this matter and will be made available for Council's review at a future workshop once the manual has been finalized by staff.

Cunningham distributed a street naming address grid to Council to illustrate how staff plans to designate street names. Bourquin summarized staff's intent and added that the manual should ease the administration of the code. Questions were asked and clarifications were made.

Dietzman suggested that a system be developed for signifying and prioritizing alphabetical street names. Bourquin responded that discussion on this matter will take place when the manual is presented to Council with the code changes.

Bourquin asked Council to provide staff with any ideas or suggestions they may have about how alphabetical street names should be chosen.

Building Code Updates:

Cunningham stated that state law requires all cities and counties enforce the State Building Code which is updated every three years. Cunningham suggested adopting a blanket type of ordinance which would adopt the latest edition of the building codes as amended by the State of Washington. This would eliminate the redundant process of amending the ordinance every three years. Cunningham responded to questions from Council.

Cunningham asked Council if they would prefer the optional fire sprinkler code to become mandatory for all new residential developments or if they would prefer to leave the current process in place.

After discussion, Bourquin recommended that Council move forward with the adoption of the ordinance, excluding the amendment about fire sprinklers, and discuss the fire sprinklers further at a Council Workshop when all Council members are present.

Anderson asked and Bourquin responded that a discussion package about fire sprinklers will be assembled and distributed to Council prior to the workshop.

Cunningham informed Council that the new building code will amend the section related to work exempted from needing to obtain a building permit to include one-story detached accessory structures provided that the floor area does not exceed 200 square feet. The current code allows up to 120 square feet. Cunningham stated that this is the administrative part of the code and Council has discretion to amend this section of the code to maintain the 120

square feet if so desired. After discussion, Council concluded that they would like to stay with the 120 square feet.

PUBLIC WORKS:

System Development Charges (SDC):

Eric Levison, Public Works Director, informed Council that a public hearing is scheduled for July 19, 2010, to consider approval of the SDC. Levison added that staff is working with the City attorney to prepare the ordinances.

Chaney asked whether or not there was a nonresident rate for SDC's like there is on the utility rates. Levison responded that he will research this question and respond to Council by email.

Washougal River Trail Update:

Levison reported that the trail is almost complete and that he has received positive feedback from the public. Levison stated that there has been some vandalism and misuse of the trail. He added that staff is working with the design team, and the police and fire departments to develop a sign plan to identify the rules and posting locations. Levison noted that the cost of the plan and sign installation is within existing budget authority. This matter will go before the Parks Board and then to Council to consider adoption of the related ordinance. Levison asked that vandalism be reported.

Levison responded to questions from Council.

Memorandum Items:

Levison noted that a memorandum was distributed to Council regarding public works workshop items and asked if there were any questions.

Chaney asked and Levison responded that Infinity Internet is a service provider that currently has a lease agreement for antennas which are located at upper Prune Hill.

The memorandum was not discussed and the topics addressed in the memorandum are noted below.

Well #14 Professional Services Contract Amendment:

Gray and Osborne has incurred additional costs for City requested chemical feed system modifications and a pipeline alignment redesign. Additional required submittal reviews and contractor's requests for information have also added to consultant costs. This amendment will be placed on the July 19, 2010, Council Consent Agenda for Council's consideration. This amendment is for an additional cost not to exceed \$27,350 and is within the City's budget for the project.

Verizon Antenna Lease Agreement Update (Upper Prune Hill Reservoir):

An amendment agreement with Verizon to install two new antennas and to construct the structural upgrade on the platform at their cost, including a rent deferral for the residual share, will be coming forward to Council for consideration after review by the City attorney. The applicant is working with the planning department concurrently for approval.

Infinity Lease Amendment Update (Upper Prune Hill):

Infinity Internet is requesting an amendment to their existing lease to install two additional antennas on the Upper Prune Hill Reservoir. Staff will bring the amendment to Council after the draft amendment has been reviewed by the City attorney. The applicant is concurrently working with the planning department for approval of a type one permit.

LED Bid Opening – Vehicle Safety Beacons:

The City is advertizing for LED traffic safety beacons as part of the American Recovery and Reinvestment Act (ARRA) Project S-537 with the Cities of Washougal and Battle Ground. A bid award will be placed on the July 19, 2010, Consent Agenda for Council's consideration.

Surplus Items – Camas Days:

The City will be holding a garage sale during Camas Days to dispose of surplus items. Staff will have a list of items for Council to authorize as surplus at the July 19th Council meeting.

Radon Update:

Cascade Radon has started phase one of the mitigation plan for City Hall sub-basement. The memorandum described the mitigation plan. The Central Services Budget has funds available to pay for the mitigation. Staff will work to prioritize other expenditures in this account to stay within the budget authority at year end.

Paving Update:

Street micro-surfacing and slurry seals are scheduled to start July 8th and run through July 14th depending on the weather. Notification has been ongoing and includes road signs, direct contact with owners, web posting and a news release. More information can be obtained by contacting Levison.

Miscellaneous and Updates:

Levison stated that the City received the State Fiscal Year 2011 Final Water Quality Funding offer list and Camas is confirmed to receive approximately \$3.4 million in SRF funding for the Wastewater Treatment Plant Project. \$1.77 million is forgiven principal. The project ranked 24 out of 141 applications. Levison noted that loan documents from the Department of Ecology will be forthcoming which will need to be signed by the Mayor. This matter may be placed on the July 19, 2010, Council Meeting Agenda for Council's consideration depending on when the documents are received.

FIRE:

Leo Leon, Fire Chief, informed Council that there was a structure fire in East County this morning and gave details surrounding the event.

Fourth of July Events:

Leon summarized the Fourth of July events and noted that there was nothing remarkable to report.

In response to comments that were made earlier regarding fire sprinklers, Leon stated that the fire department supports the adoption of a fire sprinkler ordinance.

County Wide Fire Authority:

Leon stated that he attended a fire authority meeting with Anderson and Chaney last week. He gave a brief recap of the meeting and added that Fire District 5 has hired a consulting firm to perform a study for the county to determine whether or not it would be feasible to form a fire authority for the entire county. Leon added that there is no cost to the City if the City chooses to be part of the study group. It is a two-year program and all that is required is that staff compile the requested information. Leon noted that a decision needs to be made by July 31st.

Chaney and Anderson stated that they did not have any objections. Discussion ensued.

Council concurred that they would like to participate in the study.

Leon informed Council that he is moving the ambulance and two employees from Station 42 to Station 41 for the day since the road maintenance that is scheduled for next week on Parker Street will entirely close the road. .

Staffing and Overtime:

Leon commented that he previously sent Council an overtime report for the fire department from January through June. Leon gave Council an update as to where the fire department currently stands on overtime and staffing and explained each page of the report.

Questions were asked and clarifications were made.

Leon stated that it is his hope to work on the issues causing the overtime during contract negotiations. Discussion ensued.

Mayor asked Leon why there is an overtime column in the report next to vacation and comp time if vacation and comp time are not supposed to cause overtime. Leon replied that he would look into the matter and report back to Council via email. Discussion ensued regarding the situations that are causing the overtime and the how the fire department plans to deal with budgetary issues.

Mayor asked Leon to provide the formula that is used to calculate the number of fire personnel that are needed to members of the fire committee. Leon gave a brief explanation of the formula and stated that he would also locate the information and forward it to the committee members.

Gerde asked if the old fire engine will be used for the Camas Days Parade. Leon responded that it is costly to maintain the fire engine, but that it will be used if they can get it running. He added that it is time to consider retiring the old fire engine.

ADMINISTRATION:

Bonneville Power Lines Council Stance:

Bourquin briefly gave background information about the Bonneville Power Administration (BPA) I-5 Corridor Project and stated that Council wanted to discuss their position on this matter after they reviewed the letter the City sent to BPA in December and viewed the resolution adopted by the City of Vancouver.

After discussion Council concurred that the letter the City sent to BPA represented their concerns and affirmed their position. Bourquin noted that the letter is posted on the City's website and that when the Draft Environmental Impact Statement (EIS) has been completed by BPA staff will review it and bring the matter back to Council for discussion.

Council suggested that the website be updated to indicate that Council reaffirms their position according to the letter and is waiting to review the draft EIS. Discussion ensued.

Miscellaneous Scheduling:

Bourquin reported that the wastewater treatment plant operator position was filled internally by Steve Carroll, Utility Maintenance Worker I. Staff recommends refilling the position vacated by Carroll. Council had no objection.

Bourquin gave Council an update regarding the public works operations supervisor and the plans examiner job postings.

Mitch Lackey, Police Chief, gave Council an update regarding the high pressure gas line break that occurred on June 30th on NW Lake Road. Lackey summarized the damages and costs incurred by the City, and reported that the initial analysis indicates that the damage caused the life expectancy of the road to decline from 20 years to 5. Lackey added that the City may file a claim once the amount of damages has been determined. Engineering is formulating a plan to repair the roadway. Levison responded to questions from Council regarding the road repair.

COUNCIL:

Smith stated that she attended the first regional parks Blue Ribbon Committee meeting and gave a brief recap of the meeting.

Chaney brought up naming of items such as roads, trails and buildings and asked Council if they would like to discuss this topic to develop a policy on this matter. Discussion ensued. Chaney suggested bringing this topic back to a future workshop when all of Council could be present. Council concurred.

Anderson stated that he is pleased that there were not any fireworks related incidents but is frustrated that citizens are not picking up the mess left by the fireworks.

Dietzman commented that if fireworks are brought up for discussion in the future that she would like to see more restrictive hours implemented. Mayor responded that he has received emails from other Clark County Mayors and they would like to meet to discuss fireworks. Mayor noted that a date has not yet been set to meet. Discussion ensued.

Dietzman gave reports on committees on which she serves.

Dietzman stated that the City of Camas does not have a City flag and suggested that one be purchased. After brief discussion, Council did not express an interest in pursuing this matter at this time.

PUBLIC:

Ken Hadley, 4011 F Circle, Washougal, WA:

Hadley suggested that the proposed street naming code be placed on the website and asked if this is the same code that was presented to the Planning Commission. Bourquin responded that the presentation to the Planning Commission was substantially the same other than the revisions that were added to the code as a result of the Planning Commission meeting.

Hadley stated that he recently received notification that one of the proposed BPA lines will go through his property. He added that if the draft EIS indicates that there are alternate routes that are fairly comparable, and within a close proximity, that he hopes Council will try to influence BPA to use alternate routes. Hadley noted that he understands that if BPA insists on a certain route there is not much the City can do.

Hadley commented on the Fourth of July events and the enforcement efforts by the City of Washougal.

Hadley gave his opinion about the possibility of making fire sprinklers mandatory and encouraged Council to allow for public input prior to making any decisions.

Leon commented about the gas line break and commended staff for handling the situation efficiently and effectively.

ADJOURNMENT:

The meeting adjourned at 6:24 p.m.

Mayor

City Clerk